# 1a. Microfilm Reproductions (Purchased): Fixed Fields

### **Fixed Fields**

Enter values for the original monograph or serial according to the MARC 21 Bibliographic Format. In addition, enter values for the microform following these guidelines:

Basic guidelines (see the MARC 21 Bibliographic Format for more detail).

#### Leader

Label	Code	Notes
Type of Material	а	Language material
Bibliographic Level	m or s	Monograph or Serial
Encoding Level	1	Full level, Material Not Examined
ISBD punctuation	blank or i	Use "i" for ISBD punctuation; blank if pre-ISBD. If the Leader for the original source uses "a" change to "i"

#### 800

Label	Code	Notes
Publication status		Use code for the date of the original
Dates 1-2		Use date or dates of the original; enter reprint date in 533
Form of Item	a	Microfilm
Cataloging Source	d	Other. Do not use c (Cooperative Cataloging)

#### 007

Select the Microform tab

Label	Code	Definition
Specific Material Designation	d	Microfilm reel
Original vs Reproduction		Ignore. (If a value has been entered for derived copy cataloging, leave value as is.)
Positive/Negative Aspect	а	Positive
	b	Negative
Dimensions	f	35 mm
	d	16 mm
Reduction Ratio Range		"Generally, the specific reduction ratio is recorded when it is ultra high (code <b>e</b> in 007/05). If the ratio is not ultra high, recording the specific ratio is less essential. The numeric value of the reduction

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		ratio, using three digits, is right justified with leading zeros (e.g., 015, 048). A hyphen is used for unknown digits in the reduction ratio (e.g., 03-, 1, or). Three fill character (   ) are used when no attempt has been made to code this data element."MARC 21. If the reduction ratio is not explicit, use range code u and hyphens rather than
	а	Low (less than 016)
	b	Normal (016-030)
	С	High (031-060)
	d	Very High (061-090)
	е	Ultra High (over 090)
	u	Unknown
Color (selected codes)	b	Black and White
	С	Multicolored
	m	Mixed
Emulsion on film	а	Silver Halide (use as the default value)
	u	Unknown
Generation	С	Service Copy
Base	а	Safety Base (use for pre-1980 production)
	p	Safety Base, polyester (use for post-1980 production)

## Source

URL: https://web.library.yale.edu/cataloging/reproductions-rda/microform/microfilm-purchased-fixed-fields