

## Voyager: 946 field

The 946 field will be used in two circumstances; each use will have its specially tailored message.

**1. Dynamic vendor record** (a vendor record that is likely to be overlaid by another vendor-supplied record)

946 ‡a DO NOT EDIT. DO NOT EXPORT. will be used in vendor-supplied records for online resources that are periodically replaced or deleted. Right now that includes records from Serials Solutions and ebrary.

- a. Catalog department staff are advised not to edit these records as edits will be lost if the edited record is replaced or deleted.
- b. These records should not be exported to the utilities because of our contractual arrangement with the vendor.
- c. Do not export these records to MARS. These records are sent out for authority processing as a file before they are loaded.

**2. Stable vendor record** (a vendor record that is unlikely to be overlaid by another vendor-supplied record)

946 ‡a DO NOT EXPORT TO OCLC/RLIN. will be used in vendor-supplied records for online resources that are more or less permanent in our catalog.

- a. Catalog department staff may edit these records, but they should not export the records to the utilities because of our contractual arrangement with the vendor.
- b. Export to MARS only when an edit is made that requires an update to our authority file.

**3. For stable vendor records with no contractual obligation not to export to utilities**, no 946 will be added. We may edit them and export them as we would any other record. These include, for example, GPO records.

In the past, both dynamic and stable records received the same 946 ‡a DO NOT EDIT. DO NOT EXPORT. message. Unfortunately, we do not have the ability to go back and globally change the field in stable records that were added to Orbis before this new policy was adopted.

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**Source URL:**<https://web.library.yale.edu/Cataloging/Voyager-946>