

## Retrospective Conversion

Card Catalog Location Guide (Last revision: 4 April 2007)

### Sterling Memorial Library (SML) and Mudd

Two classification systems are used to arrange books in the SML stacks: Old Yale classification and Library of Congress (LC) classification. Most LC call numbers can be so identified by the presence of the designation "(LC)" as the last element of the call number. The exceptions are (1) D, PA-PZ, and Q, which are LC call numbers in which "(LC)" does not appear as the last element of the call number and (2) Near East, which appears as a stamp above an LC call number in which the designation "(LC)" does not appear as the last element of the call number.

Material with an Old Yale call number in one of the following classes (A B C F G H I J K) is shelved in the SML stacks; material with an Old Yale call number in one of the following classes (E L M N O P R S T U V W) is shelved in Mudd.

## Creating ORBIS records for Official Card Boxes for LSF Transfer

### Creating ORBIS records

In order to move completed Official Catalog Boxes to LSF, nineteen ORBIS records will be created to keep track of the 9060 boxes of the Official Catalog cards. For the efficiency of this process, each record will describe a maximum of 500 boxes at the bibliographic, holding and item levels.

#### Bibliographic Record:

- Create a new bibliographic record by deriving from the template record:

- Leaders

Bibliographic level: m monograph/item

Encoding level: 7 minimal level

008 Fields

Date: 2002

Place of publication: ctu

Language: eng

110:2 : \$a Yale University \$b Library

245:10: \$a Official Catalog boxes ...through... \$p From ...&nbsp;

260: : \$a New Haven, CT \$b Yale University Library, \$c 2002

300: : \$a 500 boxes

500: : \$a The heading on the first card in the first of the 500 boxes is recorded in the 245 subfield p.

- Record box numbers in five digits; add leading zeros if a number is shorter than five digits
- Record the main entry of the first card within the 500 boxes in 245 subfield \$p. Begin \$p with the word "From."

#### Example

The screenshot shows the Voyager Cataloging software interface. The title bar reads: "Voyager Cataloging - [Bib 4648523 : Official catalog boxes 00001 through 00500 From 1,3-dipolar cycloaddition chemistry.]". The menu bar includes: File, Edit, Record, Display, Options, Window, Help. The toolbar contains icons for New, Open, Save, Search, Headings, Titles, Save to DB, New Hldgs, Get Hldgs, New Items, Get Items, Hierarchy, and Help. The main window displays a MARC record with the following fields:

Tag	I1	I2	Subfield Data
035			#9 FNJ6368YL
110	2		#a Yale University. #b Library.
245	1	0	#a Official catalog boxes 00001 through 00500 #p From 1,3-dipolar cycloaddition chemistry.
260			#a New Haven, CT: #b Yale University Library, #c 2000.
300			#a 500 boxes
500			#a The heading on the first card in the first of the 500 boxes is recorded in 245 subfield p.

## Holdings Record:

- Create five MFHD records for the holdings, each representing 100 boxes:
- Use "81" for the 852 field indicators
- Use "lsf" for the location code in 852 subfield
- Record the beginning and ending numbers of every array of 100 boxes in the call number fields #h and #i

Example:

MFHD 1: 852 81 #b lsf #h Box 00001-#i Box 00100  
 MFHD 2: 852 81 #b lsf #h Box 00101-#i Box 00200  
 MFHD 3: 852 81 #b lsf #h Box 00201-#i Box 00300  
 MFHD 4: 852 81 #b lsf #h Box 00301-#i Box 00400  
 MFHD 5: 852 81 #b lsf #h Box 00401-#i Box 00500

## Item Records:

- Create one item record for each box:
- Use the New Items button or the Record >> Create Items to create an item record
- Wand a new barcode in the Barcode field
- Input the main entry if the first card in the box of the ENUM field following the instructions in [How to Input Main Entry Headings on Item Records](#) [1]

- Record the individual box number in the SPINE field

## Example

Voyager Cataloging - [Item 3687154 for holding 5040627]

File Edit Record Item Display Options Window Help

New Open Save Search Headings Titles Save to DB New Higgs Get Higgs New Items Get Items Hierarchy Help

Title: Official catalog boxes 00001 through 00500 From 1,3-dipolar cycloaddition chemistry.

Location: Isf Call #: Box #00001 Box #00100

Barcode: 39002051491547 Temp. Loc.: [dropdown]

Perm. Loc.: Isf Temp. Type: [dropdown]

Item Type: Isli Media Type: [dropdown]

Enum: NASA SYMPOSIUM ON THE MAGNETIC

Chron: [text]

Year: [text]

Caption: [text]

Free text: [text]

Spine: Box #00003

Copy: 1 Pieces: 1 Price: \$0.00

2:19 PM

## Main Entry Headings on Item Records

How to Input Main Entry Headings on Item Records:

- Click the Search button to bring up a search window
- Search the main entry heading of the first card
- Display from the index window a bib record that contains this heading
- Copy the form of heading from the bib record
- Switch to the item record window and paste the heading into the ENUM field
- Truncate the heading if necessary
- Type in the heading following the normalization rules below if the heading is not found from the search

ORBIS Normalization Rules:

- Leading articles are deleted for main title entries
- All alphabetic characters are set to upper-case
- Diacritics and leading characters are deleted
- Apostrophes are deleted; all other punctuation characters are replaced by a space
- Delimiters and subfield codes are deleted
- The music symbol for "flat" is replaced by its spelled out version (FLAT)
- The music symbol for "sharp" is deleted

- Greek characters are carried as upper-case alphabetic characters
- Superscripts are replaced by asteriks
- Subscripts are carried as simple numbers
- Data inside the angle brackets is deleted if the first four characters following the left angle bracket are "i.e."
- Following completion of the above normalization if more than one space in a row exists, the extra space is deleted
- Diagraphs are carried as two upper-case alphabetic characters

### Examples:

#### Leading Articles

The history and Adventures of Little Henry (original)

HISTORY AND ADVENTURES OF LITTLE HENRY (normalized)

The Fight against Fraud

FIGHT AGAINST FRAUD (normalized)

#### Diacritics

K"oster, Albert (original)

KOSTER ALBERT (normalized)

N"ad"i al-Kit"ab al-'Arab"i (London, England) (original)

NADI AL KITAB AL ARABI LONDON ENGLAND (normalized)

'Abd al-Sal"am, A!hmad (original)

ABD AL SALAM AHMAD (normalized)

#### Apostrophes:

O'Hare, Aileen (original)

OHARE AILEEN (normalized)

People's Action for Cultural Ties (original)

PEOPLES ACTION FOR CULTURAL TIES (normalized)

#### Other Punctuation Characters:

Evan-Iwanowski, R.M. (original)

EVAN IWANOWSKI R M (normalized)

Fitzgerald-Jones, Sandra (original)

FITZGERALD JONES SANDRA (normalized)

Auto/biography studies (original)

AUTO BIOGRAPHY STUDIES (normalized)

Democracy & the Arts (original)

DEMOCRACY THE ARTS (normalized)

5% 10-15 Gold Debutantes (original)

5 10 15 GOLD DEBUTANTES (normalized)

#### Greek Characters:

‡-glucosidases (original)

BETA GLUCOSIDASES (normalized)

An ?- and ?- spectroscopic study (original)  
ALPHA AND GAMMA SPECTROSCOPIC STUDY (normalized)

Superscript:

[A]<sup>2</sup>B-K (original)  
A2 B K (normalized)

Subscript:

H2[subscript]S data reduction (original) H2S DATA REDUCTION (normalized)  
More than One Space in a Row:

Wilson, H.B. (Harry Bristow). 1774-1853 (original)  
WILSON H B HARRY BRISTOW 1774 1853 (normalized)

Freschi, Andrea, b. 1774 (original)  
FRESCHI ANDREA B 1774 (normalized)

Milton, William, d. 1790 (original)  
MILTON WILLIAM D 1790 (normalized)

Digraph:

Æ (original)  
AE (normalized)

Æ gahmands bænk (original)  
AE GAHMANDS BAENK (normalized)

Œuvres de P. Corneille (original)  
OEUVRES DE P CORNEILLE (normalized)

## Latin American and other locations within Sterling (LC and Old Yale call numbers)

### Old Yale call numbers (Latin American)

CARD	VOYAGER	OK TO MATCH TO
Argentina	‡b muddlamc ‡k Argentin	‡b lsf ‡b lsfbeir
Bahamas	‡b muddlamc ‡k Bahamas	‡b lsf ‡b lsfbeir
Barbados	‡b muddlamc ‡k Barbados	‡b lsf ‡b lsfbeir
Bermudas	‡b muddlamc ‡k Bermudas	‡b lsf ‡b lsfbeir

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Published on Yale University Library (<https://web.library.yale.edu>)

Bolivia	⌘ muddlamc ⌘k Bolivia	⌘ Isf ⌘ Isfbeir
Brazil	⌘ muddlamc ⌘k Brazil	⌘ Isf ⌘ Isfbeir
Central America	⌘ muddlamc ⌘k CentAm	⌘ Isf ⌘ Isfbeir
Chile	⌘ muddlamc ⌘k Chile	⌘ Isf ⌘ Isfbeir
Colombia	⌘ muddlamc ⌘k Colombia	⌘ Isf ⌘ Isfbeir
Costa Rica	⌘ muddlamc ⌘k CostRica	⌘ Isf ⌘ Isfbeir
Cuba	⌘ muddlamc ⌘k Cuba	⌘ Isf ⌘ Isfbeir
Dominican Republic	⌘ muddlamc ⌘k DomRepub	⌘ Isf ⌘ Isfbeir
Ecuador	⌘ muddlamc ⌘k Ecuador	⌘ Isf ⌘ Isfbeir
Falkland Islands	⌘ muddlamc ⌘k Falkland	⌘ Isf ⌘ Isfbeir
Guatemala	⌘ muddlamc ⌘k Guatemal	⌘ Isf ⌘ Isfbeir
Guiana	⌘ muddlamc ⌘k Guiana	⌘ Isf ⌘ Isfbeir
Guiana British	⌘ muddlamc ⌘k GuianaBr	⌘ Isf ⌘ Isfbeir
Guiana Dutch	⌘ muddlamc ⌘k GuianaDu	⌘ Isf ⌘ Isfbeir
Guiana French	⌘ muddlamc ⌘k GuianaFr	⌘ Isf ⌘ Isfbeir
Haiti	⌘ muddlamc ⌘k Haiti	⌘ Isf ⌘ Isfbeir
Honduras	⌘ muddlamc ⌘k Honduras	⌘ Isf ⌘ Isfbeir
Honduras British	⌘ muddlamc ⌘k Hond Br	⌘ Isf ⌘ Isfbeir
Jamaica	⌘ muddlamc ⌘k Jamaica	⌘ Isf ⌘ Isfbeir
Latin America	⌘ muddlamc ⌘k Latin Am	⌘ Isf ⌘ Isfbeir
Mexico	⌘ muddlamc ⌘k Mexico	⌘ Isf ⌘ Isfbeir

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Nicaragua	‡b muddlamc ‡k Nicarag	‡b lsf ‡b lsfbeir
Panama	‡b muddlamc ‡k Panama	‡b lsf ‡b lsfbeir
Paraguay	‡b muddlamc ‡k Paraguay	‡b lsf ‡b lsfbeir
Peru	‡b muddlamc ‡k Peru	‡b lsf ‡b lsfbeir
Porto Rico	‡b muddlamc ‡k PortoRic	‡b lsf ‡b lsfbeir
Salvador	‡b muddlamc ‡k Salvador	‡b lsf ‡b lsfbeir
South America	‡b muddlamc ‡k So Amer	‡b lsf ‡b lsfbeir
Trinidad	‡b muddlamc ‡k Trinidad	‡b lsf ‡b lsfbeir
Uruguay	‡b muddlamc ‡k Uruguay	‡b lsf ‡b lsfbeir
Venezuela	‡b muddlamc ‡k Venezuel	‡b lsf ‡b lsfbeir
Virgin Islands	‡b muddlamc ‡k VirginIs	‡b lsf ‡b lsfbeir
West Indies	‡b muddlamc ‡k Welnd	‡b lsf ‡b lsfbeir
West Indies British	‡b muddlamc ‡k WelndBr	‡b lsf ‡b lsfbeir
West Indies Dutch	‡b muddlamc ‡k WelndDu	‡b lsf ‡b lsfbeir
West Indies French	‡b muddlamc ‡k WelndFr	‡b lsf ‡b lsfbeir

### Other locations within Sterling (LC and Old Yale call numbers)

CARD	VOYAGER	OK TO MATCH TO
African Collection	‡b smlafr	
Andrews History Seminar Andrews Study History Seminar History Seminary	‡b smland OK to match to ‡b sml ‡k Hist Sem	‡b sml ‡k Hist Sem
American Oriental Society	‡b smlaos	
Arabic/Islamic Reading Room	‡b smlaris	‡b lsfnea
Asia Reading Room East Asia Reading Room East Asian Collection	‡b smlasi	

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Oriental Division		
American Studies Reading Room	‡b smlamst	‡b lsf
Babylonian Collection Babylonian Seminary	‡b smlbab	
Chinese Reference Collection	‡b smlchir	
Franklin Collection	‡b smlfra	
Japanese Reference Collection	‡b smljpnr	
Judaic Studies Reference Judaic Studies Seminar	‡b smljudr	‡b lsfjud
Korean Reference Collection	‡b smlkor	
Linonia and Brothers I & b	‡b smllnb	‡b muddlnb ‡b lsf
Map Collection Map Room	‡b smlmap	‡b lsfmapr
Map Collection Reference Map Room Reference	‡b smlmapr	‡b lsfmapr
Atlas Collection	‡b smlmapa	‡b lsfmapr
Atlas Collection Reference	‡b smlmapb	‡b lsfmapr
Numismatics Collection	‡b muddnum	‡b lsfbeir ‡b lsfmssr
Periodical Room	‡b smlper	‡b lsf
Philosophy Library Philosophy Study	‡b smlphi	
Southeast Asia Reference	‡b smlsea	
Semitic Reference	‡b smlsem	
Sinological Seminar	‡b smlsin	
Slavic Reading Room	‡b smlsla	
Slavic Miniatures	‡b smlslam	
Slavic Reading Room Reference	‡b smlslar	
Zeta	‡b muddzeta	‡b lsfbeir ‡b lsf

## Library of Congress and Old Yale call numbers

### LC call numbers

CARD	VOYAGER	OK TO MATCH TO
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A B C (except CJ) E F G H J K L M N P (except PA-PZ) R S T U V Z with (LC)	‡b sml	‡b lsf ‡b lsfbeir
D PA-PZ Q without (LC)	‡b sml	‡b lsf ‡b lsfbeir
CJ with (LC)	‡b muddnum	‡b lsfmssr ‡b lsfbeir
A B C D E F G H J K L M N P R S T U V Z without (LC) stamped Near East or Near East Collection	‡b smlnea	‡b lsfnea
A B C D E F G H J K L M N P R S T U V Z with (LC) or without (LC) stamped Zeta	‡b muddzeta	‡b lsf ‡b lsfbeir

## Old Yale call numbers (no stamp)

CARD	VOYAGER	OK TO MATCH TO
A	‡b smly	‡b lsf ‡b lsfbeir
B	‡b smly	‡b lsf ‡b lsfbeir
C (except Cb4 90 and Cc5 5)	‡b smly	‡b lsf ‡b lsfbeir
Cb4 90, Cc5 5	BEINECKE DO NOT CONVERT	
E	‡b mudd	‡b lsf ‡b lsfbeir
F (except Fv1-Fv9999)	‡b smly	‡b lsf ‡b lsfbeir
Fv1-Fv9999	‡b smlasi	‡b smly ‡b lsf ‡b lsfbeir
G	‡b smly	‡b lsf ‡b lsfbeir
H	‡b smly	‡b lsf ‡b lsfbeir
I	‡b smly	‡b lsf ‡b lsfbeir
J	‡b smly	‡b lsf ‡b lsfbeir
Folio J	‡b smly ‡k Folio	‡b lsf ‡b lsfbeir
JJ	‡b mudd	‡b lsf ‡b lsfbeir

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K	‡b smly	‡b lsf ‡b lsfbeir
L	‡b mudd	‡b lsf ‡b lsfbeir
M (except Mhc8 and Mhm69)	‡b mudd	‡b lsf ‡b lsfbeir
Mhc8, Mhm69	BEINECKE DO NOT CONVERT	
N (except NZ)	‡b mudd	‡b lsf ‡b lsfbeir
NZ	BEINECKE DO NOT CONVERT	
O	‡b mudd	‡b lsf ‡b lsfbeir
P	‡b mudd	‡b lsf ‡b lsfbeir
R	‡b mudd	‡b lsf ‡b lsfbeir
S	‡b mudd	‡b lsf ‡b lsfbeir
T	‡b mudd	‡b lsf ‡b lsfbeir
U (except Uai)	‡b mudd	‡b lsf ‡b lsfbeir
Uai	BEINECKE DO NOT CONVERT	
V	‡b mudd	‡b lsf ‡b lsfbeir
W	‡b mudd	‡b lsf ‡b lsfbeir
X (except X346)	‡b smly	‡b lsf ‡b lsfbeir
XX	‡b mudd	‡b lsf ‡b lsfbeir
X346	BEINECKE DO NOT CONVERT	
Y (except Yna31)	‡b smlyal	‡b lsfmssr
Yna31	BEINECKE DO NOT CONVERT	
Z (except Zn ZNJ)	BEINECKE DO NOT CONVERT	
Zn ZNJ	‡b muddnum	‡b lsfmssr

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		‡b lsfbeir
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### Old Yale call numbers (with stamp)

CARD	VOYAGER	OK TO MATCH TO
A B C F G H I J K X stamped Cole	‡b smly ‡k Cole	‡b lsf ‡b lsfbeir
E L M N O P R S T U V W stamped Cole	‡b mudd ‡k Cole	‡b lsf ‡b lsfbeir
A B C F G H I J K X stamped Wright	‡b smly ‡k Wright	‡b lsf ‡b lsfbeir
E L M N O P R S T U V W stamped Wright	‡b mudd ‡k Wright	‡b lsf ‡b lsfbeir
A B C F G H I J K x stamped Penniman	‡b smly ‡k Penniman	‡b lsf ‡b lsfbeir
E L M N O P R S T U V W stamped Penniman	‡b mudd ‡k Penniman	‡b lsf ‡b lsfbeir
A B C F G H I J K E L M N O P R S T U V W X Y Z stamped Zeta	‡b muddzeta	‡b lsf ‡b lsfbeir
A B C F G H I J K stamped Connecticut Hall	‡b smly	‡b lsf ‡b lsfbeir
E L M N O P R S T U V W stamped Connecticut Hall	‡b mudd	‡b lsf ‡b lsfbeir
L stamped Education	‡b mudd	‡b lsf ‡b lsfbeir
H stamped Romance Seminar	‡b smly	‡b lsf ‡b lsfbeir

### Old Yale call numbers (numbers only)

CARD	VOYAGER	OK TO MATCH TO
8.71-17.25	‡b mudd	‡b lsf ‡b lsfbeir
21.03 - 61a.43	‡b mudd	‡b lsf ‡b lsfbeir

## Official Card Catalog OCLC Skip List

OCLC will skip the following types of cards:

- guide cards
- cards for headings
- cards for references

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- cards representing added entries (author and title)
- RLIN-printed cards
- temporary slips
- cards for "in" analytics that do not provide (1) the title of the analytic (2) a description of the parent item and (3) an indication of the location of the analytic in the parent item
- cards representing material in one of the following languages: Chinese, Japanese, Korean, Persian, Arabic, Hebrew, and Yiddish. However, OCLC will process cards with non-Roman alphabet characters representing materials in all other languages, including Greek and Russian. OCLC will update matching WorldCat records only; OCLC will flag for the attention of Yale staff cards for which a matching record is not found.
- cards representing microforms in the following sets:
  - Early American Imprints (Microprint 7)
  - Early English Books (Film S2663 Film S618)
  - Early English Newspapers (Film S1460)
  - Furniture Library Collection (Film B1332)
  - History of Photography (Film B3817)
  - Russian History and Culture (Fiche S459)
  - Sahel (Fiche B1116)
  - Spanish Drama (Film B3922)
  - German Baroque Literature (Film B974)
  - Western Americana (Film B2553)
  - Wright American Fiction (Film B765 Film B838 Film B855)
- cards representing Yale dissertations (including microform copies)
- cards representing material in the following collections or locations:

### Alcohol Studies

stamped Alcohol Studies

### Art & Architecture

stamped Art, Art Library, School of Art

### Beinecke

(1) Old Yale classification Cb4 90, Cc5 5, Mhc8, Mhm69, NZ, Uai, X346, Yna31, Z (except Zn ZNJ)

(2) stamped Aldis Collection, Altschul Collection, American Tracts, Americana, Arlen Collection, Asch Collection, Auction Catalogues, Barrie MSS, Baskerville Collection, Beinecke, Beinecke Library, Betts Collection, Brace Variety, British Tracts, Broad sides, Bullen Collection, Cary Collection, Cat Books, Coe Collection, College Pamphlets, Conrad Collection, Cooper James Fenimore, Coppard Collection, Corvo Collection, George Cruikshank Collection, Defoe Collection, Jean Andre Deluc Geology Collection, Depew Collection, Dexter Collection on Congregationalism, Dickens Collection, Dime Novel Collection, Alfred Douglas Collection, Drinkwater Collection, Elizabethan Club Library, European Tracts, Fielding Collection, Folio Pamphlet, Garvan Collection on Ireland, Goethe Collection, Goodrich Collection, Thomas Hardy Collection, Heinrich Heine Collection, Hogg Collection, Hope Collection, Horse Collection, Incunabula, India Tracts, Indiana Authors, Joseph Norton Ireland Collection, James Weldon Johnson Collection, JWJ, James Joyce Collection, Juvenal Collection, Kingsley Miscellaneous Pamphlets, Kingsley Miscellaneous Sermons, Kingsley Pamphlets, Kingsley Theological Miscellany, Kipling Collection, Library of Americana, Linton Collection, Machen Collection, Meredith Collection, Miscellaneous Pamphlets, Miscellaneous Poems, MS Vault Shelves, Norton Collection, Osborn Files, Penniman Collection (Z class call number), Pequot Collection, Playing Card Collection, Plays, Poems, Porter Miscellany, Anna Powell Memorial Collection of Cat Books, Rackham Collection, Rare Book Room, Ruskin Collection, Scientific Miscellany, 1742 Library, George Bernard Shaw Collection, Shorthand Collection, Silliman Miscellaneous Pamphlets, Silliman Scientific Miscellany, Slavery Pamphlets, Slocum Collection, Societe Anonyme, Somerset Maugham Collection, Speck Collection, Robert Louis Stevenson Collection, Streeter Collection, Symons Collection, Theater Guild Collection, Hugh Thompson Collection, Tibetan Collection, Tinker Collection, Tomlinson Collection, Tracts, Trade Catalogs (Uai call number), Turkish Tracts, U S Civil War pamphlets, U S Political pamphlets, Carl Van Vechten Collection, Wagner Collection of Economic Pamphlets, Western Americana, Western Americana Broad sides, Weyman, Y.A.J. Collection, YCAL

### British Art

stamped British Art, British Art Reference, Mellon Reference

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### **Chemistry**

stamped Chemistry Library, Kent Library, Sterling Chemistry Laboratory

### **Child Study Center**

stamped Child Study Center

### **College Libraries**

(1) marked CL (for College Libraries)

(2) marked bk, br, cc, dc, es, je, mc, pc, sm, sy, tc, td

(3) stamped Berkeley, Branford, Calhoun, Davenport, Ezra Stiles, Jonathan Edwards, Morse, Peirson, Silliman, Saybrook, Trumbull, Timothy Dwight

(4) stamped Berkeley College Palmer-Schreiber Collection

### **Connecticut Agricultural Experiment Station**

stamped Connecticut Agricultural Experiment Station

### **Cowles Foundation**

stamped Cowles Foundation Library

### **Cross Campus**

stamped Cross Campus Library, German Reading Room, Mountaineering, Reserve Book Room

### **Divinity**

stamped Day Missions Library, Divinity Library, Divinity School Library, Trowbridge Reference Library; "digit numbers" e.g. 0000042

### **Documents Room**

stamped Documents Room

### **Drama**

stamped Drama Library

### **Dwight Hall Library**

stamped Dwight Hall Library

### **Episcopal Library**

stamped Episcopal Library

### **Gesell Clinic**

stamped Clinic Child Development, Gesell Clinic

### **Hillel Foundation**

stamped Hillel Foundation

### **Historical Sound Recordings**

stamped American Musical Theater, Historical Sound Recordings

### **Human Relations Area Files**

stamped Human Relations Area Files

### **In Process**

stamped In process

### **Kirtland Hall**

stamped Kirtland Hall

### **Latin Americana**

stamped Pamphlets, Bolivia; Pamphlets, Chile; Pamphlets, Columbia; Pamphlets, Mexico; Pamphlets, Peru; Pamphlets, Venezuela

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### Law

stamped Canada [46], ClosetS T,Forms [C44], Law Library, School of Law, Treatises Stack Room, Wheeler Treatises,

### Lewis Walpole

stamped Lewis Walpole, Lewis Walpole Collection, Lewis Walpole Library

### Manuscripts and Archives

cards representing archival material only stamped Mss. and Archives

### Medical

stamped Dept. of Pediat.,Dept. of Bacteriology, Dept. of Immunol., Dept. of Pathology, Dept. of Pharmacology, Dept. of Psychiatry & Mental Hygiene, Department of Psychology, Epidemiology and Public Health Library, Harvey Cushing Collection, Historical Library (Yale Medical School), Medical Library, Medical Library (Historical), Psychological Laboratory, School of Medicine Library, School of Nursing, Sect. Neuro-Anat., S.H.M Club Room, Sterling Hall of Medicine, Yale Labs Primate Biology,

### Music

stamped Lowell Mason Collection, Lowell Mason Library, Music Library, School of Music

### More House Library

stamped More House Library

### New Haven Free Public Library

stamped N. H. Free Pub. Lib.

### SML Arts of the Book

stamped Arts of the Book Room, Bookplate Collection, Carl P. Rollins Collection, Collection of the Arts of the Book Room, Graphic Arts Collection, Rollins Collection

### SML Bibliography

stamped Bibliography Room, Index Collection

### SML Catalog Department

stamped Catalogue Department

### SML Reference

stamped Cat. Reference Desk, Reading Room, Reference

### SML Subject Bibliography

stamped Subject Bibliography

## Science, Social Science, Classics, Linguistics Seminar Locations

**Science Libraries** (Astronomy Library, Engineering and Applied Sciences Library, Forestry Library, Geology Library, Kline Science Library, Mathematics Library, Ornithology Library)

CARD	VOYAGER	OK TO MATCH TO
Astronomy Library Observatory Library	‡b ast	‡b astref
Becton	‡b engn	‡b engn[xxxx]

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Computer Center Computer Center Library Department of Civil Engineering Dunham [Laboratory] Engineering and Applied Sciences Engineering Library Engineering Mechanics Engineering Reading Room Hammond Laboratory		‡b muddengn ‡b lsfeng ‡b lsfengr
Forestry Library Forestry School	‡b fes	‡b fes[xxxx] ‡b muddfes ‡b lsffor ‡b lsfforr
Economics Geology Library Geology Library	‡b geo	‡b geo[xxxx] ‡b muddgeo ‡b lsfgeo ‡b lsfgeor
Bingham Library Bingham Oceanographic Laboratory Bingham Library of Oceanography Biophysics Library Hartford Laboratory History of Science Kline Science Library Molecular Biophysics and Biochemistry Library Osborn Botanical Library Osborn Laboratory Osborn Memorial Laboratory Osborn Zoological Library Physics Library Sloane Laboratory Sloane Physics Library Zoology Library	‡b ksl	‡b ksl[xxxx] ‡b muddksl ‡b lsfksl ‡b lsfkslr
Anthropology Library Peabody Museum Library	‡b kslant	‡b kslant[x] ‡b muddksl ‡b lsfksl ‡b lsfkslr
Mathematical Seminary Mathematics Library	‡b math	‡b math[xxxx] ‡b muddmath
Ornithology Library	‡b orn	‡b ornref

### Social Science Library (including Economic Growth Center and Statistics Library)

CARD	VOYAGER	OK TO MATCH TO
Administrative Sciences Library Economic Study Geography Library Industrial Administration Labor and Management Center Library Library of Applied Economics Political Science Library Social Science Library Sociology Library	‡b ssl	‡b ssl[xxxx] ‡b muddssl ‡b lsfssl ‡b lsfsslr

## Retrospective Conversion

Published on Yale University Library (<https://web.library.yale.edu>)

Street Traffic Library Transportation Library Urban Hall Library		
Economic Growth Center Library	‡b sslegc	‡b muddgdce ‡b lsfssl ‡b lsfsslr
Statistics Library	‡b stat	‡b stat[xxxx] ‡b lsfssl ‡b lsfsslr

### Other Locations (Classics Library, Linguistics Seminar)

CARD	VOYAGER
Classical Club Library Classics Library	‡b clas
Indological and Linguistic Seminar Library Linguistics Seminar	‡b ling

## Undocumented Locations

### Official Card Catalog

#### Undocumented Locations

The following locations were encountered by OCLC staff in the Official Catalog and did not appear on either the SKIP list or the PROCESS list. Consequently, OCLC staff skipped and flagged cards with these locations. When CMT staff members encounter such flagged cards they should consult this document to determine the appropriate action to be taken.

Location/Call Number	Action to be taken by CMT staff	Background
	Uncat (any letter). E.g., B uncat 3187 or L uncat 434	Search for a record in Orbis. If a matching record is found, the card can be discarded. If no record is found, file the card in the "undocumented locations" box.
	BABB James T. Babb JTB	These are temporary cards, and most represent items already cataloged.
	Bonaparte Collection [No. 8845]	These represent books cataloged or to be cataloged for Beinecke Library.
	Connecticut and Historical MSS Room	File the card in the "undocumented locations" box.
		These cards probably represent books at Beinecke.
		Items represented by these cards appear to have been recataloged for SML Mss & Archives. Checking finding aids in Mss & Archives in the future should resolve any problems



## Retrospective Conversion

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Connecticut Hall	Skip	This collection was dispersed.
Conservation Library	File the card in the "undocumented locations" box.	Conservation Library was an earlier name of the Forestry & Environmental Studies Library.
Documents Room Ref	File the card in the "undocumented locations" box.	Once part of the reference collection in SML, this collection was apparently moved to Government Documents in Mudd.
E (Physical geog.)	File the card in the "undocumented locations" box.	The books represented by these cards are probably at Mudd at the beginning of the Old Yale "E" range.
F Assy	File the card in the "undocumented locations" box.	
Hebrew [+12]	File the card in the "undocumented locations" box.	
Henry Taylor	Skip	These cards are purchase requests, purchase records, or accessions, and the books they represent have been cataloged for Beinecke.
Inst. Far East Lang.	File the card in the "undocumented locations" box.	The Institute ceased to exist in 1965, and its functions were split between two university departments, the Dept. of East Asian Languages and Far Eastern Publications. The books these cards represent, if they still exist, are probably housed with one of the departments. Yale University Library may have ceased to take responsibility for this collection at some point.
Institute of Human Relations Administr. OR Human Relations Area Files (HRAF)	Skip	Yale University Library appears to have no responsibility for the books represented by these cards. However, if the collection still exists, it is likely to be part of the Human Relations Area Files (HRAF), an independent research agency of Yale University started by the Institute. HRAF are all on microfiche in the microtext room.

# Retrospective Conversion

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Jackson-Lafayette Collection	Skip	The books represented by these cards were accessioned by Beinecke.	
N Defer +235	File the card in the "undocumented locations" box.		
No location call number is [3A] Directory M4	File the card in the "undocumented locations" box.		
Ref. Dept. Office	File the card in the "undocumented locations" box.	These cards represent books (if any) housed in the Reference Office (the office behind the reference desk at Sterling).	
Reprint File	File the card in the "undocumented locations" box.		
Sallen [318]	File the card in the "undocumented locations" box.		
Ser. Dept. or Serials Div.	Skip	This collection does not exist intact anymore, and the books were either dispersed or discarded.	
TAU [above Old Yale [class S] call number]	Skip	Most of the books represented by these cards appear to have been transferred to the Medical Library.	
Turkish uncat	File the card in the "undocumented locations" box.	These cards appear to represent a backlog of Turkish books, uncataloged.	
U (military)	File the card in the "undocumented locations" box.	The books represented by these cards are probably at Mudd at the beginning of the Old Yale "U" Class.	
WSL: No location, no call number, stamped WSL	Skip	WSL stands for "Wilmarth Sheldon Lewis," whose library formed the backbone of the Lewis Walpole Library.	
X defer 26	File the card in the "undocumented locations" box.		
Yale Collection	File the card in the "undocumented locations" box.		
Yale College Room 71 [map]	File the card in the "undocumented locations" box.		

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		box.		
	700.2 sec 10 sh 2 (numbers vary)	Skip	These cards represent the "Heathcole Woolsey" collection. Some of these books appear to have been absorbed into various art collections on campus	

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**Source URL:** <https://web.library.yale.edu/cataloging/catman/retrospective-conversion>

### Links

[1] <https://web.library.yale.edu/cataloging/catman/retrospective-conversion/creating-orbis-records-official-card-boxes-lsf-transfer/main-entry-headings-item-records>