12. Volume Numbers in 852 - Related Documents

12. VOLUME NUMBERS IN 852 ‡i

When the multipart is part of a classed together series (including a more comprehensive multipart), such that the cataloging for the multipart functions as an analytic of the series, the series number of the analytic number is recorded as part of the call number in field 852. For multiparts, record the volume number in the form <series number of first volume>,etc. whether or not the set is complete and whether or not the series volume numbers correlate consecutively to the bibliographic volume numbers.

If the volume number of the series has a caption, use the caption also in the call number. Follow the abbreviation and capitalization used in the established form of the series (8xx, not the 490).

If the first volume of the multipart is not in hand at the time of cataloging, use the series number of the earliest volume in hand. Later, revise the volume number in the call number to correspond to the series number of the first volume when the first volume is added.

Note that in all cases, the vol. number in the item record ENUM should correspond to the vol. number of the multipart, not the vol. number of the series.

Examples:

Item in hand is v. 1 of the multipart and v. 53 of the series:

852	0	1	‡b sml ‡h DS123 ‡i .K55 v.53,etc.

Items in hand: v. 1-v.4 of the multipart and Bd. 125-Bd. 128 of the series; set is complete.

852	0	1	‡b sml ‡h B123 ‡i .P55 Bd.125,etc.

Items in hand: v.1-v.3 of the multipart and T. 49, T. 56, and T. 88 of the series.

852	0	1	‡b sml ‡h HD1015 ‡i .K55 T.49,etc.

Leave out ,etc. if the complete multipart represents a single volume of the series. In the following example, the multipart is complete.

852	0	1	‡b sml ‡h DD901.K9 ‡i K84 11 ‡z Shelved by the volume number of the main series.
866	4	1	‡8 0 ‡a Bd.1=11:1
866	4	1	‡8 0 ‡a Bd.2=11:2

SML Materials Processing Practice: Use only for multiparts that are part of a classed-together series.

a. Write the call number (with the appropriate analytic volume number) on the verso of the title page even if the barcode has been attached to the volume. (Be sure to include the caption if used.)
b. Flag the volume to warn Preparations to bypass the label printing program

Related Documents

ANSI/NISO Z39.71-2006 is available in PDF format at:

ANSI/NISO Z39.71-2006 [1]

Multipart Policies and Procedures [2]

Enum/Chron Fields in Voyager Item Records for Serials (and Multiparts) [3]

Source URL:https://web.library.yale.edu/cataloging/multipartmfhdrev/12

Links
[1] http://www.niso.org/apps/group_public/download.php/6475/Holdings%20Statements%20for%20Bibliographic%20Items.pdf [2] https://web.library.yale.edu/cataloging/multipart-workflow [3] https://web.library.yale.edu/cataloging/serials/enum-chron