

## 2a. Microfilm Reproductions (Created In-House): Fixed Fields

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Leader and 008 follow the same pattern as Microfilm Reproductions (Purchased)

### Leader

Label	Code	Notes
Type of Material	a	Language material
Bibliographic Level	m or s	Monograph or Serial
Encoding Level	1	Full level, Material Not Examined
ISBD punctuation	blank or i	Use "i" for ISBD punctuation; blank if pre-ISBD. If the Leader for the original source uses "a" change to "i"

### 008

Label	Code	Notes
Publication status	s or m	Use code for the date of the original
Dates 1-2		Use date or dates of the original; enter reprint date in 533
Form of Item	a	Microfilm
Cataloging Source	d	Other. Do not use c (Cooperative Cataloging)

### 007

In addition, create three **007s**. Values will be the same as Microfilm Reproductions(Purchased) above, except Generation values should be:

- a** first generation (master)
- b** printing master
- c** service copy

Create 007s in reverse order, service copy first, first generation master last.

### Service copy:

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**007 - Physical Description (h - Microform)**

☐ Computer File    ☐ Globe    ☐ Tactile Material

☐ Video Recording    ☐ Remote Sensing Image    ☐ Unspecified    ☐ Map

☐ Kit    ☐ Notated Music    ☐ Sound Recording    ☐ Text

☐ Projected Graphic    ☒ Microform    ☐ Nonprojected Graphic    ☐ Motion Picture

Specific Material Designation	d : Microfilm reel
Original vs. Reproduction Aspect (OBSOLETE)	r : (OBSOLETE) Reproduction
Positive/Negative Aspect	a : Positive
Dimensions	f : 35 mm.-Microfilm
Reduction Ratio Range	a : Low reduction
Reduction Ratio	009
Color	b : Black-and-white
Emulsion on Film	a : Silver halide
Generation	c : Service copy
Base of Film	p : Safety base, polyester

1 of 3

New    Delete    Apply    Close

Printing master:

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Specific Material Designation	d : Microfilm reel
Original vs. Reproduction Aspect (OBSOLETE)	r : (OBSOLETE) Reproduction
Positive/Negative Aspect	b : Negative
Dimensions	f : 35 mm.-Microfilm
Reduction Ratio Range	a : Low reduction
Reduction Ratio	009
Color	b : Black-and-white
Emulsion on Film	a : Silver halide
Generation	b : Printing master
Base of Film	p : Safety base, polyester

◀ 2 of 3 ▶

New Delete Apply Close

**First generation master:**

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◀ 3 of 3 ▶

New Delete Apply Close

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### Source

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