

2. Photocopies and Print On Demand Reproductions

Updated August? 2016

Photocopies: "print reproductions that are typically printed using xerographic techniques and for which the source is a physical document."--[LC-PCC](#) [1] [PS for 1.11](#) [1]

Print on Demand (POD) Reproductions: "print reproductions that are not printed until an order is received, are printed using digital techniques, and for which the source is a digital document such as a PDF file."--[LC-PCC PS for 1.11](#) [2] Print reproductions of digitized copies of books owned by the Yale Library produced by Etherington Conservation Services at the request of the Preservation Department are examples of POD reproductions.

Follow the provider neutral approach described in the [LC-PCC PS for 1.11](#) [2] when cataloging photocopies and POD reproductions. But **do not use** this approach for photocopies or POD reproductions of book chapters or journal articles. In case of doubt, do not use the provider-neutral approach.

Provider-neutral approach:

- Clone the record from the record for the original resource

Leader

- ?Record the cataloging form associated with the record for the original resource:
 - i (ISBD) for a record derived from an RDA record
 - a for a record derived from an AACR2 record, etc.

008

Label	Code	Instruction	
Publication Status			Record the publication status associated with the original resource
Date 1			Record date associated with the original resource
Date 2			Record date associated with the original resource; this field will be blank for resources coded as "s" in Publication Status
Place of Publication			Record place associated with the original resource
Form of Item	r		Regular print reproduction
Cataloging Source	c or d		Only code c (pcc) if the original record is coded pcc

Variable Data Fields:

- record all manifestation elements (title, statement of responsibility, publication statement, extent, etc.) of the **original resource** and add/modify the following fields:

		Based on RDA record	Based on pre-RDA record
040		\$a CtY \$b eng \$e pn \$e rda \$c CtY	\$a CtY \$b eng \$e pn \$c CtY

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Published on Yale University Library (<https://web.library.yale.edu>)

			Based on RDA record	Based on pre-RDA record
020			‡z ISBN of original resource (change the subfield ‡a to ‡z)	‡q (qualifying information)
037			Source of acquisition: record the commercial provider if there is one	
050		4	Photocopy: Use the original date of publication followed by lower-case "a" (In MFHD, the location needed]	
336			Record content type regardless of cataloging rules followed	
337			Record media type regardless of cataloging rules followed	
338			Record carrier type regardless of cataloging rules followed	
533			‡a Print reproduction.	
775	0	8	photocopy (optional):	
			‡i Reproduction of (manifestation): ‡a Author. ‡t Title ‡d Publication statement ‡h Extent statement	
775	0	8	POD reproduction (optional):	
			‡i Print version: ‡a Author. ‡t Title ‡d Publication statement ‡h Extent statement ‡w (OCOL)	
776	0	8	POD reproduction (optional): record information relating to the digital file from which the reproduction was made	
			‡i Electronic reproduction of (manifestation): Author. ‡t Title ‡d Publication statement ‡h Extent statement ‡w (OCOL) number if easily available	

Source URL: <https://web.library.yale.edu/cataloging/reproductions-rda/photocopies>

Links

[1] http://access.rdatoolkit.org/lcpschp1_lcps1-99130.html [2]

http://access.rdatoolkit.org/lcpschp1_lcps1-99089.html