# MARC holdings and 590 notes for books and scores with accompanying audio/video recordings

[Music Cataloging at Yale](#) **[1] ?** [Local Yale music cataloging documentation](#) **[2]**

[Sound and video](#) recordings, [CD-ROMs](#), and [USB drives](#) that accompany a book or score are shelved separately, not with the book or score itself.
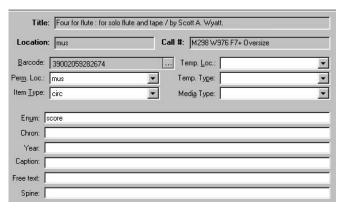
**Sound and video recordings**

In addition to the barcode for the book or score, assign a barcode to the sound recording as well.

If the book or score is being sent to commercial bindery, attach a note saying "Accompanying _____ shelved with sound recordings" to the bindery slip. When the item is returned from being bound, "Accompanying _____ shelved with sound recordings" will be stamped on the item.

In the items records, indicate each format in "Enum."

For the book or score:
° Change the Item type to "circ"

° Add "book" or "score" to Enum.



For the sound/video recording:

° Change Perm. Loc. to **musrec**.

° Change the Item Type to "media"

° In Enum, use one of the following:

  ° sound cassette
  ° compact disc
  ° video cassette
  ° DVD

| Title: | Four for flute : for solo flute and tape / by Scott A. Wyatt. | |
|---|---|---|
| Location: | mus | Call #: M298 W976 F7+ Oversize |
| Barcode: | 39002059282682 | Temp. Loc.: |
| Perm. Loc.: | musrec | Temp. Type: |
| Item Type: | media | Media Type: |
| Enum: | compact disc | |
| Chron: | | |
| Year: | | |
| Caption: | | |
| Free text: | | |
| Spine: | | |

The information will display in the OPAC like this:

| Location: | MUSIC LIBRARY, SML<br>compact disc Shelved at MUSIC LIBRARY, SML, Recordings Collection (Non-Circ) |
|---|---|
| Call Number: | M298 W976 F7+<br>Oversize |
| Status: | Not Checked Out |

Put the barcode for the recording on a slip with ORBIS ID and call number and take the recording to the sound recordings collection.

---

**CD-ROMs**

In addition to the barcode for the book or score, assign a barcode to the CD-ROM as well.

Assign a call number "CDRM ____" after searching by call number to determine the next number to be assigned. Give the call number in the holdings record:
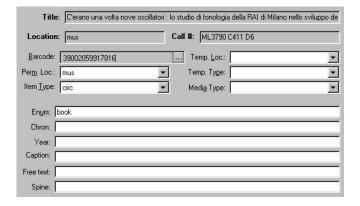
| Tag | I1 | I2 | Subfield Data |
|---|---|---|---|
| 852 | 8 | 0 | ‡b muscirc ‡h CDRM ‡i 75 |
| | | | |

Add a note in a 590 field in the bib record: "MUS: Accompanying CD-ROM shelved at Circulation Desk as CDRM ____."
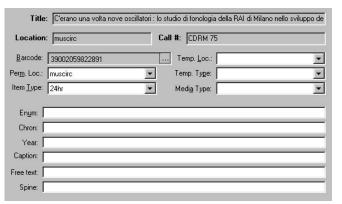
In the items records, indicate each format in "Enum."

For the book or score:
° Change the Item type to "circ"

° Add "book" or "score" to Enum.

For the CD-ROM:
° Create a new holdings record in which the CD-ROM will be assigned its own call number.

° There is no change to temp loc; it remains as "muscirc".

° Change the Item Type to "media"

° There is no change to enum/chrom



The information will display in the OPAC like this:

| | |
|---|---|
| Location: | MUSIC LIBRARY, SML |
| Call Number: | ML3790 C411 D6 |
| Status: | book Checked out - Due 06/02/2005 |
| | |
| Location: | MUSIC LIBRARY, SML, Circulation Desk |
| Call Number: | CDRM 75 |
| Status: | Not Checked Out |

**USB Drive**

In addition to the barcode for the book or score, assign a barcode to the USB drive as well.

If the book or score is being sent to commercial bindery, attach a note saying "Accompanying _____ shelved with sound recordings" to the bindery slip. When the item is returned from being bound, "Accompanying _____ shelved with sound recordings" will be stamped on the item.
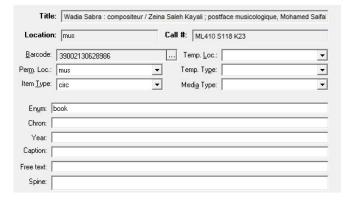
In the items records, indicate each format in "Enum."

For the book or score:
° Change the Item type to "circ"

° Add "book" or "score" to Enum.

| | |
|---|---|
| Title: | Wadia Sabra : compositeur / Zeina Saleh Kayali ; postface musicologique, Mohamed Saifal |
| Location: | mus |
| Call #: | ML410 S118 K23 |
| Barcode: | 39002130628986 |
| Temp. Loc.: | |
| Perm. Loc.: | mus |
| Temp. Type: | |
| Item Type: | circ |
| Media Type: | |
| Enum: | book |
| Chron: | |
| Year: | |
| Caption: | |
| Free text: | |
| Spine: | |

For the USB drive:
For the sound/video recording:

° Change Perm. Loc. to **musrec**.

° Change the Item Type to "recordings"

° In Enum, use "USB drive"

| | |
|---|---|
| Title: | Wadia Sabra : compositeur / Zeina Saleh Kayali ; postface musicologique, Mohamed Saifal |
| Location: | mus |
| Call #: | ML410 S118 K23 |
| Barcode: | 39002083981671 |
| Temp. Loc.: | |
| Perm. Loc.: | musrec |
| Temp. Type: | |
| Item Type: | recordings |
| Media Type: | |
| Enum: | USB drive |
| Chron: | |
| Year: | |
| Caption: | |
| Free text: | |
| Spine: | |

The information will display in the OPAC like this:

| | |
|---|---|
| Location: | MUSIC LIBRARY, SML<br>USB drive Shelved at MUSIC LIBRARY, SML, Recordings Collection |
| Call Number: | ML410 S118 K23 |
| Status: | Not Checked Out |

Put the barcode for the USB drive on a slip with ORBIS ID and call number and take the USB drive to the sound recordings collection.

**Source URL:**https://web.library.yale.edu/cataloging/music/accsound

**Links**
[1] http://web.library.yale.edu/cataloging/music [2] http://web.library.yale.edu/cataloging/music/local-documentation