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## Appendix C: 006 (Additional Materials Characteristics) Codes

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[Additional Guidelines: Beinecke](#) [1]

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### Books and Manuscript Language

**Illustrations 1-4.** Up to four codes may be recorded, in alphabetical order. If fewer than four codes are used, the remaining positions are represented by blanks. Codes include:

\_ No illustrations

a Illustrations

b Maps

c Portraits

i Coats of arms

o Photographs

**Audience.** Generally use \_ (unknown or not specified).

**Form of Item.** See [008 Form of Item](#) [2].

**Contents 1-4.** Generally use \_'s (no specified nature of contents).

**Govt. Publications.** Generally use \_ (not a government publication).

**Conf. Publications.** Generally use 0. (not a conference publication)

**Festschrift.** Generally use 0. (not a festschrift).

**Index.** Generally use 0 (no index).

**Literary Form.** Generally use 0 (not fiction).

**Biography.** Generally use \_ (no biographical material).

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### Computer File/Electronic Resources

**Target Audience.** Generally use \_ (unknown or not specified).

**Type of File.** Codes include:

a Numeric data

b Computer program

d Document

g Game

i Interactive media

m Combination

u Unknown

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**Govt. Publication.** Generally use \_ (not a government publication).

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### Printed Map or Manuscript Map

**Map Relief 1-4.** Generally use \_ (no relief shown).

**Projection.** Generally use \_\_\_ (projection not specified).

**Material.** Codes include:

- a Single map
- b Map series
- c Map serial
- d Globe
- e Atlas

**Govt. Publications.** Generally use \_ (not a government publication).

**Form of Item.** See [008 Form of Item](#) [2].

**Index.** Generally use 0 (no index).

**Special Format Characters 1-4.** Codes include:

- \_ No specified special format characteristics
- e Manuscript (do not use; enter a separate 006 for manuscript maps)
- o Wall map

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### Printed Music, Manuscript Music, Musical Sound, and Nonmusical Sound

**Composition.** Use a two-character code to identify type of compositional form. A [list of codes](#) [3] is available on the Music Cataloging at Yale website.

**Format of Music.** Choose from the following codes:

- a full score
- b full score, miniature or study size
- c accompaniment reduced for keyboard
- d voice score
- e condensed score or piano-conductor score
- g close score
- m multiple score formats
- u unknown
- z other than score format (e.g., p. of music)

**Audience.** Generally use \_ (unknown or not specified).

**Form of Item.** See [008 Form of Item](#) [2].

**Literary Text for Sound Recording 1-2.** Use for nonmusical sound recordings. Two codes may be recorded. If only one code is used, left justify it and leave the other position blank. Codes include:

- \_ Item is a musical sound recording
- a Autobiography
- b Biography
- d Drama
- f Fiction
- g Reporting
- l Lectures, speeches
- n Not applicable (printed or manuscript music)
- p Poetry
- t Interviews

**Serial Control**

**Frequency.** Codes include:

a Annual  
b Bimonthly  
d Daily  
m Monthly  
q Quarterly  
Regularity.  
r Regular  
u Unknown

**Regularity.** Codes include:

n Normalized irregular  
r Regular  
x Completely irregular  
u Unknown

**ISSN Center.** Generally use \_ (no ISSN center code assigned).

**Type of Serial.** Codes include:

n Newspaper  
p Periodical

**Original Item.** Codes include:

\_ None of the following  
a Microfilm  
e Newspaper format

**Form of Item.** See [008 Form of Item](#) [2].

**Nature of Entire Work.** Generally use \_'s (no specified nature of contents).

**Nature of Contents 1-3.** Generally use \_'s (no specified nature of contents).

**Govt. Publication.** Generally use \_ (not a government publication)

**Conf. Publication.** Generally use 0. (not a conference publication)

**Alphabet.** Codes include:

\_ No alphabet given / no key title  
a Basic Roman

**Type of Entry.** Generally use 0. (successive entry).

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**2-D Nonprojectable, 3-D Artifact, Projected Medium, and Kit**

**Running Time.** Enter one of the following:

nnn not applicable (for materials other than motion pictures and videorecordings)  
001-999 running time (in minutes; right justified, with zeros in unused positions)  
000 running time exceeds three characters

**Audience.** Generally use \_ (unknown or not specified).

**Govt. Publications.** Generally use \_ (not a government publication).

**Form of Item.** See [008 Form of Item](#) [2].

**Type of Material.** Codes include:

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k graphic (original or historical graphic material, such as photographs)  
i picture (other two-dimensional, eye-readable materials)  
m motion picture  
s slide  
v videorecording

### **Technique.** Codes include:

l live action  
n not applicable (materials other than motion pictures and videorecordings)  
u unknown

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[Manuscript \[4\] Cataloging Guidelines \[4\]](#)

[Appendix A: Single Manuscript Instructions \[5\]](#)

[Beinecke Manuscript Cataloging Manual \[6\]](#)

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### **Source**

**URL:** <https://web.library.yale.edu/cataloging/manuscript/appendix-c-006-additional-materials-characteristics-codes>

### **Links**

[1] <https://msu-cataloging-manual.beinecke.library.yale.edu/appendices#Appendix%20C> [2]

[http://web.library.yale.edu/cataloging/manuscript/variable-control-fields#form\\_of\\_item](http://web.library.yale.edu/cataloging/manuscript/variable-control-fields#form_of_item) [3]

<http://www.library.yale.edu/cataloging/music/formcomp.htm> [4] <http://web.library.yale.edu/cataloging/manuscript> [5]

<http://web.library.yale.edu/cataloging/manuscript/appendix-single-manuscript-instructions> [6] <https://msu-cataloging-manual.beinecke.library.yale.edu/>