

Fixed Fields (Born-Digital Online Resources)

Fixed Fields

Leader

Record Status	n : New
Type of Record	a : Language material
Bibliographic Level	m : Monograph/item
Type of Control	_ : No specific type of control
Encoding Level	4 : Core level
Cataloging Form	a : AACR 2

OK Cancel

Supply a value for Type of Record that reflects the predominant content of the resource. Online books should be coded a (Language material) even when they include search software and hyperlinks. Since online resources are considered published (AACR2 9.4B2), do not use codes for manuscript material. For example, an online dissertation is coded a (Language material) rather than t (Manuscript language material). Use the YUL default Encoding Level 4.

008 - General Description

008 - General Description (Book)

Publication Status	s : Single known date/probable date
Date 1 (yyyy)	2002
Date 2 (yyyy)	
Place of Publication	mau : Massachusetts
Illustrations 1	a : Illustrations
Illustrations 2	_ : No illustrations
Illustrations 3	_ : No illustrations
Illustrations 4	_ : No illustrations
Audience	_ : Unknown or not specified
Form of Item	s : Electronic
Contents 1	_ : No specified nature of contents
Contents 2	_ : No specified nature of contents
Contents 3	_ : No specified nature of contents
Contents 4	_ : No specified nature of contents
Govt. Publication	_ : Not a government publication
Conf. Publication	0 : Not a conference publication
Festschrift	0 : Not a festschrift
Index	1 : Index present

OK

Cancel

The value supplied for Type of Record in the leader triggers the type of 008. For online books, that type is Book.

Provide values for publication information, Form of Item, Language, Modified Record Code, and Cataloging Source. Obtain publication information as instructed in [264 - Publication Area](#) [1]. **Form of Item should always be coded s (Electronic)**. Code other bytes appropriately.

007 - Physical Description

Create an 007 to describe the physical medium of the resource.

007 - Physical Description (c - Computer File)

<input type="checkbox"/> Video Recording	<input type="checkbox"/> Remote Sensing Image	<input type="checkbox"/> Unspecified
<input type="checkbox"/> Kit	<input type="checkbox"/> Notated Music	<input type="checkbox"/> Sound Recording
<input type="checkbox"/> Projected Graphic	<input type="checkbox"/> Microform	<input type="checkbox"/> Nonprojected Graphic
<input type="checkbox"/> Map	<input checked="" type="checkbox"/> Computer File	<input type="checkbox"/> Globe
<input type="checkbox"/> Tape		

Specific Material Designation	r : Remote
Original vs. Reproduction Aspect (OBSOLETE)	_ : (OBSOLETE) Undefined
Color	⚡ : No attempt to code
Dimension	⚡ : No attempt to code
Sound on Medium	⚡ : No attempt to code
Image Bit Depth	⚡⚡⚡ : No attempt to code
File Format	⚡ : No attempt to code
Quality Assurance Target(s)	⚡ : No attempt to code
Antecedent/Source	⚡ : No attempt to code
Level of Compression	⚡ : No attempt to code
Reformatting Quality	⚡ : No attempt to code

Click the 007 button, select the Computer File tab and click New. Specific Material Designation is always coded r (Remote). Under the 2009 PCC guidelines, coding of the other fields is not required ("No Attempt to Code"). Specialist units are free to add additional coding if desired.

006 - Additional Material Characteristics

Create an 006 to describe the format of the resource.

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Published on Yale University Library (<https://web.library.yale.edu>)

006 - Additional Material Characteristics (m - Computer File)

☐ Projected Medium ☐ Nonmusical Sound ☐ Musical Sound

☐ Printed Music ☐ Manuscript Music ☐ Printed Map ☐ Manuscript Map

☐ 3-D Artifact ☐ Serial Control ☐ Manuscript Lang. ☐ Books

☐ 2-D Nonprojectable ☒ Computer File ☐ Kit ☐ Mixed Material

Target Audience: _ : Unknown or not specified

Type Of File: d : Document

Govt. Publication: _ : Not a government publication

1 of 1

New Delete Apply Close

Click the 006 button, select the Computer File tab, and click New. For online books, Type of File should be coded d (Document). Code other bytes appropriately.

Source URL: <https://web.library.yale.edu/cataloging/e-resources/e-books/fixed-fields>

Links

[1] <https://web.library.yale.edu/cataloging/e-resources/e-books/variable-fields>