

Curator

Curator: Roles and Responsibilities

- Works with Exhibits Unit to establish exhibition production schedule that agrees with student's academic calendar
- Works independently to meet agreed upon deadlines and communicates any delays or complications in a timely manner
- Adheres to Yale University Library exhibition best practices and department policies regarding research, exhibitions, and loans.
- Seeks research assistance of a librarian if needed
- Develops theme and focus of exhibition and case outline
- Selects all materials to be exhibited and provides a complete item the Exhibits Technician
- Creates final case layout of all objects to be exhibited
- Completes all exhibition text and works with Faculty Advisor and Librarian Exhibits Advisor on edits and revisions
- Works with Exhibits Unit to manage reprographic services needed to create exhibit reproductions or facsimiles, or for digital files needed for exhibit publicity

Online-exhibit related only: Work with advisors to complete the Copyright Fair Use worksheet if needed: https://ogc.yale.edu/sites/default/files/files/Fair-Use-Tool-Website-7-2020_fillable.pdf [1]

Source

URL:<https://web.library.yale.edu/student-exhibition-advisory-group/students/senior-exhibit-program-yale-library/team-roles-and-responsibilities/curator>

Links

[1] https://ogc.yale.edu/sites/default/files/files/Fair-Use-Tool-Website-7-2020_fillable.pdf