

Bibliographic Records: Carrier (RDA Chapter 3)

Here are listed ready reference examples and checklists for 3xx fields.

1. Extent Basics (Texts)

Textual material:

RDA 3.4.5 scope: the extent of text instructions are limited to: volumes, sheets, portfolios, or cases. Note that there are a number of unmediated carrier terms listed under 3.3.1.3 (card, flipchart, object, roll) that do not fall under the scope of 3.4.5. For these, consult 3.4.2 (cartographic), 3.4.3. (notated music), 3.4.4 (still image), 3.4.6 (three-dimensional forms), or the general instructions on extent at 3.4.1.3.

Do not use abbreviations for terms (e.g., “pages,” “volumes”, not “p.,” “v.”)

Example: an incomplete multipart monograph. Extent for incomplete multipart is not required by RDA, but is required per YUL policy:

300			‡a volumes ... <not v.>
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RDA 3.4.5.3. If the volume consists only of unnumbered pages, leaves, or columns use:

300			‡a 1 volume (unpaged) ...
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This is LC/YUL practice. PCC itself has no policy. There are 2 other options under 3.4.5.3, *approximately* <number of pages> or an exact count: <exact number of pages> unnumbered pages.

Note: the RDA option uses (*unpaged*) for both unnumbered pages and unnumbered leaves, so the practice of using *1 volume (unfoliated)* for unnumbered leaves is no longer applied.

3.4.5.3.1. For a simple mix of numbered and unnumbered sequences use "unnumbered" as in 3.4.5.3:

300			‡a iv, 50 pages, 10 unnumbered pages of plates ...
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3.4.5.4. Single sequence with change in numbering from arabic to roman numerals:

300			‡a xiii, 14-175 pages ... <but see 3.4.5.4 exception for early printed resources>
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3.4.5.8. Complicated or irregular paging. Example is LC/YUL practice (PCC has no PS). See the rule for other options.

300			‡a 1 volume (various pagings) ... <but see 3.4.5.8 exception for early printed resources>
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3.4.5.5. Use “that is” (rather than “i.e.”). For example, the book records the number of *leaves*, but is printed on both sides (that is, *pages*).

300			‡a 50, that is, 100 pages ...
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3.4.5.10. Record if leaves are folded. Note that there are different instructions for folded sheets at **3.4.5.14**.

300			‡a 230 pages, 25 leaves of plates (some folded) ... <example from RDA>
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3.4.5.17 Record pagination of a multipart set complete at the time of cataloging if continuous pagination was used. If each volume has preliminary pages, only record the preliminary pages of the first volume. Follow the LC PCC option **3.4.5.18** and do not record the pagination of individually paged volumes even if the set is complete.

300			‡a 2 volumes (xxi, 1000 pages) ...
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3.4.5.18 YUL: For security purposes, follow the option and record the number of sheets, plates, etc. contained in a portfolio or case whether numbered or unnumbered.

300			‡a 1 portfolio (5 sheets, 25 leaves of plates) ...
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2. Dimensions (RDA 3.5)

Books:

- Rounded up to next whole centimeter
- “cm” and “mm” are symbols, not abbreviations
- use ISBD full stop after symbol only if a 490 field appears in the record (YUL alternative: or just leave out the period in all cases; member copy: take whatever punctuation is used)

Serials: Not core for CONSER. YUL policy: add dimensions to member copy; record dimensions in original cataloging

Audio: LC practice for Alternative: Use inches for discs (RDA 3.5.1.4.4) and for all audio carriers; otherwise, follow the RDA instruction as written (abbreviate as “in.”)

Microfilm: record diameter of the reel in cm, followed by the width of the film in mm, e.g. 11 cm, 25.4 mm (3.5.1.4.9)

Refer to RDA 3.5 for other media.

3. Sheets

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Source: RDA 3.4.5.14, 3.5.1.4.11

Sheet 3.4.5.14 (Extent) & 3.5.1.4.11 (Dimensions)

Does not apply to maps
(3.5.2) or still images (3.5.3)

- Sheet (Unfolded):

300			⌈a 1 sheet ; ⌈c 28 x 22 cm
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- Folded sheet; record dimensions for folded & unfolded:

300			⌈a 1 sheet ; ⌈c 48 x 30 cm folded to 24 x 15 cm
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- Folded sheet; folds have page numbers. Record height only, but enter page numbers in extent:

300			⌈a 1 folded sheet (8 pages) ; ⌈c 24 cm
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4. Other Content: 300 \$b

Source: LC RDA Training, Module 2, Slides 43-45 with YUL modifications

Content – 300 Illustrative Content

Not core for RDA

LC Practices: recording illustrative content is mandatory only for children's lit; generally use "illustrations" rather than specific illustrative content terms (LC PS 7.15, 7.15.1.3 LC follows the RDA default instruction)

PCC: no practice defined; *YUL: apply cataloger judgment in applying the alternative rule.*

7.15.1.3 Alternative. OK to use terms from the list provided in the Alternative (same terms used in AACR2, e.g. charts, facsimiles maps); if used do not abbreviate.

If none of the terms is adequate, give more specific information in a note (7.15.1.4)

Recording the number of illustrations is optional, even if the illustrations are numbered.

Content – 300 A Key Change From AACR2

No abbreviations (in 300 \$b):

- “color” (not “col.”)
- “sound” (not “sd.”) <use “audio” in 300 \$a but “sound” in 300 \$b>
- “silent” (not “si.”)
- “illustrations” (not “ill.”); “black and white” not (b&w)

Content - 300 Colour Content

- Colour is not LC core (same for PCC)
- YUL: cataloger decision; important for art resources
- See RDA 7.17
- LCPS 7.17.1.3: Use spelling "color"

Presenter notes: If the content of the resource is in colors other than black and white or shades of grey, record the presence of color using an appropriate term. Disregard colored matter outside the actual content of the resource (e.g., the border of a map).

color illustrations	(illustrations are in color)
maps (some color)	(10 maps, some of which are in color)
chiefly color illustrations	(illustrations, most of which are in color)

5. Content, Media, & Carrier Type Examples

Code subfields are optional

Book:

336		⌘a text ⌘b txt ⌘2 rdacontent
337		⌘a unmediated ⌘b n ⌘2 rdamedia
338		⌘a volume ⌘b nc ⌘2 rdacarrier

Sound Recording (CD): content could be music, spoken word, or sounds

336		⌘a spoken word ⌘b spw ⌘2 rdacontent
336		⌘a performed music ⌘b prm ⌘2 rdacontent
336		⌘a sounds ⌘b snd ⌘2 rdacontent
337		⌘a audio ⌘b s ⌘2 rdamedia
338		⌘a audio disc ⌘b sd ⌘2 rdacarrier

Video - DVD

336		⌘a two dimensional moving image ⌘b ti ⌘2 rdacontent
337		⌘a video ⌘b v ⌘2 rdamedia
338		⌘a videodisc ⌘b vd ⌘2 rdacarrier

Video - Videocassette

336		⌘a two dimensional moving image ⌘b ti ⌘2 rdacontent
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337		‡a video ‡b v ‡2 rdamedia
338		‡a videocassette ‡b vf ‡2 rdacarrier

Non-Projected Graphic (picture, etc.). Two-dimensional carrier could be a sheet or a card. Caution: "card" is not an extent term for printed material.

336		‡a still image ‡b sti ‡2 rdacontent
337		‡a unmediated ‡b n ‡2 rdamedia
338		‡a sheet ‡b nb ‡2 rdacarrier
338		‡a card ‡b no ‡2 rdacarrier

CD-ROM (direct access digital text)

336		‡a text ‡b txt ‡2 rdacontent
337		‡a computer ‡b c ‡2 rdamedia
338		‡a computer disc ‡b cd ‡2 rdacarrier

CD-ROM (direct access digital gallery)

336		‡a still image ‡b sti ‡2 rdacontent
337		‡a computer ‡b c ‡2 rdamedia
338		‡a computer disc ‡b cd ‡2 rdacarrier

Online resource (e-book)

336		‡a text ‡b txt ‡2 rdacontent
337		‡a computer ‡b c ‡2 rdamedia
338		‡a online resource ‡b cr ‡2 rdacarrier

Online resource (iTunes site)

336		‡a performed music ‡b prm ‡2 rdacontent
336		‡a still image ‡b sti ‡2 rdacontent
336		‡a text ‡b txt ‡2 rdacontent
337		‡a computer ‡b c ‡2 rdamedia
337		‡a audio ‡b s ‡2 rdamedia
338		‡a online resource ‡b cr ‡2 rdacarrier

Microfilm (of a printed text)

336		‡a text ‡b txt ‡2 rdacontent
337		‡a microform ‡b h ‡2 rdamedia
338		‡a microfilm reel ‡b hd ‡2 rdacarrier

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Published on Yale University Library (<https://web.library.yale.edu>)

Microfiche (of a printed text)

336			⌘a text ⌘b txt ⌘2 rdacontent
337			⌘a microform ⌘b h ⌘2 rdamedia
338			⌘a microfiche ⌘b he ⌘2 rdacarrier

Three-dimensional artifact (a bust of Abraham Lincoln)

336			⌘a three dimensional form ⌘b tdf ⌘2 rdacontent
337			⌘a unmediated ⌘b n ⌘2 rdamedia
338			⌘a object ⌘b nz ⌘2 rdacarrier

Source URL: <https://web.library.yale.edu/cataloging/short-checklists/carrier>