Special Formats

Cartographic [1]

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Videos [8]

Cartographic resources

1. Cartographic Cataloging at Yale [9]

Non-Yale r?e?sources:

- BIBCO Standard Record (BSR) for Cartographic Materials [10]
- Special Instructions and Tables of Subdivisions for Cartographic Materials [11] (LC)
- Geographic Cutter Number Table G1548-G9804 [12] (LC)
- Map Cataloger's Toolbox [13] (Buffalo)
- Map Librarian's Toolbox [14] (Western Assoc. of Map Libraries)
- DCRM(C) [15]

Electronic Resources

Direct Access Electronic Resources

- 1. Cataloging CD-ROMs and Other Direct Access Electronic Resources: Original Cataloging [16]
- 2. Cataloging CD-ROMs and Ohter Direct Access Electronic Resources: Copy Cataloging Checklist [17]
- 3. SML/BASS Policies & Processes for Media [18]

Remote Access Electronic Resources

- 1. General Website Cataloging Policies & Procedures [19]
- 2. Cataloging E-Monographs: Born Digital [20]
- 3. Cataloging E-Monographs: Copy Cataloging & Variant Format Cataloging [21]

- 4. Cataloging E-Serials cheat sheet [22]
- 5. Cataloging Online Integrating Resources [23]
- 6. Linking Text Subfields in 856 [24]
- 7. Maintenance & Cataloging Workflow Policies for e-Book Records Created by YUL [25]
- 8. Cataloging E-Resources: Remote Access Record Customizations [26]
- 9. Standard Terms for 856 Link Text [27]

Non-Yale r?e?sources:

- Best Practices for Cataloging DVD-Video and Blu-ray Discs, Objects, Streaming Media, and Video Games
 Using the Original RDA Toolkit and MARC 21 [28] (OLAC, 2023)
- Best practices for Cataloging Streaming Media Using RDA and MARC21 [29] (OLAC, 2022)
- FREVR Final Report of the Monograph Aggregator Task Group: Functional Requirements for Electronic Vendor Records [30]
- Guide to Cataloging Playaway Devices [31]
- Guide to Cataloging SlotMusic [32] [32]
- <u>Guidelines for coding electronic resources in Leader/06</u> [33]. (LC Network Development and MARC Standards Office)
- <u>Electronic Integrating Resources (Introduction to Cataloging Practices Using AACR2r)</u> [34] (OLAC)
 Microsoft [Rev. 10/07]
- MARC Record Guide for Monograph Aggregator Vendors [35]
- Modes of Cataloging for Electronic Resources [36] (LC)
- Provider Neutral e-Monograph MARC Record Guide [37] _ [38]

Graphic and Three-Dimensional Resources

- 1. Ephemera Collections Cataloging Checklist [39]
- 2. Non-projectable Visual Materials [40]
- 3. Orbis Visual Materials Cataloging Manual
 - o Single Items & Multiparts [41]
 - Collections [42]
- 4. Yale Digital Collections [43]

Non-Yale r?e?sources:

- ARLIS Cataloging Section Home Page [44]
- <u>?Bibco RDA MAP</u> [45] (for graphic materials see pages 29-30)
- Best Practices for Cataloging DVD-Video and Blu-ray Discs, Objects, Streaming Media, and Video Games
 Using the Original RDA Toolkit and MARC 21 [28] (OLAC, 2023)
- OLAC Best Practices for Cataloging Objects Using RDA and MARC21 [46] (OLAC, 2020)
- Categories for the Description of Works of Art [47] (Getty)
- Virginia Rare Book School Advanced Reading List for Visual Materials Cataloging [48]
- Visual Resources Association Metadata Standards [49]

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Manuscripts

1. Yale University Manuscript Cataloging Guidelines [50]: collections and single manuscripts

Published on Yale University Library (https://web.library.yale.edu)

- 2. Beinecke Manuscript Cataloging Manual [51]
- 3. Sample MARC training slides (Manuscripts and Archives) [52]

Non-Yale r?e?sources:

- DCRM(MSS) [53]
- Describing Archives: A Content Standard, Second Edition (DACS) [54]

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Multiparts, Serials, Series & Integrating Resources

Multiparts

- 1. <u>Bibliographic Records for Monographic Series & Multipart Monographs on Standing Order: Cataloging Policies and Procedures</u> [55]
- 2. Multipart Policies and Procedures [56]

Serials & Series

- 1. Major/Minor Changes for Serials and Series [57]
- 2. Standards for Recording Serial Holdings in MFHD [58]
- 3. Enum/Chron Fields in Item Records [59]
- 4. Rules for Marking Serials [60]
- 5. Copy Cataloging of Serials [61]
- 6. Serial Maintenance (Cataloging Staff) [62]
- 7. Training:
- Recording Serial Volume Holdings [63]
- Recording Serial Volume Holdings Exercises [64]
- Simple Serial Updates [65]
- Simple Serial Updates. Exercises [64]

Non-Yale r?e?sources:

- CONSER Home Page [66]
- CONSER Standard Record (CSR) [67]
- Issue analytics see OCLC Bibliographic Formats & Standards 3. Special Cataloging Guidelines [68] [3.4 "In Analytics" and 3.5 Offprints and Detached Copies]

Integrating Resources

1. Updating Loose-leafs Checklist [69]

Non-Yale r?e?sources:

- Integrating resources: a cataloging manual [70] (PCC)
- Enhancing and Editing RDA Integrating Resource Records [71]

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Reproductions (Photocopies and Microforms)

- 1. Reproduction Cataloging (Tangible Print Resources) [72]
- 2. Microform Reproductions [73]
- 3. Cataloging of Guides Accompanying Microforms [74]
- 4. Yale University Library Cataloging Accession Number [75] (use in Internet Explorer)

Scores & Sound Recordings

Scores

- 1. Music Cataloging at Yale [76]
- 2. Subject cataloging [77]
- 3. Guidelines for determining proper format for scores and score-like material [78]
- 4. Music-specific MARC tagging [79]

Non-Yale r?e?sources:

- BIBCO Standard Record (BSR) for Notated Music [80]
- MLA Best Practices [81]
- Best Practices for Music Cataloging Using RDA and MARC21 v.1.01 (April 2014) [82]
- Supplements to Best Practices for Music Cataloging Using RDA and MARC21 Supplement 3: Complete MARC Record Examples, version 1.8 (31 December 2019) [83]

Sound Recordings

- 1. Audiobooks (Form Subject Tracing) [84]
- 2. Cataloging of Popular & Traditional Music Sound Recordings [85]
- 3. Non-Music Sound Recordings Checklist [86]
- 4. Non-Music Sound Recordings Copy-Cataloging Checklist [87]
- 5. Yale Music Library Sound Recording web page [88]
- 6. Preferred source of information for scores & sound recordings [89]
- 7. 007, 008, 028 fields for sound recordings [90]
- 8. Relationship designators between a resource and a person, families, or corporate bodies associated with the resource (RDA Appendix I) [91]
- 9. SML/BASS Policies & Processes for Media [18]

Non-Yale r?e?sources:

- Bibco Standard Record (BSR for Sound Recording) [92]
- RDA for Music: Classical Music Audio Recordings [93]
- RDA for Music: Popular Music, Jazz, and World Music Audio Recordings [94]
- Cataloging Sound Recordings [95]

Videos

- 1. Preliminary Records: Videos & DVD [96]
- 2. Searching, Selecting, and Verifying Video Cataloging Copy for Preliminary and Cataloged Records [97]
- 3. Video (DVD & Videocassette) Original Cataloging Checklist AACR2 [98]
- 4. Call Numbers for Videos (Videocassettes, DVD, etc.) and Related Works (Screenplays, Criticism & Interpretation) [99]
- 5. Item level: SML. Refer to: SML/Bass Procedures for Media. Cataloging Procedures for Audio-Visual, CD-ROM, and Related Media [100]
- 6. SML/BASS Policies & Processes for Media [18]
- 7. Video Glossary for Cataloging [101]

Non-Yale resources:

- Best Practices for Cataloging DVD-Video and Blu-ray Discs, Objects, Streaming Media, and Video Games Using the Original RDA Toolkit and MARC 21 [28] (OLAC, 2023)
- Best Practices for Cataloging [102]DVD-Video and Blu-ray Discs Using RDA and MARC21 [102] (OLAC, 2017)
- Bibco MAP for Moving Image Materials [103]
- DVD Demystified [104]
- Filmland: the dictionary [105]
- Internet Movie Database [106]
- <u>Ultimate Guide to Film Terms</u> [107]
- Video Language Coding: Best Practices [108]

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Source URL:https://web.library.yale.edu/cataloging/table-of-contents/special-formats

Links

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http://www.acsu.buffalo.edu/~dbertuca/maps/cat/map-cat-toolbox.html [14] http://www.waml.org/maptools.html [15]

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processes-media [19] https://web.library.yale.edu/cataloging/e-resources/website [20]

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https://collaborate.library.yale.edu/cpdc/PDF%20files/ebookmaintenance.doc [26]

https://web.library.yale.edu/cataloging/e-resources/remote access [27]

https://web.library.yale.edu/cataloging/standard-terms-use-856 [28] https://cornerstone.lib.mnsu.edu/olac-

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https://cornerstone.lib.mnsu.edu/cgi/viewcontent.cgi?article=1018&context=olac-publications
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