Retropective Conversion: CJK

Card Catalog Location Guide

Sterling Memorial Library (SML) and Mudd

Library of Congress call numbers

CARD	VOYAGER	OCLC
A B C (except CJ) E F G H J K L M N P (except PA-PZ) R S T U V Z with (LC)	‡b sml	049 ‡a YUSS
D PA-PZ Q without (LC)	‡b sml	049 ‡a YUSS
CJ with (LC)	‡b muddnum	049 ‡a YU4‡
A B C D E F G H J K L M N P R S T U V Z with (LC) or without (LC) stamped Folio	‡b sml ‡k Folio	049 ‡a [Folio]YUSS
A B C D E F G H J K L M N P R S T U V Z with (LC) or without (LC) stamped Zeta	‡b muddzeta	049 ‡a YUS‡

Old Yale call numbers

CARD	VOYAGER	OCLC
8.71-71.25	‡b mudd	049 ‡a YUS*
21.03	‡b mudd	049 ‡a YUS*
A B C E F G H I J K L M N O P R S T U V W X Y Z stamped Zeta	‡b muddzeta	049 ‡a YUS‡
A B C E F G H I J K L M N O P R S T U V W X Y Z stamped Folio	‡b smly ‡k Folio	049 ‡a [Folio]YUSW
A	‡b smly	049 ‡a YUSW
B	‡b smly	049 ‡a YUSW
C	‡b smly	049 ‡a YUSW
E	‡b mudd	049 ‡a YUS*
F (except Fv1-Fv9999)	‡b smly	049 ‡a YUSW

Fv1-Fv9999	‡b smlasi	049 ‡a YU4W
G	‡b smly	049 ‡a YUSW
H	‡b smly	049 ‡a YUSW
I	‡b smly	049 ‡a YUSW
J	‡b smly	049 ‡a YUSW
Folio J	‡b smly ‡k Folio	049 ‡a [Folio]YUSW
JJ	‡b mudd	049 ‡a YUS*
K	‡b smly	049 ‡a YUSW
L	‡b mudd	049 ‡a YUS*
M	‡b mudd	049 ‡a YUS*
N	‡b mudd	049 ‡a YUS*
O	‡b mudd	049 ‡a YUS*
P	‡b mudd	049 ‡a YUS*
R	‡b mudd	049 ‡a YUS*
S	‡b mudd	049 ‡a YUS*
T	‡b mudd	049 ‡a YUS*
U	‡b mudd	049 ‡a YUS*
V	‡b mudd	049 ‡a YUS*
W	‡b mudd	049 ‡a YUS*
X	‡b smly	049 ‡a YUSW
XX	‡b mudd	049 ‡a YUS*
Zn ZNJ	‡b muddnum	049 ‡a YU4‡

When the call number is Old Yale class **Fv** followed immediately by a number (e.g. Fv 1027 3146 2 1896), the location code should be **smlasi** (OCLC: 049 ‡a YU4W).

When the call number is Old Yale class **Fv** followed by a letter and then by a number (e.g. Fvh98 A5 B64), the location code should be **smly** (OCLC: 049 ‡a YUSW).

LC and Old Yale call number

CARD	VOYAGER	OCLC
American Oriental Society	‡b smlaos	049 ‡a YU4V
Asia Reading Room East Asia Reading Room East Asian Collection	‡b smlasi	049 ‡a YU4W
Asia Reading Room 207 East Asia Reading Room 207	‡b smlasi2	049 ‡a YUT#
Asia Reading Room 207 Folio East Asia Reading Room 207 Folio	‡b smlasi2 ‡k Folio	049 ‡a YUT# ‡k Folio
East Asian Offices	‡b smleaso	049 ‡a YU42
Indological and Linguisteric seminar Library Linguistics Seminor	‡b ling	049 ‡a YUSL
Chinese Reference Collection	‡b smlchir	049 ‡a YU4Z
Japanese reference Collection	‡b smljpnr	049 ‡a YU44
Korean reference Collection	‡b smlkorr	049 ‡a YU46
Map Collection Map Room	‡b smlmap	049 ‡a YU48
Map Collection Reference Map Room Reference	‡b smlmapr	049 ‡a YUT7
Atlas Collection	‡b smlmapa	049 ‡a YUSU
Atlas Collection Reference	‡b smlmapb	049 ‡a YU5D
Numismatics Collection	‡b muddnum	049 ‡a YU4‡
Sinological Seminar	‡b smlsin	049 ‡a YU3%
Zeta	‡b muddzeta	049 ‡a YUS‡

Science Libraries: LC and Old Yale call numbers

CARD		VOYAGER	OCLC
Astronomy Library Observatory Library	‡b ast	049 ‡a YUSY	
Chemistry Library	‡b chem	049 ‡a YUSH	
Becton Computer Center	‡b engn	049 ‡a YUSE	

CARD	VOYAGER	OCLC
Computer Center Library Department of Civil Engineering Dunham [Laboratory] Engineering and Applied Sciences Engineering Library Engineering Mechanics Engineering Reading Room Hammond Laboratory		
Forestry Library Forestry School	‡b fes	049 ‡a YUSF
Economics Geology Library Geology Library	‡b geo	049 ‡a YUSG
Bingham Library Bingham Oceanographic Laboratory Bingham Library of Oceanography Biophysics Library Hartford Laboratory History of Science Kline Science Library Molecular Biophysics and Biochemistry Library Osborn Botanical Library Osborn Laboratory Osborn Memorial Laboratory Osborn Zoological Library Physics Library Sloane Laboratory Sloane Physics Library Zoology Library	‡b ksl	049 ‡a YUSK
Anthropology Library Peabody Museum Library	‡b kslant	049 ‡a YUSN
Mathematical Seminary Mathematics Library	‡b math	049 ‡a YU3Y
Ornithology Library	‡b orn	049 ‡a YUSO

Social Science Library: LC and Old Yale call numbers

CARD	VOYAGER	OCLC
Administrative Sciences Library Economic Study Geography Library Industrial Administration Labor and Management Center Library Library of Applied Economics Political Science Library Social Science Library Sociology Library Street Traffic Library Transportation Library	‡b ssl	049 ‡a YUSI (eye)	

Urban Hall Library		
Economic Growth Center Library	‡b sslegc	049 ‡a YU5K
Statistics Library	‡b stat	049 ‡a YUST

Microfilm

CARD	VOYAGER	OCLC
Asia Reading Room Film Asia Reading Room 207 Film	‡b smlasi2	049 ‡a YUT# 099 ‡a Film ‡a [number]

CJK Catalog Skip List

Skip List

Skip the following types of cards:

- Added entry cards
- Reference cards
- Authority cards
- Acquisitions temp slips
- Cards marked with the star "*" sign
- Photocopies of RLIN records in small font
- LC **N** call number cards for Chinese and Japanese cards
- LC **T** call number cards for Chinese cards
- Cards for Japanese reference collection
- Cards with no date and publisher (See also the **Special Instructions** below)
- Cards in Roman languages for either East Asian or other collections
- Series cards marked "**Classed individually**," or "**Classed together - Analyzed**."
- Cards representing material in the following collections or locations:

Art & Architecture
stamped Art, Art Library, School of Art

Beinecke
stamped Beinecke, Rare Book Room

Cross Campus
stamped Cross Campus Library, German Reading Room, Mountaineering, Reserve Book Room

Divinity
stamped Day Missions Library, Divinity Library, Divinity School Library, Trowbridge Reference Library

Law

stamped Law Library, School of Law, Treatises Stack Room, Wheeler Treatises

Medical
stamped Medical Library, Medical Library (Historical), Psychological Laboratory, School of Medicine Library, School of Nursing, Sterling Hall of Medicine

Special Instructions

Use these additional instructions for selecting 1) Chinese reference cards, 2) Japanese and Korean cards, and 3) cards with no date and publisher information.

1. Chinese Reference Cards:

All Chinese reference cards should be searched in ORBIS since part of them was already converted in an earlier project. Search a Chinese card to determine whether it is already converted at the point of selection and take the following steps as appropriate:

- Skip the card if there is a matching full-level bibliographic record in ORBIS.
- Select the card if there is no matching full level record or there is only a provisional record for it.

2. Japanese Reference Cards:

To maximize the efficiency of the selection process, all Japanese and Korean cards should be reviewed and processed in conjunction with the Chinese cards. Apply the same selection criteria to the Japanese and the Korean cards, but pack the Japanese cards in separate boxes and the Korean cards in the drawers temporarily provided for Korean cards.

3. Cards with No Date and Publisher

In order to be processed through future project, all cards that bear no date and publisher information should be marked with a red flag and left in drawers.

Fv Call Numbers

Instructions on Fv Call Numbers

When the call number is Old Yale class Fv followed immediately by a number (as in the following), the location code should be smlasi.

Fv 1027 3146 2 1896	852 80 ‡b smlasi ‡h Fv ‡i 1027 3146 2 1896
Fv 2515 5735	852 80 ‡b smlasi ‡h Fv ‡i 2515 5735
Fv 2620 4132	852 80 ‡b smlasi ‡h Fv ‡i 2620 4132
Fv 435 7212	852 80 ‡b smlasi ‡h Fv ‡i 435 7212
Fv 5548.5 1203C	852 80 ‡b smlasi ‡h Fv ‡i 5548.5 1203C
Fv 588 2902 7-8	852 80 ‡b smlasi ‡h Fv ‡i 588 2902 7-8
Fv 9200 3525.1 3828-31	852 80 ‡b smlasi ‡h Fv ‡i 9200 3525.1 3828-31

When the call number is Old Yale class Fv followed immediately by a letter and then by a number (as in the following), the location code should be smly.

Fvb25 Ad12	852 80 ‡b smly ‡h Fvb25 ‡i Ad12

Fvc45 Eb15	852 80 ‡b smly ‡h Fvc45 ‡i Eb15
Fve79 K84 1928	852 80 ‡b smly ‡h Fve79 ‡i K84 1928
Fvh15 T31	852 80 ‡b smly ‡h Fvh15 ‡i T31
Fvh42 C861	852 80 ‡b smly ‡h Fvh42 ‡i C861
Fvh55 +C431	852 80 ‡b smly ‡h Fvh55 ‡i +C431
Fvh61 P35A	852 80 ‡b smly ‡h Fvh61 ‡i P35A
Fvh98 A5 B64	852 80 ‡b smly ‡h Fvh98 ‡i A5 B64

Reprint, Translations, Place of Publication and Fv call numbers

? **Reprint**

In general, a card and a record should match with regard to reprint information. A card representing an original title should not be matched to a record that represents a reprint of that original title. However, OCLC can match a Yale card representing a reprint to a WorldCat record that represents the original by adding a 590 note to indicate that the Yale copy is a reprint.

? **Translations**

OCLC will follow the guidelines in the Bibliographic Formats and Standards in converting translated works and use the 041, 240 and/or 500 fields as appropriate. If both card and record have a uniform title, both uniform titles must match in terms of language.

? **Place of publication (260 ‡a) must match**

If both card and record have the same publisher but only one gives the place of publication, they are considered to match if all other applicable elements also match.

If both card and record have the same publisher but different places of publication and both places are within the same region or country, they are considered to match if all other applicable elements also match.

Additional Notes on CJK Recon Processing

1. **Fv call numbers:**
   - Search both **Fv** followed immediately by the numbers AND **Fv** followed by numbers with a space in between. Some call numbers of the provisional records are either in the former format or the later. In Voyager, a space in between the letters and the numbers will give different search results.
   - For all the **Fv** call numbers that we need to add to or edit in Orbis, always put only the **Fv** in ‡h, and put all the rest of the call number in‡i.

Example:

| Fv 1027 3146 2 1896 | 852 70 ‡b **smlasi** ‡h **Fv**
‡i 1027 3146 2 1896 |

- For the call numbers started with **Fv** followed immediately by another letter, **DO NOT** leave any space in between the letters and the numbers that immediately follow. Put them in ‡h. The rest of the numbers will be put in ‡i.

Example:

| Fvb25 Ad12 | 852 70 ‡b **smly** ‡h **Fvb25** ‡i Ad12 |

See _**Instructions on Fv Call Numbers**_ [1] for details.

1. **Item location on provisional records:**

Sometimes the provisional records have an incorrect location code (i.e. **smly** instead of**smlasi** for **Fv** call numbers). When re-linking items from such provisional records to the full-level record, make sure a) that the MFHD location is corrected, and b) the location on the re-linked items is also corrected.

1. **Microfilm records:**

Sometimes a full-level record for a microfilm title contains a MFHD for the print title. This should be corrected by bringing in the full-level record for the print version, generating the MFHD, and re-linking the item record(s) from the MFHD of the microfilm record, if any. Suppress the MFHD on the microfilm record (pay attention to the item location and make sure it matches the MFHD location) after the re-linking.

Source URL:https://web.library.yale.edu/cataloging/catman/retrospective-conversion-cjk-catalog-location-guide

Links
[1] https://web.library.yale.edu/cataloging/catman/retrospective-conversion-cjk-fv-call-numbers