1. Normalization Examples

What Happens to the Symbols?

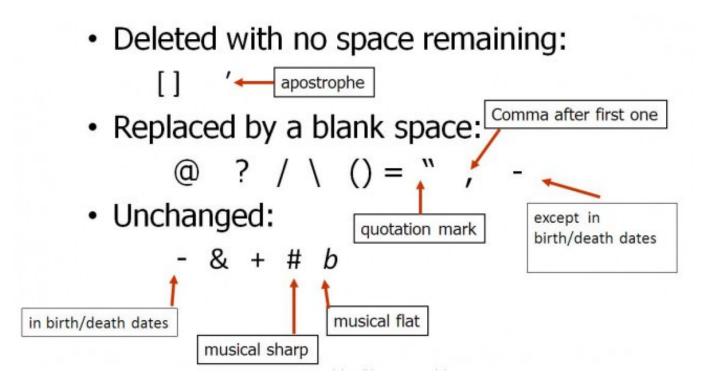
Source: NACO Training 2013, Module 1

Many more symbols may be changed in normalization. Please check the actual "NACO Normalization rules"

NOTE: hyphens in birth and death dates are retained. In other elements, hyphens are replaced by a blank space.

The first comma in the \$a subfield (unless it is a terminal comma) is taken into account. In all other cases commas are converted to blank.

Before RDA, all hyphens were removed and replaced by a blank space. Hyphens in birth and death dates are no longer removed.



Source URL: https://web.library.yale.edu/cataloging/short-checklists/naco-shorts/normalization