

Yale UNIVERSITY LIBRARY

HOW TO FIND A BOOK

1. Know the location

- note which library – SML means Sterling
- where in the library – stacks or other room
- which classification system – LC or Yale

2. Know the size

- look for “+” or “O” at the end of the call number, indicating an oversize book
- if a call number includes “folio” use place requests or ask at a service desk

3. Find the correct floor using this chart

- match your call number *and* size
- be sure to use the right classification system

4. Use the maps on each floor to find the correct section

- follow the guide cards in the aisles
- press white buttons to turn on lights

TIPS

Access Mezzanine (M) floors by using the stack elevators or stack stairways

Oversize (+) sections are indicated on floor plans and aisle guide cards

For help finding a book:

- ask at the Sterling circulation desk
- call 203-432-1852
- use place requests in Orbis – library staff will find the book for you within 24 hours

LC CLASSIFICATION

Catalog location: SML, Stacks, LC Classification

	Size:	REGULAR	OVERSIZE (+)
A		5M	5M
B		5M	5
C		5	5
D – DK509		5	4
DK510 – DT1176		4M	4
DT1177 – E		4	4
F – F542		4	4 Wing
F543 – G		4 Wing	4 Wing
H – HB		4 Wing	3M
HC – HD2345		4	3M
HD2346 – HF204		3M	3M
HF205 – HX		3M	3
J		3	3
Judaica		6	6
K – NA729		3	3
NA730 – NX		3	2M
Near East		6	6
P – PL2652		2M	1MB
PL2653 – PS647		2	1MB
PS648 – PZ		1MB	1MB
Q – QB2 (with Yale Class)		1MB	1M
QB3 – V (with Yale Class)		1M	1M
Z – Z6464		1M	1
Z6465 – ZA		1	1

YALE CLASSIFICATION

Catalog location: SML, Stacks, Yale Classification

	Size:	REGULAR	OVERSIZE (+/o)
A		7M	7M
B – Byzw		7M	7
Byzx – G		7	7
H – Hf61		7	6M
Hf62 – K		6M	6M
Judaica & Near East		6	6
Q (with LC)		1M/1MB	1M/1MB
X – X351		6M	6M
X352 – Xz		6M	6

FINDING THE STACKS

Go to the guard station to the right of the circulation desk.

Show the guard *and* swipe your Yale ID or stacks pass.

In the elevator lobby, walk through the door to the left, then enter the center door on the right marked “Entrance to Stacks.”

For the Microform Room, turn right just after the stacks guard station and take the door on the right to the stairs. Proceed down one level to the Microform Room lobby.