

Appendix C: 006 (Additional Materials Characteristics) Codes

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See also:

[Additional Guidelines: Beinecke](#) [1]

Books and Manuscript Language

Illustrations 1-4. Up to four codes may be recorded, in alphabetical order. If fewer than four codes are used, the remaining positions are represented by blanks. Codes include:

_ No illustrations

a Illustrations

b Maps

c Portraits

i Coats of arms

o Photographs

Audience. Generally use _ (unknown or not specified).

Form of Item. See [008 Form of Item](#) [2].

Contents 1-4. Generally use _'s (no specified nature of contents).

Govt. Publications. Generally use _ (not a government publication).

Conf. Publications. Generally use 0. (not a conference publication)

Festschrift. Generally use 0. (not a festschrift).

Index. Generally use 0 (no index).

Literary Form. Generally use 0 (not fiction).

Biography. Generally use _ (no biographical material).

Computer File/Electronic Resources

Target Audience. Generally use _ (unknown or not specified).

Type of File. Codes include:

a Numeric data

b Computer program

d Document

g Game

i Interactive media

m Combination

u Unknown

Govt. Publication. Generally use _ (not a government publication).

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Published on Yale University Library (<https://web.library.yale.edu>)

Printed Map or Manuscript Map

Map Relief 1-4. Generally use _ (no relief shown).

Projection. Generally use ___ (projection not specified).

Material. Codes include:

- a Single map
- b Map series
- c Map serial
- d Globe
- e Atlas

Govt. Publications. Generally use _ (not a government publication).

Form of Item. See [008 Form of Item](#) [2].

Index. Generally use 0 (no index).

Special Format Characters 1-4. Codes include:

- _ No specified special format characteristics
- e Manuscript (do not use; enter a separate 006 for manuscript maps)
- o Wall map

Printed Music, Manuscript Music, Musical Sound, and Nonmusical Sound

Composition. Use a two-character code to identify type of compositional form. A [list of codes](#) [3] is available on the Music Cataloging at Yale website.

Format of Music. Choose from the following codes:

- a full score
- b full score, miniature or study size
- c accompaniment reduced for keyboard
- d voice score
- e condensed score or piano-conductor score
- g close score
- m multiple score formats
- u unknown
- z other than score format (e.g., p. of music)

Audience. Generally use _ (unknown or not specified).

Form of Item. See [008 Form of Item](#) [2].

Literary Text for Sound Recording 1-2. Use for nonmusical sound recordings. Two codes may be recorded. If only one code is used, left justify it and leave the other position blank. Codes include:

- _ Item is a musical sound recording
- a Autobiography
- b Biography
- d Drama
- f Fiction
- g Reporting
- l Lectures, speeches
- n Not applicable (printed or manuscript music)
- p Poetry
- t Interviews

Serial Control

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Frequency. Codes include:

a Annual
b Bimonthly
d Daily
m Monthly
q Quarterly
Regularity.
r Regular
u Unknown

Regularity. Codes include:

n Normalized irregular
r Regular
x Completely irregular
u Unknown

ISSN Center. Generally use _ (no ISSN center code assigned).

Type of Serial. Codes include:

n Newspaper
p Periodical

Original Item. Codes include:

_ None of the following
a Microfilm
e Newspaper format

Form of Item. See [008 Form of Item](#) [2].

Nature of Entire Work. Generally use _'s (no specified nature of contents).

Nature of Contents 1-3. Generally use _'s (no specified nature of contents).

Govt. Publication. Generally use _ (not a government publication)

Conf. Publication. Generally use 0. (not a conference publication)

Alphabet. Codes include:

_ No alphabet given / no key title
a Basic Roman

Type of Entry. Generally use 0. (successive entry).

2-D Nonprojectable, 3-D Artifact, Projected Medium, and Kit

Running Time. Enter one of the following:

nnn not applicable (for materials other than motion pictures and videorecordings)
001-999 running time (in minutes; right justified, with zeros in unused positions)
000 running time exceeds three characters

Audience. Generally use _ (unknown or not specified).

Govt. Publications. Generally use _ (not a government publication).

Form of Item. See [008 Form of Item](#) [2].

Type of Material. Codes include:

k graphic (original or historical graphic material, such as photographs)
i picture (other two-dimensional, eye-readable materials)

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m motion picture

s slide

v videorecording

Technique. Codes include:

l live action

n not applicable (materials other than motion pictures and videorecordings)

u unknown

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[Appendix A: Single Manuscript Instructions \[5\]](#)

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Source URL: <https://web.library.yale.edu/cataloging/manuscript/appendix-c-006-additional-materials-characteristics-codes>

Links

[1] <https://msu-cataloging-manual.beinecke.library.yale.edu/appendices#Appendix%20C>

[2] http://web.library.yale.edu/cataloging/manuscript/variable-control-fields#form_of_item

[3] <http://www.library.yale.edu/cataloging/music/formcomp.htm>

[4] <http://web.library.yale.edu/cataloging/manuscript>

[5] <http://web.library.yale.edu/cataloging/manuscript/appendix-single-manuscript-instructions>

[6] <https://msu-cataloging-manual.beinecke.library.yale.edu/>