

## 14. 300 ‡e, 336, 337, 338: Accompanying Material; Content, Media & Carrier Types

### 300 ‡e Accompanying Material

REMINDER: SML catalogers should keep in mind special procedures for accompanying media items.

See: [Cataloging Procedures for Audiovisual, CD-ROM and Related Media](#) [1]

### RDA LC PCC PS 3.1.4

Accompanying material using RDA/LCPS rules. Currently, the LCPS offers 3 options: a second 300 field, + ‡e in a single 300, or a 500 note (avoid the last option). Note that the period used in AACR2 is not used at the end of 300 unless the last word is an abbreviation. (The LCRI for AACR2 required a period.) Some examples with + ‡e:

300		‡a 271 pages : ‡b illustrations ; ‡c 21 cm + ‡e 1 answer book
300		‡a 271 pages : ‡b illustrations ; ‡c 21 cm + ‡e 1 atlas (37 pages, 19 leaves : 20 color maps ; 37 cm)
300		‡a 271 pages : ‡b illustrations ; ‡c 21 cm + ‡e 2 CD-ROMs
300		‡a 271 pages : ‡b illustrations ; ‡c 21 cm + ‡e 3 audio discs
300		‡a 271 pages : ‡b illustrations ; ‡c 21 cm + ‡e 3 microfiches

NOTE: providing physical description of the accompanying material is optional; the 2nd example could also be done as: ... + ‡e 1 atlas.

The first two examples cataloged with additional 300 fields. How much detail to include is a cataloger decision:

300		‡a 271 pages : ‡b illustrations ; ‡c 21 cm
300		‡a 1 answer book
300		‡a 271 pages : ‡b illustrations ; ‡c 21 cm
300		‡a 1 atlas (37 pages, 19 leaves) : ‡b 20 color maps ; ‡c 37 cm

AACR2 2.5E If you need to upgrade AACR2 CIP, accompanying material is recorded in the ‡e subfield.

Punctuation is space - + - ‡e <number of items> <type of accompanying material><period (if a parenthesis is used, a period is not added)>

300		‡a 271 p. : ‡b ill. ; ‡c 21 cm. + ‡e 1 answer book.
300		‡a 271 p. : ‡b ill. ; ‡c 21 cm. + ‡e 1 atlas (37 p., 19 leaves : 20 col. maps ; 37 cm.)
300		‡a 271 p. : ‡b ill. ; ‡c 21 cm. + ‡e 2 CD-ROMs.
300		‡a 271 p. : ‡b ill. ; ‡c 21 cm. + ‡e 3 sound discs.
300		‡a 271 p. : ‡b ill. ; ‡c 21 cm. + ‡e 3 microfiches.

### RDA/MA?RC Fields 336, 337, 338

Fields 336 (content), 337 (media type), and 338 (carrier) were created for RDA records to substitute for the AACR2 general material designator [or GMD; the ‡h subfield in 245]. It's possible OCLC will OK them for AACR2 records as well. If they are in the record, leave them as is, but don't assume a record is RDA if it has these fields (the 040 ‡e rda is the most reliable indicator that the cataloger intended to apply RDA rules). All CIP for books will have a standard 336-338 set, which will be pre-entered in the bibliographic record.

Excerpt from a record for a book with no accompanying media (completed by LC [2011934053]). Note that there is a period after cm not because it is an abbreviation, but because of ISBD punctuation rules (period at the end of 300 if there is a 490). The "RDA" 336, 337 & 338 fields for the book will be part of the CIP template, so it will not be necessary to key them in.

Some records downloaded from OCLC may have subfield b's with the coded version of the text in ‡a. For printed texts the codes are: 336 ‡b txt, 337 ‡b n, 338 ‡b nc. If they appear in the record, leave them as is; if they do not

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appear in the record, do not spend time adding them.

040			‡a DLC ‡b eng ‡e rda ‡c DLC
300			‡a ‡a viii, 177 pages ; ‡c 24 cm.
336			‡a text ‡2 rdacontent
337			‡a unmediated ‡2 rdamedia
338			‡a volume ‡2 rdacarrier
490			‡a Studies in public choice, ‡x 0924-4700 ; ‡v vol. 23

### Accompanying material in 336-338

It may be necessary to include content, media type & carrier information to account for the accompanying material. The rules say to record all that are applicable. There is an alternative to record only the primary material (the predominant carrier or the most substantial carrier). There is no LCPS; it's left to cataloger judgment.

Current (as of June 2012) LC practice. Create fields for the accompanying material as well as the book. Grouping fields by MARC tag is best practice; a field is not repeated if the term for the primary material is the same as the term for the accompanying material. [for examples see Module 1 of LC Training 2012, page 52]. As with primary material, use of the ‡b codes is optional. As with primary material, if the codes have been entered for the accompanying material, leave them as is, but if they have not been entered, do not spend time looking them up and entering them.

Do this with the help of your supervisor; it appears accompanying material will not be part of the template.

The terms in 336-338 are taken from an authorized master list; in 338 ‡a you cannot use CD-ROM; in 337 ‡a you cannot enter "electronic resource." The cataloger has the option to use such terms in ‡3 but the option has not been used often. Examples assume 336 for the accompanying material does not have to be re-entered if the value doesn't change for the accompanying part.

Links to the lists of controlled terms can be found in the RDA section of the [Tools and Resources/Cataloging Tools](#) [2] page. Look for the RDA section and the links at 2., 3., & 4.

The following 2 examples account for the accompanying material in separate 337 and 338 fields. LC practice followed grouping by tag number.

040			‡a DLC ‡b eng ‡e rda ‡c DLC ‡d CtY
300			‡a 271 pages : ‡b illustrations ; ‡c 21 cm + ‡e 2 CD-ROMs.
336			‡a text ‡2 rdacontent
337			‡a unmediated ‡2 rdamedia
337			‡a computer ‡2 rdamedia
338			‡a volume ‡2 rdacarrier
338			‡a computer disc ‡2 rdacarrier

In the following example, note that RDA terminology uses "audio disc" for CDs, while AACR2 uses "sound disc."

040			‡a DLC ‡b eng ‡e rda ‡c DLC ‡d CtY
300			‡a 271 pages : ‡b illustrations ; ‡c 21 cm + ‡e 3 audio discs.
366			‡a text ‡2 rdacontent
336			‡a spoken word ‡2 rdacontent
337			‡a unmediated ‡2 rdamedia
337			‡a audio ‡2 rdamedia
338			‡a volume ‡2 rdacarrier
338			‡a audio disc ‡2 rdacarrier

Two other ways of organizing the 3xx's could be used but the above is the one that will be used by LC, so follow the pattern. Caution: lccopycat may have either of the options following; LC copy catalogers will take it as is. Avoid "fixing" the 3xxs, unless one of the media types has not been listed.

Version 1. Primary and secondary fields are grouped separately, but if a field, in this case 336 is the same for both

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primary & secondary, it isn't repeated.

040			‡a DLC ‡b eng ‡e rda ‡c DLC ‡d CtY
300			‡a 271 pages : ‡b illustrations ; ‡c 21 cm + ‡e 3 microfiches.
336			‡a text ‡2 rdacontent
337			‡a unmediated ‡2 rdamedia
338			‡a volume ‡2 rdacarrier
337			‡a microform ‡2 rdamedia
338			‡a microfiche ‡2 rdacarrier

Version 2. Multiple subfield a's rather than multiple variable fields. LCPS says to accept records in that form when doing copy cataloging.

040			‡a DLC ‡b eng ‡c DLC ‡e rda ‡d CtY
300			‡a 271 pages : ‡b illustrations ; ‡c 21 cm + ‡e 3 microfiches
336			‡a text ‡2 rdacontent
337			‡a unmediated ‡a microform ‡2 rdamedia
338			‡a volume ‡a microfiche ‡2 rdacarrier

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Source URL: <https://web.library.yale.edu/cataloging/CIP/editing-300e%263xx>

#### Links

[1] <http://web.library.yale.edu/smlbass-policies-processes-media/cataloging-media> [2]  
<http://www.library.yale.edu/cataloging/toolscataids.htm>