Authority control and NACO

From LC:
- NACO Training [2]
- MARC Tags & RDA elements for personal, family, and corporate body names [3] (in RDA Toolkit)
- Examples of MARC RDA record (JSC) [4] (in RDA Toolkit)
- LC Authority File [9] on the web
- DCM Z1 [10] (PDF)
- NACO participants' manual [14], 4th ed.
- PCC's NACO Advisory Group [15]
- NACO training [16] for new NACO members

From the British Library:
- A Guide to Best Practice for RDA Name Authority records in NACO [17] (in RDA Toolkit)
- The British Library Guideto RDA Name Authority Records [18] (PPT)

Yale documentation
- Elements of name authority records [5]
- 008 field for name authority records [6]
- Authority control at Yale [7]
- Searching for authority records in Voyager [8]

NACO-Music Project
- NACO-Music Project [19]
- A handbook of examples for use in authority records created by the NACO-Music Project [20]
- NMP BFM requests and queries [21]
- Archives of NMP-L [22] (from November 2001 to present only; password required)

008 field for name authority records

Music Cataloging at Yale [1] | Authority control and NACO [23]

Note: this page was created with music cataloging in mind.

For elements of name authority records, see Elements of name authority records [5]

OCLC name authority record fixed field:

<table>
<thead>
<tr>
<th>Rec stat</th>
<th>c</th>
<th>Entered</th>
<th>Replaced</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type</td>
<td>z</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roman</td>
<td>n</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Govt agn</td>
<td>n</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Series</td>
<td>n</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ser num</td>
<td>n</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Personal name and name/title authority records
The codes in **bold** are those that may need to be changed from the default

<table>
<thead>
<tr>
<th>posit</th>
<th>OCLC</th>
<th>definition</th>
<th>code</th>
<th>information</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Field</td>
<td>Value</td>
<td>Description</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------</td>
<td>---------------------------------</td>
<td>--------------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(00-0 Entered</td>
<td>Date entered on file</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(06) Geo subd</td>
<td>Direct or indirect n</td>
<td>Geographic subdivision</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(07) Roman</td>
<td>Romanization scheme</td>
<td>No attempt to code</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(08)</td>
<td>Language of catalog _</td>
<td>No information provided</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(09) Auth/Ref</td>
<td>Kind of record a</td>
<td>Established heading</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(10) Rules</td>
<td>Descriptive cataloging b,c,d</td>
<td>AARC1, AARC2, AARC2 compatible heading</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>_ z</td>
<td>RDA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(11) Subj</td>
<td>Subject heading a</td>
<td>Library of Congress Subject Headings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(12) Series</td>
<td>Type of series n</td>
<td>Not applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(13) Ser num</td>
<td>Numbered or unnumbered series n</td>
<td>Not applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(14) Name use</td>
<td>Heading use-main or added entry a</td>
<td>Appropriate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(15) Subj use</td>
<td>Heading use-subject added entry a</td>
<td>Appropriate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(16) Ser use</td>
<td>Heading use-series added entry b</td>
<td>Not appropriate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(17) Subd type</td>
<td>Type of subject subdivision _</td>
<td>Undefined (obsolete)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(28) Govt agn</td>
<td>Type of government agency _</td>
<td>No attempt to code</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(29) Ref status</td>
<td>Reference evaluation a,b,n</td>
<td>Tracings are consistent with the heading,</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tracings are not necessarily consistent with the heading (found in old records), not applicable (no references)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(31) Upd status</td>
<td>Record update in process a</td>
<td>Record can be used</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(32) Name</td>
<td>Undifferentiated personal name a</td>
<td>Differentiated personal name (the name in the 1XX is a unique personal name)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Undifferentiated personal name (the name in the 1XX is used by two or more persons)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(33) Auth status</td>
<td>Level of establishment a,c</td>
<td>Fully established, Provisional (the heading cannot be formulated satisfactorily because of inadequate information; code c may be changed to code a when the needed information is</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
A Handbook of Examples For Use in Authority Records Created By the NACO-Music Project


Preface

670 field, ‡a

- Citing main entry in the 670
- Standard ways of citing various reference and bibliographic sources
- Citing reference sources and databases

670 field, ‡b

- Indicating location of information cited from the item being cataloged:
  - Books and scores | Sound recordings | Video recordings | Multi-volume items
- Citing information found in the reference source
- Citing information from bibliographic records:
  - names | title information | bracketed information in the bibliographic record

Other:

- Citing Internet resources:
  - Citing a web site by name | URL
  - Citing a location within a web site
  - Citing information found in a web site
- Capitalization of key, opus, and number
- Communications with people
- 663 field
- Examples of 667 and 675 fields
- PVRs (Previously verified records)
- Modifying machine-derived authority records (MDARs)
Preface

This handbook is a compilation of examples with explanations for creating citations for sources of information in the authority record. It does not encompass establishing the heading itself; only how to cite the sources in which information necessary to create the heading was found. The examples are not to be regarded as "rules." The fields that are affected are:

670: Source data found: includes information about the name or title represented in the 1XX field, including facts that contribute to the identification of the heading and that justify the choice of the form used as the 1XX heading and references to it.

667: Non-public general note: gives information of permanent value and general interest that is not necessarily taken from the item being cataloged.

675: Source data not found: lists consulted sources in which information about the 1XX heading might be expected to be found, but was not.

Generally, only the NAR number, 1XX field, and 670 field appropriate to the example are included, even if the authority record has cross references and multiple 670 fields. When needed to illustrate a point, cross references and multiple 670 fields are included.

This handbook was compiled in 1992, with the assistance of Jeffrey Earnest, and revised in 1994. Several people's contributions need to be acknowledged. Ralph Papakhian and Sue Stancu at Indiana University, Linda Barnhart at University of California, San Diego, Mark Scharff at Washington University in St. Louis, and Harry Price and the late Virginia Gifford at the Library of Congress, contributed and commented on the first and revised drafts. Jennifer Bowen and Laura Snyder at the Eastman School of Music, Sibley Music Library, provided examples for the first version. It was completely revised in 1998 and continues to be updated as needed.

The NACO Music Project's (NMP) goal is the cooperative contribution of music name and name/uniform title authority records to the LC Name Authority File as part of the national NACO project. All music headings should be contributed as part of the NACO Music Project. NMP is administered through a funnel configuration under the purview of the Music Library Association's Cataloging and Metadata Committee, coordinated by Mark Scharff, at Washington University in St. Louis. Utilizing e-mail, the NMP coordinator and independent NMP participants review the headings of new participants until they become independent. Those independent participants then review new participants' headings until they too become independent. Independent status is defined as having the authority to contribute name and/or name/uniform title authority records without review. A participant can become independent in stages, with names first, then name/uniform titles, or both at once. Although participation in NMP is granted to the combined individual and institution, independent status for an NMP participant is achieved through the NMP review and testing process, not through the status of the home institution.

NMP has established a number of ways of training and communicating with its members. First, this handbook provides instructions for formulating the 670 fields in the authority record. Second, NMP has a e-mail list used for various purposes: to ask general questions concerning establishing a heading or citing information in the authority record, to make announcements of interest to all NMP participants, and to announce new developments or revised documentation. Third, while still administered under the Music OCLC Users Group, during the annual MOUG meeting, which usually precedes the annual Music Library Association meeting, the NMP participants meet to discuss new developments and air concerns.

Currently, the project comprises more than 60 music libraries or collections in various stages of training, at university, college, conservatory, and public libraries. New libraries can be added in several different ways:

- Music catalogers at newly-trained NACO institutions ask to participate;
Music catalogers at libraries not in the NACO program apply in response to a call for applications; Music catalogers at an NMP library move to a new position, and request to continue their NMP participation there.

For more information about the NACO Music Project, contact Mark Scharff, NMP Coordinator, Gaylord Music Library, Washington University, Box 1032, St Louis, MO 63130, (314) 935-5560 (e-mail: mscharff@wustl.edu)

The handbook does not replace any other related documents, such as RDA, Z1, etc. It is not an official publication of NACO, LC, or PCC. It is revised following the release of any related Library of Congress revisions. The handbook is meant to be an aid to creating authority records, and not necessarily to be considered written in stone. Current changes in LC documentation, such as Z1, now allow for considerable cataloger judgment in many areas of the authority record.

Citing main entry in the 670

When establishing headings for persons, corporate bodies, or name/title combinations, the first 670 field should represent the work being cataloged. If the item used to establish the heading is not a book, score, or serial, use an abbreviated general material designator in brackets before the date, e.g. [SR], [VR], [MI].

Main entry is the person or corporate body in the 1XX field:

For personal name headings, use the last name and initials (with no spaces) for forenames for the person considered the main entry for that work.

nr 94008904
100 1_ Rosenlöcher, Christine, ‡d 1964-
670 __ Rosenlöcher, C. Rudolf Walther Hirschberg, c1993: ‡b t.p. (Christine Rosenlöcher) p. 4 of cover (b. 1964, Berlin)

When the main entry is a forename with subfield c following it, include the information in subfield c in the 670 field:

no919344
100 0_ Josquin, ‡c des Prez, ‡d -1521. ‡t Missa La sol fa re mi
670 __ Josquin, des Prez. Missa Pange lingua [SR] p1986: ‡b label (Missa La sol fa re mi)

nr9519224
100 1_ Valdivia, Hector
670 __ Beach, H.H.A., Mrs. Barcarolle, c1994: ‡b t.p. (Hector Valdivia)

nr92984
100 1_ Victoria, Tomás Luis de, ‡d approximately 1548-1611. ‡t Masses ‡n (1592). ‡p Missa Vidi speciosam

n87887393
100 1_ Menezes Filho, Florivaldo, ‡d 1962-

For corporate name headings, give the heading abbreviated as much as possible within the limits of intelligibility when the corporate body is considered the main entry for that work:

nr9416247
110 2_ Boston Baroque Ensemble
670 __ Boston Baroque Ensemble. Dinner music of the 1740's [SR] 1966: ‡b label (Boston Baroque Ensemble)

Main entry is not the person or corporate body in the 1XX field:

When the person or corporate body in the heading is not the main entry for the work being cited, use either person/body followed by a title or a title only. If the work is entered under a personal or corporate heading, give the heading abbreviated as much as possible within the limits of intelligibility. Use initials (with no spaces) for forenames of authors entered under surname.

Main entry is the composer:

nr9218498
110 2_ Carmina Mundi (Musical group)
670 __ Distler, H. Morike-Chorliederbuch [SR] 1991?: ‡b label (Carmina Mundi)
Performer is main entry:

<table>
<thead>
<tr>
<th>Authority control and NACO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performing group is main entry:</td>
</tr>
<tr>
<td>The name of a conference is main entry:</td>
</tr>
</tbody>
</table>

Standard ways of citing various reference and bibliographic sources

These are some of the most commonly used references and one or two standard ways of citing them in 670 fields.

When a print source is arranged alphabetically, do not cite page number. When an entry appears in a location other than where it would be found alphabetically, cite volume and/or page number. When citing a location within a source, use a colon before the indication of location, e.g. [Title of source]: ¶b p. 35 [data]

When establishing name/title headings, check existing authority records for similar name/title headings for that composers. Often, LC uses a brief citation, such as "Schmieder, 2. Ausg." and using this abbreviated form can save time and keystrokes.

Altmann, W. Kurzgefasstes Tonkünstler-Lexikon, 15. Aufl.: ¶b ___. T.

Anderson, E.R. Contemporary Amer. composers, 2nd ed.

ASCAP, 4th ed.

Baker, 8th ed.

Baker, centennial ed.

BSB-Musik [also cited as Bayerische Staatsbibliothek. Katalog der Musikdrucke]
Ceskoslovenský hudební slovník

Claghorn, C.E. Biog. dict. of Amer. mus.

Cohen, A.I. Int'l. enc. of women composers, 2nd ed.

Compositores de América: ‡b v. ___

CPM to 1980

Dicc. de la mús. española e hispanoamericana

Diz. enc. universale della mus. e dei musicisti

Eitner. Quellen-Lexikon

Enc. della mus., 1972

Grove, ____ ed. [any edition other than New Grove or New Grove, 2nd ed.]

Also used: Grove's dict. of mus. and musicians, ____ ed.

Guinness enc. of popular mus.

Honegger, M. Dict. de la mus., 1986

Int. ww in mus., ____ ed. [for 1st-14th eds.]

Int. ww in mus., classical, ____ ed. [for 15th ed. on]

Int. ww in mus., popular, ____ ed. [for all eds.]

Journal title, Month abbrev. year: ‡b p. ___

Ki kiscoda magyar zeneéletben

Kutsch, K.J. Unvergängliche Stimmen, 2. Aufl.

1987 ed. cited as Kutsch/Riemens, 1987-

MGG

MGG Suppl.

MGG, 2.[, neubearb.] Ausg.

Mus. index, [year] cumulation

Muz. ents.

Muz. ents.: ‡b v. 6, dop. ___

New Grove

New Grove, 2nd ed.

Grove music online, [date of search] ‡b ([data]) [For more information, see Grove music online below.]

New Grove dict. of Amer. mus.
Citing reference sources and databases

When a print source is arranged alphabetically, do not cite page number. When an entry appears in a location other than where it would be found alphabetically, cite volume and/or page number.

There are two instances of prescribed punctuation. When citing a location within a source, use a colon before the indication of location (e.g.: New Grove: ‡b v. 16, p. 742). When citing headings found in bibliographic sources, specific punctuation is prescribed: [Source] ‡b (hdg.: [data])

This is a straight forward example of citing an encyclopedia in which the entries are arranged alphabetically:

nr9140037
100 1_ Lemlin, Lorenz, ‡d approximately 1495-670 __
670 __ New Grove ‡b (Lemlin (Leemlin, Lemlein), Lorenz; b. ca. 1495, Eichstätt, d. after 1549)

Both the volume and page of New Grove are cited because the entry for Johann Ernst Bach is included in the article on the entire Bach family, not under Bach, Johann Ernst. The name is cited in direct rather than inverted order, as that is how it appears in the source:

no9014009
100 1_ Bach, Johann Ernst, ‡d 1722-1777
670 __ New Grove: ‡b v. 1, p. 742 (Johann Ernst Bach; b. Jan. 30, 1722, Eisenach; d. Sept. 1, 1777, Eisenach)

Another form that seems to be accepted is:
670 __ New Grove ‡b (under Bach: Johann Ernst Bach... )

In this citation also, the name is also cited in directed order.

This form of citation is also useful for citing information from articles not about the person or corporate body being established:

670 __ New Grove ‡b (under Chicago: Opera of Chicago... )

The volume and page of New Grove American are cited because the entry is under an entry for the entire family:

nr9145292
100 1_ Damrosch, Frank, ‡d 1859-1937
670 __ New Grove dict. of Amer. mus.: ‡b v. 1, p. 565 (Frank (Heino) Damrosch; b. June 22, 1859, Breslau, Germany (now Wroclaw, Poland), d. Oct. 22, 1937, New York; conductor and teacher; came to New York in 1871)

Indicate edition if other than the first:

no9012924
100 1_ Cassler, G. Winston ‡q (Glenn Winston), ‡d 1906-1990
Authority control and NACO
Published on Yale University Library (https://web.library.yale.edu)


nr9229805

100 1_ Bach, Johann Sebastian, ‡d 1685-1750. ‡t Wir Christenleut, ‡n BWV 710
670 __ Schmieder, 2. Ausg. ‡b (690-713a, Choralbearbeitungen in der Kirnegerschen Sammlung. 710, Wir Christenleut)

no9014525

100 1_ Hellmesberger, Joseph, ‡d 1855-1907
670 __ MGG: ‡b v. 6, column 113 (Hellmesberger, Söhne Josephs: Joseph; b. Apr. 9, 1855, d. Apr. 26, 1907, Wien)

There are two parts to this source, so the Teil must be indicated:

nr9145304

100 1_ Rellstab, Johann Friedrich, ‡d 1759-1813

In this case, the page was also cited because the information was in an entry for the entire family:

nr924795

100 1_ Schubert, Carl, ‡d 1811-1863

When citing information from this set (Compositores de América), cite only the volume when the articles are in alphabetical order by composer in that volume. In some early volumes entries are not in alphabetical order, so for these, page numbers would also have to be given, as in the next example:

nr9135296

100 1_ Broque, Alfonso, ‡d 1876-1946. ‡t Cantos uruguayos
670 __ Compositores de América: ‡b v. 6 (Tres cantos uruguayos)

In volume three of this set, the composers are not given in alphabetical order, thus the page must be cited as well:

no883169

100 1_ Villa-Lobos, Heitor. ‡t Carnaval das criancas. ‡p Guizos do dominozinho
670 __ Compositores de América: ‡b v. 3, p. 24 (Carnaval das criancas brasileiras. 3, Os guizos do dominozinho)

n09063145

100 1_ Bononcini, Giovanni Maria, ‡d 1642-1678
670 __ RISM A.I.1, B3628 ‡b (op. 4 Arie, correnti, sarabande, gighe, & allemande a violino, e violone, over spinetta, con alcune intavolate per diverse accordature... 1671)

This is cited from an LC card, as a bibliographic source rather than as a reference source. Usage is cited because it is different from the heading found in the source:

nr9212642

100 1_ Pickett, A. G. ‡q (Andrew G.)
670 __ LCCN 59-61290 ‡b (hdg.: Pickett, Andrew G.; usage: A.G. Pickett)

NUC pre-56 cited as a bibliographic source rather than as a reference source, hence the construction (hdg.: ____________; usage: _____________)

nr916899

100 1_ Rickaby, Franz, ‡d 1889-1925
670 __ NUC pre-56 ‡b (hdg.: Rickaby, Franz Lee, d. 1925; usage: Franz Rickaby)

It could also have been cited as a reference source. In this case, however, the usage (without the middle name) could not have been indicated:

670 __ NUC pre-56 ‡b (Rickaby, Franz Lee, d. 1925)

The New York Public catalog cited as a bibliographic source rather than as a reference source. Also an example of multiple usage in one source:

nr9131821

100 1_ Lahoz, F. ‡q (Florencio), ‡d 1815-1868
670 __ NYPL. Dict. cat. of the mus. coll., 2nd ed. ‡b (hdg.: Lahoz, Florencio, 1815-1868; usage: F. Lahoz; Florencio Lahoz)

When citing the date of search in a database, cite the month, day, and year, in any form (e.g. March 6, 1992 or 6 March 1992) as long is cited in full:

nr9217472

100 1_ Falla, Manuel de, ‡d 1876-1946. ‡t Retablo de Maese Pedro
670 __ LC in RLIN, May 6, 1992 ‡b (hdg.: Falla, Manuel de, 1876-1946. Retablo de Maese Pedro)
Authority control and NACO

Cite only the part pertaining to the heading in the 100 field of the authority record being established. The actual title portion heading in the LC record was:

‡t Pièces, ‡m organ ‡n (1862). ‡p Grande pièce symphonique. ‡p Allegro non troppo e maestoso.

nr9138558

100 1_ Franck, César, ‡d 1822-1890. ‡t Pièces, ‡m organ ‡n (1862). ‡p Grande pièce symphonique

The LC record has a typographical error. The heading was: Galpin, Francis Williams, 1858-1945. Errors such as this should be cited in the correct form, and notification of the error should be sent to LC.

nr9215778

100 1_ Galpin, Francis W. ‡q (Francis William), ‡d 1858-1945
670 __ LC in RLIN, May 4, 1992 ‡b (hdg.: Galpin, Francis William, 1858-1945; usage: Francis W. Galpin)

Citing UK MARC records:
The date of birth was found in a UKM record. It could not be verified elsewhere and was needed to resolve a conflict.

From Richard Hunter at LC: "I have recorded two decisions from Desc Pol (1987 and 1988): one to the effect that UKM records should be treated like member contributed records in OCLC, the other to the effect that there was no problem with citing a specific heading in the "Serial Record way (see example at the bottom of DCM Z1, p. 29), which would end up with a citation like "UK MARC xxxxxxx." While the variation you ask about is a variation, I do not see a problem with it. Of course it could also be cited as "OCLC (followed by date)."

Citing dates from an order slip:
MCD 22.17: When an item being cataloged is accompanied by a dealer’s order slip that gives a date for the composer, and the date does not appear in the item itself and has not otherwise come to light, record the date in the composer's name authority record in the 670 "Sources found" field for the item being cataloged, giving "Harrassowitz slip," [Blackwell slip, etc.] as the location. Do not include in the heading for a composer a date whose only source is a dealer's slip, unless the date is needed to resolve a conflict and an unsuccessful attempt has been made to find confirmation of the date in reference sources.

nr88630844

100 1_ Zieritz, Grete von
670 __ Zieritz, G. Triptychon, c1987: ‡b t.p. (Grete von Zieritz) Harrassowitz slip (b. 1899)

This information is sometimes given in a separate 670 field in both new and changed records:

670 __ Zieritz, G. Triptychon, c1987: ‡b t.p. (Grete von Zieritz)
670 __ Harrassowitz slip ‡b (b. 1899)

Indicating location of information cited from the item being cataloged

Books and scores | Sound recordings | Video recordings | Multi-volume items

Include a colon before the indication of location (e.g.: [Title]: ‡b t.p. [data])

Books and scores

nr9214750

100 1_ Leersnyder, Brigitte de
670 __ Charles Tournemire (1870-1939), 1989: ‡b t.p. verso (Brigitte de Leersnyder)

nr977030

100 1_ Glazunov, Aleksandr Konstantinovich, ‡d 1865-1936. ‡t Preludiia i mazurki, ‡m piano, ‡n op. 25

nr89637693

100 1_ Labitzky, Joseph, ‡d 1802-1881
670 __ Oesten, T. Joyous sound. no. 9, Leinate's Klänge waltz, 185-?: ‡b list t.p. (Labitzky)

n0077331

100 1_ Ansink, Caroline. ‡t IJssel
670 __ Ansink, C. IJssel, c1999: ‡b t.p. (IJssel) running title (Yssel)

nr9144709

100 1_ Rozengauz, Bronislava
The titles given in the 670 were taken from individual captions within the item:

670 __ Shostakovich, D.D. Izbrannye netrudnye pesni dla fortepiano, 1990: ¤b t.p. (Bronislava Moissevna Rozengauz) colophon

670 __ Dvorák, A. Concerto in A minor, op. 53, for violin with orchestral accompaniment, 19--: ¤b caption of violin part (Georg Kulenkampff)

The preliminary pages in this item are not numbered:
"The new Z1 deliberately does not mention the use of GMDs as LC was asked to discontinue this practice ... LC does not require catalogers to include the GMD nor has it made any restrictions on [its] use."

NMP encourages the use of the GMD. If you choose to use it, include the GMD in abbreviated form: [SR]. Do not precede or follow it with any punctuation.

Use "label" at all times, even if the information appears on both sides of an LP or on each CD in a multi-disc set. For CDs, which have no label per se, consider the information appearing on the disc itself to be the "label."

Use "container" for information such as performer or title statements taken from the front, back, or spine of the container. For CDs, consider any information on the insert that can be seen through the jewel case to be on the container.

Use "insert" for notes that are physically separable and inserted into a single or multiple LP container, or single or multiple CD jewel box. Generally do not indicate page numbers in the insert, unless the insert is extensive.

When the cataloger listens to a recording to determine an element of the uniform title, that is indicated in the 670 field. LC has used "audition" to indicate this:

identified by audition as Page d'album

identified by audition as Page d'album
Video recordings

"The new Z1 deliberately does not mention the use of GMDs as LC was asked to discontinue this practice ... LC does not require catalogers to include the GMD nor has it made any restrictions on its use."

NMP encourages the use of the GMD. If you choose to use it, include the GMD in abbreviated form: [VR]. Do not precede or follow it with any punctuation.

nr9110201

100 1_ Hampe, Michael, ‡d 1935-
670 __ Andrea Chenier [VR] c1985: ‡b title frames (producer Michael Hampe)

Multi-volume items

Cite the volume and the location within that volume:

no937977

100 1_ Frobenius, Wolf
670 __ Koenig, G.M. Ästhetische Praxis, c1991: ‡b Bd. 1, t.p. (Wolf Frobenius)

When the information occurs on one container of a multiple LP or CD set, indicate the volume from which the information is taken, and then the source within that volume:

no8921086

100 1_ Hobson, I. The London piano school [SR] p1988: ‡b v. 3, container (Edmund Thomas Chipp, 1823-1886)

If the item is the first volume of a multi-volume item, record the date of publication as an open date, leaving a space between the open date and colon preceding the location of information:

nr9336172

100 1_ Mlakar, Pia
670 __ Mlakar, P. Unsterblicher Theatertanz, c1992- : ‡b v. 1, t.p. (Pia Mlakar spine (P. Mlakar)

If the entire set is in hand, record beginning and ending dates:

nr9313110

100 1_ Bach, J.S. Oeuvres complètes pour luth, c1988-c1990: ‡b v. 1, t.p. (Michel Sadanowsky)

Citing information found in the reference source

There is no prescribed manner of citing information. For consistency's sake, NMP encourages the following. Transcribe name and/or title information as it appears in the reference source. Date, place and other data can be translated, summarized, and abbreviated. Using semi-colons to separate the elements of name, date/place, and other information, follow this standard form: (Lastname, Firstname; born date, place, died date, place; other data)

Cite dates in full: February 2, 1997.

nr9241556

100 1_ Attey, John, ‡d -1640
670 __ New Grove ‡b (Attey, John; fl. 1622, d. 1640, Ross, Herfordshire; English lutenist and composer)

no9012360

100 1_ Arkwright, G. E. P. ‡q (Godfrey Edward Pellew), ‡d 1864-1944
670 __ New Grove ‡b (Arkwright, Godfrey Edward Pellew; b. Apr. 4, 1864, Norwich, d. Aug. 16, 1944, Highclere Hants.; music scholar)

no9011219

100 1_ Clark, Scotson, ‡d 1840-1893

nr9237395

100 1_ Gramont, Louis de, ‡d 1854-1912
670 __ Allmann, W. Kurzgefasstes Tonkünstler-Lexikon, 15. Aufl.: ‡b 1. T. (Gramont, Louis; b. 1854, d. Dec., 1912, Paris; librettist)

The name is given in full regardless of identical consequent citations of the name. Brackets in New Grove are transcribed as parentheses in the 670.

nr9140037

100 1_ Lemlin, Lorenz, ‡d approximately 1495-
The ultimate example of citing the name in full regardless of repetition of information:

no88433

100 0_ Mana-Zucca
400 0_ Manna-Zucca
400 1_ Zucca, Mana
400 1_ Zuckermann, Augusta
400 1_ Zuckermann, Gussie
400 1_ Zuccamana, Gizella
400 1_ Zuccamana, Augusta
400 1_ Della, Ella
400 1_ Zuchermann, Augusta
400 1_ Cassel, Irwin, ‡c Mrs.
670 __ Mana-Zucca. Jocosity, c1972: ‡b cover (Mana-Zucca)
670 __ Mana-Zucca. Valse brillante, c1916: ‡b cover (Mana Zucca)
670 __ Mana-Zucca. I love life [SR] 194-?: ‡b label (Manna-Zucca)
670 __ New Grove dict. of Amer. mus. ‡b (Mana Zucca (Zuckermann, Augusta; Zuckermann, Gussie)); b. Dec. 15, 1885, New York, d. Mar. 8, 1981, Miami; changed her name to Mana Zucca in her teens)
670 __ New Grove ‡b (Mana-Zucca (Zuccamana, Gizella (Augusta)); b. Dec. 25, 1894; altered her name in 1916; composed under some pseudos., including Ella Della)
670 __ Baker, 7th ed. ‡b (Mana-Zucca (real name, Augusta Zuckermann); b. Dec. 25, 1887, d. Mar. 8, 1981)
670 __ NYPL. Ref. Dept. Dict. cat. of the mus. coll.‡b (Zuckermann, Augusta, 1888- ; Zuchermann, Augusta, 1888-)
670 __ Cohen, L. Int. enc. of women composers ‡b (Mana-Zucca (Augusta Zuckermann); b. Dec. 25, 1894? (1897? 1891?))
670 __ Hixon, D. Women in music ‡b (Mana-Zucca (real name Auguste Zuckermann); b. Dec. 25, 1890)
670 __ Stern, S. Women composers ‡b (Mana-Zucca (née Auguste Zuckermann, Mrs. Irwin Cassel); b. Dec. 25, 1887
670 __ Int ww mus, 8th ed. ‡b (Mana-Zucca; b. Dec. 25, 1894; married Irwin M. Cassel)
The multiple biographical sources were included to demonstrate the uncertainty of the year of her birth. In each citation, the name is cited in full even though the name may have been cited in that form in a previous citation.

Transcribe both non-Gregorian or old style/new style dates when they both appear in the source. Except for names and titles, generally translate data in foreign languages into English, paraphrasing or summarizing where possible:

nr9142210

100 1_ Mil'man, M. ‡q (Mark), ‡d 1910-1995
670 __ Muz. ents. ‡b (Mil'man, Mark Vladimirovich; b. Apr. 20 (May 5), 1910, Moskva; composer, pianist, and pedagogue)
The information has been translated into English:

nr9140037

100 1_ Lemlin, Lorenz, ‡d approximately 1495-
670 __ MGG ‡b (Lemlin (Lemblin, Lemlein), Lorenz; b. probably around 1495, Eichstätt, date and place of death not established)

Performing groups:

Include information on the foundation date, place of foundation, performers' names and instruments, and anything else that might be used to distinguish the performing group from another with the same name. LC has said that including information such as this is optional; NMP encourages such additions.

nr919862

110 2_ Aurora (Musical group)
670 __ Handel, G.F. Handel in Italy [SR] p1988: ‡b label (Aurora) insert (Aurora, a Baroque quartet of period instruments founded in 1979)

"Choral ensemble" was included to distinguish this group from several other performing groups of different types which have similar names:

nr945457

110 2_ Convivium Musicum
Citing information from bibliographic records

Names

With headings for editors or arrangers of scores, NMP now has the option of indicating function (editor, arranger, etc.) of the person in subfield b of 670.

The title page has "Herausgegeben von Leo Kappel." An option would have been to cite the name this way: **(Leo Kappel; editor)**

nr9234402
100 1_ Kappel, Leo

Even though the name appears on the title page as "Pia und Pino Mlakar" and on the spine as "P. und P. Mlakar," record only the name being established:

nr9336172
100 1_ Mlakar, Pia

If the name cited is not in the nominative case, do not amplify the citation to "explain" this, though ellipses may be used to show that surrounding words have been omitted. They indicate that words preceding the name cause the name not to be in the nominative. The title page has "sostavlanie i pedagogicheskaia redaktsiia Bronislavy Rozengauz."

nr9144709
100 1_ Rozengauz, Bronislava

Optionally, include the words that indicate the action or function of the person:

no2012089231
100 1_ Fiedler, H. ‡q (Hynek), ‡d 1836-1870
670 __ Smetana, B. Dalibor, 1945: ‡b colophon **(z atelieru H. Fiedlera)**

A person's name used in the title of a book is considered to be usage and does not need to be repeated in subfield b if it is the only significant usage in the item.

nr928424
100 1_ Moreschi, Alessandro, ‡d 1858-1922

When a person's name is used in the title of a book and is considered usage, repeat it in subfield b when subfield b is needed to record additional information:

nr935980
100 1_ Pace, Carmelo, ‡d 1906-1993
670 __ De Gabriele, M. Carmelo Pace, a Maltese composer, c1992: ‡b t.p. **(Carmelo Pace)** p. xv **(Carmelo Pace, b. Aug. 17, 1906, Vallette, Malta)**

nr9138556
100 1_ Cross, Richard, ‡d 1955-

Consider a person's name used in the title of a sound recording to be usage and do not repeat it in subfield b unless recording other information.

nr9229841
100 1_ Rider, Rhonda

When a person's name is used in the title of a sound recording and is considered usage, it should be repeated in subfield b only when subfield b is being used to record additional information:

nr9125373
100 1_ Watters, Clarence, ‡d 1902-1986

For headings for performers on sound recordings, indicate the instrument, vocal range, etc. in subfield b. LC has said that including information such as this is optional; NMP encourages such additions.
Title information

The first 670 field is always for the item in hand. For titles, include only one 670 field, for the item in hand, unless information from another source provides helpful information not found on the item in hand. If the form used in the 1XX field is not generated from or does not appear on the item cited in the first 670, include a second 670 field citing the source for the form of title used in the heading. If references are generated from other forms found on the item in hand, include that information in the 670. When references are taken from other items or reference sources, do not cite the sources from which the references are taken, unless the sources provide helpful information not found on the item in hand. Additional 670 fields for reference sources considered necessary to clarify the title may also be added.

The title cited in subfield a of the 670 is not repeated in subfield b because no additional information or other forms of the title to justify the chosen uniform title were found on the item. The second 670 was added since the uniform title was not established from the item in hand.

The title cited in subfield a of the 670 is repeated in subfield b The reference was generated from a form found later in the item. Since additional information following the title proper was recorded, it was necessary to repeat the title proper in subfield b.

Since the established uniform title was not generated from the item itself, the source of the established title must be indicated.

Include all of the title proper, including alternative titles, in the 670 field:
<table>
<thead>
<tr>
<th>Authority control and NACO Published on Yale University Library (<a href="https://web.library.yale.edu">https://web.library.yale.edu</a>)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>LC</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beethoven, Ludwig van, ‡d 1770-1827. ‡t Ruinen von Athen</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>Beethoven, L. Ruines d’Athènes ; et, Le roi Estienne, 1846?</td>
<td>670 __</td>
<td>(from the Cantiones sacrae, 1613, double choir motet)</td>
</tr>
<tr>
<td>Philips, Peter, ‡d 1561-1628. ‡t Cantiones sacrae, ‡m voices (8). ‡p Ecce vicit Leo</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>Philips, P. Ave Jesu Christe ; &amp; Ecce vicit Leo, c1990: ‡b t.p. (Ecce vicit Leo) p. 2</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>Sibelius, Jean, ‡d 1865-1957. ‡t Trios, ‡m piano, strings, †t C major</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>Persichetti, Vincent, ‡d 1915-1987. ‡t Parable, †n no. 25</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>Persichetti, V. Parable for two trumpets, c1991: ‡b caption (Parable : for two trumpets : (Parable XXV) : op. 164)</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>Heinrich, Anthony Philip, ‡d 1781-1861. ‡t Indian fanfares</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>Heinrich, A.P. Indian fanfares, c1987: ‡b cover (Indian fanfares = Indianerfanfaren)</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>Schaffer, Bogslaw. ‡t Monolog</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>Schaffer, B. Monolog, c1980: ‡b t.p. (Monolog : Bass-Klarinette solo) caption (Monologue : for bass clarinet solo = Monolog : na klarinet basowy solo)</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>Villa-Lobos, Heitor. †t Histórias da carochinha</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>Villa-Lobos, H. Histórias da carochinha, c1990: ‡b t.p. (Histórias da carochinha = Nanny’s tales = Ammenmarchen : para piano)</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>Ferrabosco, Alfonso, ‡d approximately 1575-1628. ‡t Ayres. ․p Come my Celia, let us prove</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>New Grove ‡b (Ayres: Come my Celia, let us prove)</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>New Grove has &quot;Beato mi direi, 4vv, 1557. M iv, 64.&quot; 1557 is II secondo libro de madregali, 4vv (1557) There is a Secondo libro de madregali for five voices; &quot;4vv&quot; here is necessary to distinguish the two:</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>Rore, Cipriano de, ‡d 1515 or 1516-1565. ‡t Madrigals, ‡m voices (4), ․n book 2. ․p Beato mi direi</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>Bott, C. Virtuoso Italian vocal music [SR] p1988: ‡b container (Beato me direi)</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>New Grove ‡b (Beato mi direi, 4vv; from his II secondo libro de madregali, 4vv)</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>Handel, George Frideric, ‡d 1685-1759. ‡t Quel fior che all'alba ride, ․n HWV 154</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>Handel, G.F. Italian solo cantatas and instrumental works [SR] p1990: ‡b label (Quel fior che all'alba ride) insert (solo cantata)</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>Händel-Handbuch ‡b (154. Quel fior che all'alba ride; Cantata a voce sola, Sopr., Basso continuo; 2 other cantatas with this text, HWV 192 for 2 sopranos and continuo, HWV 200 for 2 sopranos, bass, and continuo)</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>Fibich, Zdenek, ‡d 1850-1900. ‡t Náladý, dojmy a upomínky, ‡n op. 41</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>New Grove ‡b ((376) Náladý, dojmy a upomínky (Moods, impressions and reminiscences), 1892-9; four sets as op. 41, 44, 47, and 57)</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>Uspenski?, Vladislav, ‡d 1937-2004. ‡t Temperamenty</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>His Temperaments, c1994: ‡b cover (Temperaments = Temperamenty [in Cyrillic])</td>
<td>670 __</td>
<td></td>
</tr>
<tr>
<td>An example showing how LC indicated that one title on the chief source was more prominent than another, affecting the choice of uniform title (i.e., &quot;Sonata in two movements&quot; vs. &quot;Sonatas, cello, piano&quot;):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Schonthal, Ruth. ‡t Sonata in two movements</td>
<td>100 1_</td>
<td></td>
</tr>
<tr>
<td>Schonthal, R. Sonata in two movements for cello and piano (1989), c2000: ‡b t.p. (Sonata in two</td>
<td>670 __</td>
<td></td>
</tr>
</tbody>
</table>
movements [in bold]; bottom of p.: Sonata in two movements (1989)) caption (Sonata for cello & piano in two movements)
nr9218973
100 1_Halffter, Rodolfo, ‡d 1900-1987. ‡t --Huésped de las nieblas--
670 __ Halffter, R. --Huésped de las nieblas--, c1981: ‡b t.p. (--Huésped de las nieblas-- = --Guest from the mists--) Use ellipses with no punctuation before the date of publication when shortening a long title proper.
nr931670
100 1_Wubbenhorst, Thomas Martin, ‡d 1952-
670 __ Wubbenhorst, T.M. Personality characteristics of music educators and performers ... 1992: ‡b t.p. (Thomas Martin Wubbenhorst) leaf 99 (b. Aug. 9, 1952, Greenwich, Conn.) The title proper of this recording was "Concerto grosso no. 1 ; Concerto grosso no. 2 ; Schelomo," three titles proper in actuality. In a case like this, the second and third titles can be left out without using ellipses:
nr9140031
100 1_Miquelle, Georges, ‡d 1894-1977
670 __ Bloch, E. Concerto grosso no. 1 [SR] p1991: ‡b container (Georges Miquelle) insert (b. 1894, Lille, France, d. 1977; came to U.S. in 1918) "Title not given": This is not a typical citation, so an example of it may be useful. There is no colon before the subfield b since a location within the item is not being cited:
nr9135296
100 1_Broque, Alfonso, ‡d 1876-1946. ‡t Cantos uruguayos
670 __ Slonimsky, N. History making premieres [SR] 1972 ‡b (title not given) This is an exception to the practice of not repeating the title proper unless recording other forms of the title. Normally, the subtitle information would not be required in this 670, and so there would be no subfield b at all. However, the references from Petites pièces and Piccoli pezzi need the opus number in order to distinguish them from his Petites pièces and Piccoli pezzi op. 3. The subtitle was given in the 670 in order to identify this set as op. 11:
nr9131842
100 1_Carcassi, Matteo, ‡d 1792-1853. ‡t Recueil de petites pieces
400 1_Carcassi, Matteo, ‡d 1792-1853. ‡t Petites pieces, ‡n op. 11
400 1_Carcassi, Matteo, ‡d 1792-1853. ‡t 10 petites pieces, ‡n op. 11
400 1_Carcassi, Matteo, ‡d 1792-1853. ‡t Dix petites pieces, ‡n op. 11
400 1_Carcassi, Matteo, ‡d 1792-1853. ‡t Piccoli pezzi, ‡n op. 11
400 1_Carcassi, Matteo, ‡d 1792-1853. ‡t Dieci piccoli pezzi, ‡n op. 11
400 1_Carcassi, Matteo, ‡d 1792-1853. ‡t 10 piccoli pezzi, ‡n op. 11
670 __ Carcassi, M. 10 piccoli pezzi, 1988: ‡b t.p. (10 piccoli pezzi : op. 11 : per chitarra) Citing parts of larger works:
LC tends to use the following style:
(Work no., Title of the whole work. No. of the part if needed, Title of the part), as shown in the next three examples:
nr9131842
100 1_Ives, Charles, ‡d 1874-1954. ‡t Contemplations. ‡p Central Park in the dark
670 __ New Grove ‡b (Two contemplations. 2, Central Park in the dark)
nr9110853
100 1_Bach, Johann Sebastian, ‡d 1685-1750. ‡t Choräle von verschiedener Art, ‡n BWV 651-668. ‡p Allein Gott in der Höh' sei Ehr', ‡n BWV 662
670 __ Schmieder ‡b (651-668, Achtzehn Choräle von verschiedener Art. 662, Allein Gott in der Höh' sei Ehr')
nr9298675
100 1_Haydn, Joseph, ‡d 1732-1809. ‡t Quartets, ‡m strings, ‡n H. III, 79, ‡r D major. ‡p Largo cantabile e mesto
670 __ Hoboken ‡b (Gruppe III, Streichquartette 75-80 known as op. 76. No. 5. II, Largo cantabile e mesto) Bracketed information in the bibliographic record
Dates from the 260 field in the bibliographic record:
Do not enclose the date of publication in brackets, even when brackets are used in the 260 subfield c of the bibliographic record.
nr9211920
Authority control and NACO

Published on Yale University Library (https://web.library.yale.edu)

100 1_ Rollet, Nicole
670 __ Rollet, N. Analyse graphologique de Wolfgang Amadeus Mozart, 1990?: ‡b t.p. (Nicole Rollet)
nr9244246

100 1_ Mignone, Francisco, ‡d 1897-1986. ‡t Cânticos de Obaluayé
670 __ Mignone, F. Cânticos de Obaluayé, between 1934 and 1942.

Unnumbered pages:

In the item, p. 3 is not numbered. In a bibliographic record, it would be indicated as "p. [3]"; in this case, brackets are not used:
nr9143665

100 1_ Leistritz, Helmut, ‡d 1934-
670 __ Leistritz, H. Sonate in B für zwei Trompeten und Posaune, c1989: ‡b t.p. (Helmut Leistritz) p. 3 (b. 1934, Wustewaltersdorf/Schlesien)

Do not use "p. [4] of cover" even though there is no page number on the back cover:
nr9143670

100 1_ D'Amore, Giulio, ‡d 1961-
670 __ D'Amore, G. Le opere pianistiche di Luigi Dallapiccola, c1987: ‡b t.p. (Giulio D'Amore) p. 4 of cover (b. 1961, Rome)

Bracketed information from the 245 in the bibliographic record:

Sonatas is incorrectly spelled "sonats" on the label. The bib record has "Horn sonat[a]s":
nr9222802

100 1_ James, Ifor
670 __ Beethoven, L. Horn sonatas [SR] 1988?: ‡b container (Ifor James, horn)
The word "Untitede" is a misspelling; the bib record has "Morton Feldmans Untitled [sic] Composition für Cello und Klavier":
nr9233567

100 1_ Staub, Volker
670 __ Staub, V. Morton Feldmans Untitled Composition für Cello und Klavier, 1992: ‡b t.p. (Volker Staub)

Citing Internet resources

The examples below are for informational purposes only. They do not indicate any prescriptive practice.

Contributors to this section of the NMP Handbook are Chuck Herrold, Mickey Koth, Mark Scharff, Sarah Shaw, and Terry Simkins.

See also Princeton's documentation [28]

Citing a web site by name: Grove music online | Wikipedia | Virtual international authority file | Google books | academic sites | other examples | Citing multiple web sites | online library catalogs | genealogy and death indexes
Citing a web site by URL
Citing a location within a web site: Grove music online | academic sites | commercial sites | online journals and periodicals | other examples
Citing information found: citing variant forms | citing pages in parallel language versions | other examples

Citing a web site by name

Generally, cite web pages by giving the name of the page and the date it was consulted. The date is important, since web page contents can change from day to day. When citing the URL, follow the instructions given in the LC Descriptive Cataloging Manual (DCM) Section Z1, explained below.

The following construction is generally used to cite web pages:

__________ WWW site, [date of search] ‡b [(data)]"

Note: It is not necessary to include the word "accessed" or the phrase "viewed on" before the date of search.

If the information is found on a subpage, cite the location:

__________ WWW site, [date of search] :‡b [location] [(data)]"
Adding "WWW site" to a citation for a resource that has the word "online" in its title or is known to be available only on the Web is unnecessary. However, using "WWW site" (_____________ WWW site ...) is generally preferred to "WWW page," "home page," or "homepage." Examples using this form, reflecting past practice, appear in this document.

Grove music online

Adding "WWW site" to a citation for a resource that has the word "online" in its title or is known to be available only on the Web is unnecessary. However, using "WWW site" (_____________ WWW site ...) is generally preferred to "WWW page," "home page," or "homepage." Examples using this form, reflecting past practice, appear in this document.

Grove music online

Adding "WWW site" to a citation for a resource that has the word "online" in its title or is known to be available only on the Web is unnecessary. However, using "WWW site" (_____________ WWW site ...) is generally preferred to "WWW page," "home page," or "homepage." Examples using this form, reflecting past practice, appear in this document.

Grove music online

Adding "WWW site" to a citation for a resource that has the word "online" in its title or is known to be available only on the Web is unnecessary. However, using "WWW site" (_____________ WWW site ...) is generally preferred to "WWW page," "home page," or "homepage." Examples using this form, reflecting past practice, appear in this document.
Authority control and NACO
Published on Yale University Library (https://web.library.yale.edu)

670 __ VIAF, viewed Apr. 19, 2011 ‡b (hdg. in Deutsche Nationalbibliothek: Günther, Ulrich, 1923-)
no2002112706
100 1_ Svéd, Sándor, ‡d 1906-1979

Google books

There is no consensus about citing books viewed via Google books. A conversation via the PCC list considered whether or not it was even necessary to indicate that the book was not in hand but was viewed online.

This format, citing Google books first and then the book, has been used:
670 Google book search, [date of search]: ‡b [title proper of book], [date of publication]: p. ([data])

nr200703858
110 2_ New York Academy of Sacred Music

This format, citing the book first and then indicating that it was viewed online was used in a majority of authority records cited in an e-mail from Gary Strawn on Nov. 11, 2007:
670 [Title proper of book], [date of publication], via Google book search, [date of search]: ‡b ([data])

nr2010021130
100 1_ Panthès, Marie, ‡d 1871-1955
670 __ Google Book Search, via Google Books, Feb. 5, 2010: ‡b p. 1666 (Marie Panthès (Mrs. Kutner); b. Nov. 3, 1871, Odessa)

Academic web sites

no9962921
100 1_ Nussbaum, Frederick, ‡c Mrs., ‡d 1887-1973
670 __ Gaylord Music Library WWW site, July 29, 1997 ‡b (Anna May Loewenstein Nussbaum; b. 1882?; d. Feb. 23, 1973; at least one item in library's collection of mss. and other materials shows usage: Anna May Loewenstein)

Other examples

The Google knowledge panel includes the information that appears on the right side of the first screen of google search results.
no2017089020
100 1_ Spanjers, Roel, ‡d 1969-
670 __ Google knowledge panel, July 7, 2017 ‡b (Roel Spanjers; born October 21, 1969; singer; member of Normaal since 2003)

nr200128397
100 1_ Kollavik-Jensen, Curt
670 __ Ensemble Nord WWW site, July 17, 2001 ‡b (Curt Kollavik-Jensen, guitar; Curt Kollavik)

nr200145509
100 1_ Leighton, Kenneth, ‡d 1929-1988. ‡t Sonatinas, ‡m piano, ‡n no. 1, op. 1a
670 __ Kenneth Leighton (1929-1988) WWW site, Nov. 2, 2001 ‡b (Sonatina 1 opus 1a (1946))

The citation for the Internet movie database. Note that "WWW site" is not included:
no9822892
130 _0 Cleopatra (Motion picture : 1963)
670 __ IMDb, Aug. 24, 2001 ‡b (Cleopatra (1963); also Cleopatra (1917), Cleopatra (1920), Cleopatra (1912), Cleopatra (1934))

The name of the web site includes "online" and thus "WWW site" in not included:
no2002067229
130 _0 Concertino, ‡m harpsichords (2), ‡r G major
670 __ RISM A/II online ‡b (400014085, Concertino à due cembali)

no2001090755
100 1_ Rautavaara, Einojuhani, ‡d 1928- ‡t Säännöllisiä yksikköjaksoja puolis äännöllisessä tilanteessa
670 __ Finnish Music Information Centre WWW site, Nov. 12, 2001 ‡b (Säännöllisiä yksikköjaksoja puolis
åännyllisessä tilanteessa = Regular sets of elements in a semi-regular situation; orchestra, 1971)

110 2_ Alien Ant Farm (Musical group)
670 __ All music guide WWW site, Dec. 4, 2001 ‡b (Alien Ant Farm; southern California alt-metal rock group, formed 1996)

All music guide changed its name to AllMusic:
110 2_ Hurray for the Riff Raff (Musical group)
670 __ AllMusic WWW site, Nov. 17, 2011‡b (Hurray for the Riff Raff; New Orleans-based, indie folk band)

no9744270: from Princeton: "The formal presentation of the name of a corporate body on the body's own home page (i.e. at a Web site created or sponsored by that body), is tantamount to formal presentation on the chief source of one of the body's own publications."

110 2_ Texas Music Educators Association
670 __ Texas Music Educators Association WWW Home page, Sept. 23, 1996 ‡b (Texas Music Educators Association; TMEA; est. 1920 as the Texas Band Teachers Association [no publ.])

no2001095933

110 2_ York Theatre Company
670 __ York Theatre Company WWW site, Nov. 16, 2001 ‡b (York Theatre Company, New York, N.Y.; non-profit off-Broadway company dedicated to new musicals)

nr0023020

100 1_ Freihofner, Philip
670 __ Philip Freihofner WWW site, July 17, 2000 ‡b (Philip Freihofner; oboist, composer, and music publisher)

no200118279

100 0_ Mac Daddy, ‡d 1978-
670 __ Celebrity birthdays A2Z WWW site, Mar. 7, 2001 ‡b (Mac Daddy; real name: James Christopher Kelly; b. Aug. 11, 1978)

no2001072098

110 2_ Golinski Brothers
670 __ YouTube, January 17, 2014: ‡b Golinski Brothers, Bloody (audio only) (Golinski Brothers; Bob Golinski, guitar; Dave Harries, vocals; Will Gibbs and Alan Bines, saxophone; Ollie Crook, bass; part of the Brighton punk scene) ‡u https://www.youtube.com/watch?v=i4l_SnqZ5FE [29]

Examples from blogs

no2012135322

100 1_ Bennett, Ruth ‡c (Harpist)
670 __ Writing from Merida, WWW site, October 15, 2012: ‡b Guest bloggers (Blog entry, May 10, 2010: Ruth Bennett, harpist; born in Whitstable, Britain; moved to United States at age 9; now lives full time in Merida [Mexico])

no 95046363

100 1_ Velu, Charles ‡d1920-2004

Citing multiple web sites

no200191418

100 1_ Forsman, Alf
670 __ Cunniform Records WWW site, Nov. 8, 2001 ‡b (Affe Forsman)
670 __ Krakatau WWW site, Nov. 8, 2001 ‡b (Affe Forsman, drummer (of Sielun Veliet))
670 __ ECM WWW site, Nov. 8, 2001 ‡b (Alf Forsman, drums)
670 __ Suomijazz WWW site, Nov. 8, 2001 ‡b (Alf Forsman, drums)

A general phrase, such as "Internet, [date of search]" or "Google search, [date of search]" has been used to record various forms of usage across a number of web sites:

no2006121832

100 1_ En?chescu, Voicu, ‡d 1943-
670 __ Internet, Feb. 1, 2008 ‡b (surname principally spelled En?chescu in Romanian language pages)
Authority control and NACO
Published on Yale University Library (https://web.library.yale.edu)

The search results from multiple web sites are included in a 667 field in this authority record. This specific search is also included:

**Online library catalogs**

<table>
<thead>
<tr>
<th>Authority</th>
<th>Searches</th>
</tr>
</thead>
<tbody>
<tr>
<td>Munzinger</td>
<td>Swiss National Library catalog WWW site, Jan. 17, 2002 †b (hdgs.: Munzinger, Eduard; Munzinger, Eduard; usage: Eduard Munzinger, Eduard Munzinger, Ed. Munzinger, E. Munzinger)</td>
</tr>
<tr>
<td>Le Dhuy</td>
<td>Bibliothèque nationale de France WWW catalog, Sept. 12, 2000 †b (hdgs.: Le Dhuy, Adolphe; Ledhuy, Adolphe; predominant usage: Adolphe Le Dhuy; other usage: Adolphe Ledhuy; A. Le Dhuy)</td>
</tr>
</tbody>
</table>

**Genealogy and death indexes**

<table>
<thead>
<tr>
<th>Authority</th>
<th>Searches</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rohland</td>
<td>FamilySearch int. geneal. index WWW site, Apr. 2, 2001 †b (Cora Dolbee; b. Oct. 23, 1856, Sagadahoc, Me.; m. Charles B. Rohland, Jul. 9, 1879, St. Louis)</td>
</tr>
</tbody>
</table>

**Citing a web site by URL**

The February 2008 revision of the [LC Descriptive Cataloging Manual (DCM) Section Z1](https://web.library.yale.edu), p. 6 of the 670 section includes the following:

"Catalogers may optionally provide a uniform resource identifier (URI) in the 670 citation to link to the cited resource if it contains significant information related to the established heading that cannot be cited succinctly in the authority record. Note that use of a URI in the 670 ‡u does not take the place of the requirement to cite relevant data in subfields ‡a and ‡b of the 670 field needed to support the heading or references (this information will continue to be available if the site changes or disappears). ... If a URI is included, it must be given in subfield ‡u."

**Citing a location within a web site**

---

PAGE 23 OF 43
When the only source of the information is in the HTML coding <title> field, it can be cited as:

```
n02008107141
100 1_ Musselman, Daniel
670 __ Music of Daniel Musselman WWW site, July 24, 2008 ‡b (Daniel Musselman) HTML header (Daniel Musselman, composer, doctoral candidate at the University of Kansas)
n
Other locations within the header tags may also be cited:

```
n02005076405
110 2_ Rutgers University. ‡b Wind Ensemble
670 __ The Rutgers Wind Ensemble WWW page, Aug. 17, 2005: ‡b HTML meta name (Rutgers University Wind Ensemble) HTML title (Rutgers University Wind Ensemble) Generaly include indication of subpage only when it would not be obvious where the information would be found.
nr200131703
100 1_ Robinson, John H. ‡q (John Henry), ‡d 1945-
670 __ The Lute Society WWW site, Aug. 7, 2001: ‡b Publications and other services (John Robinson; John H. Robinson)
n
When citing subsequent subpages, capitalize the first word of the title of each subpage and separate the titles with a semicolon:

```
no2005084810
100 1_ Pichierri, Louis, ‡d 1917-1972
‡u http://www.ricco.org/Our_Founder.htm [32]
nr
```

Locations within academic sites

Citing a location within Grove music online is required only when the information is not found where one would expect to find it. These examples are similar to the second example in the section on citing reference sources and databases where the information about a composer is found in an article for the entire family.

```
n7972787
100 1_ Lully, Jean-Baptiste, ‡d 1632-1687
670 __ Grove music online WWW site, Feb. 22, 2001 ‡b (under Lully: Jean-Baptiste Lully (Lulli, Giovanni Battista); b. Nov. 29, 1632, Florence, d. Mar. 22, 1687, Paris; composer, dancer and instrumentalist of Italian birth)
n8015507
100 1_ Stamitz, Karl, ‡d 1745-1801
670 __ Grove music online WWW site, Aug. 1, 2001 ‡b (under Stamitz: Carl (Philipp) Stamitz; b. Mannheim, bapt. May 8, 1745, d. Nov. 9, 1801, Jena; composer and violinist, viola player and viola d'amore player)
n
Locations within academic sites
```
nr2001026660
100 1_ Bosch, Ben van den. ‡t Entstehung und Entwicklung der Posaunenarbeit der Brüdergemeinen in Deutschland und in aller Welt. ‡l English

n87903526
100 1_ Palm-Beulich, Helga-Maria
670 __ University of Music and Dramatic Arts Mozarteum Salzburg WWW site, Feb. 12, 1999: ‡b Hochschullehrer; Gesamtübersicht (Palm-Beulich, Helga-Maria; b. Mar. 16, 1954, Nürnberg)

no20010901
100 1_ Baldassarre, Antonio
670 __ Universität Zürich, Musikwissenschaftliches Institut WWW page, Jan. 4, 2001: ‡b Mitarbeiter (lic. phil. Antonio Baldassarre, Assistent)

nr200139796
100 1_ Taylor, Jeffrey James
670 __ The Conservatory of Music of Brooklyn College WWW site, Oct. 1, 2001: ‡b Faculty & staff (Jeffrey Taylor, professor, history, musicology; BA Carleton College, MA, Ph. D., University of Michigan; published books and articles on jazz of 1920s-30s and transcriptions of jazz piano performances)

nr0019506
100 1_ Myers, Richard, ‡d 1929-
670 __ University at Buffalo, Department of Music WWW site, June 13, 2000: ‡b Faculty and staff (Richard Myers; lecturer, trombone)

nr0034857
100 1_ Gresham, W. Jonathan
670 __ Northern Kentucky University Music Department WWW site, Nov. 3, 2000: ‡b Faculty (W. Jonathan Gresham; Jon Gresham)

Locations within commercial sites

no200191590
130 0 Références (EMI Classics (Firm))
670 __ EMI Classics WWW homepage, Nov. 5, 2001: ‡b Catalogue (series: Références)

nr200126125
100 1_ Zacek, Jan, ‡d 1957-
670 __ Fermate WWW site, July 3, 2001: ‡b New CDs (Jan Zacek, guitar; b. 1957, Prague)

nr200127642
100 1_ Grisoni, Renato. ‡t Preludes, ‡m piano, ‡n op. 1
670 __ Pizzicato Edizioni Musicali WWW site, July 12, 2001: ‡b Katalog, Klavier (Grisoni Renato, 24 preludi op. 1)

n83162782
100 1_ Allen, Betty, ‡d 1927-2009

nr200143678
100 1_ Ballabeni, Franco, ‡d 1957-
670 __ Harrassowitz WWW site, Oct. 24, 2001: ‡b New classical music title index (Ballabeni, Franco, 1957-)

nr200149448
100 1_ Vitores, José, ‡d 1962-
670 __ Verlag Neue Musik/Edition Margaux WWW site, Nov. 29, 2001: ‡b Autorenverzeichnis (Vitores, José; b. 1962)

nr0035343
100 1_ Procaccioli, Stefano, ‡d 1960-
670 __ TauKay Edizioni Musicali WWW site, Nov. 8, 2000: ‡b Compositori (Stefano Procaccioli; b. 1960, Treviso)

nr0035994
100 1_ Battistoni, Enrico
670 __ Clivis Publicacioncs WWW site, Nov. 14, 2000: ‡b Cataleg; Instruments de tecla (BATTISTONI, Enrico)

nr0027034
100 1_ Manduca, Mark
<table>
<thead>
<tr>
<th>Authority control and NACO</th>
<th>Published on Yale University Library (<a href="https://web.library.yale.edu">https://web.library.yale.edu</a>)</th>
</tr>
</thead>
<tbody>
<tr>
<td>670</td>
<td>670 __ Manduca Music Publications WWW site, Aug. 23, 2000: ‡b <strong>Brass</strong> (Mark Manduca; trombonist-composer)</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Zimmermann, Ewald, ‡d 1910-1998</td>
</tr>
<tr>
<td>670</td>
<td>670 __ Henle-Verlag WWW Site, Nov. 16, 1999: ‡b <strong>Informationen</strong> (Ewald Zimmermann; d. 1998)</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Kilby, Cody</td>
</tr>
<tr>
<td>670</td>
<td>670 __ Rebel Records WWW home page, Jan. 28, 1998 ‡b (under New releases: Cody Kilby; 16-year-old guitar, mandolin, and banjo player from Cowan, TN)</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Cardoso, Berta, ‡d 1911-1997</td>
</tr>
<tr>
<td>670</td>
<td>670 __ Discoteca do Carmo WWW home page, Mar. 26, 1999: ‡b <strong>Artistas</strong> (Berta Cardoso; fadista)</td>
</tr>
<tr>
<td><strong>Locations within online journals and periodicals</strong></td>
<td></td>
</tr>
<tr>
<td>935</td>
<td>no9877783</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Knouse, Nola Reed</td>
</tr>
<tr>
<td>670</td>
<td>670 __ Current musicology WWW site, July 6, 2001: ‡b <strong>Tables of contents from past issues</strong> (Nola Reed Knouse; Joseph Riepel and the emerging theory of form in the eighteenth century)</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Heyer, Hermann, ‡d 1898-1982</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Davis, Vest, ‡d 1890-1988</td>
</tr>
<tr>
<td>670</td>
<td>670 __ St. Louis Post-Dispatch Postnet WWW site, Apr. 14, 1999: ‡b <strong>Archives, Jan. 23, 1988</strong> (Vest Davis; b. Mar. 15, 1890, Hornersville, Mo.; d. Thursday, [Jan. 21, 1988], Springfield, Mo., at age of 97; retired English teacher, author)</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Brink, Guido, ‡d 1968-</td>
</tr>
<tr>
<td>670</td>
<td>670 __ European music journal WWW site, July 25, 2000: ‡b <strong>Musikunterricht, Brink/Kopiez, Autoren</strong> (Guido Brink; b. 1968)</td>
</tr>
<tr>
<td><strong>Other examples</strong></td>
<td></td>
</tr>
<tr>
<td>935</td>
<td>no89625050</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Berger, Michel, ‡d 1947-1992</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Kennedy, Martin, ‡d 1978-</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Lyons, George ‡c (Harpist)</td>
</tr>
<tr>
<td>670</td>
<td>670 __ Ragtime WWW Home page, Apr. 1, 1998: ‡b <strong>Sheet music covers page</strong> (George Lyons; harpist, composer; part of vaudeville duo Lyons &amp; Yosco)</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Delchevalerie, Charles, ‡d 1872-1950</td>
</tr>
<tr>
<td>670</td>
<td>670 __ Wallonie en ligne WWW Homepage, May 12, 1998: ‡b <strong>Carlier, P. La Wallonie à la recherche d’une fête nationale, footnote 18</strong> (Charles Delchevalerie; b. 1872, Couillet; d. Liège, 1950; Belgian journalist)</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ Saary, Margareta</td>
</tr>
<tr>
<td>670</td>
<td>670 __ Netscape People finder WWW site, Feb. 15, 2000: ‡b <strong>Austria</strong> (Saary Margareta Dr., Wien; search on &quot;Margarete Saary&quot; yielded no hits)</td>
</tr>
<tr>
<td>100 1</td>
<td>100 1_ 0 Universitätsbibliothek Eichstätt. ‡t Kataloge der Universitätsbibliothek Eichstätt. ‡n X, ‡p Historischen Tonträger</td>
</tr>
<tr>
<td>670</td>
<td>670 __ Universitätsbibliothek Eichstätt WWW site, Mar. 1, 2000: ‡b <strong>Veröffentlichungen der UBEI</strong> (A, Kataloge der Universitätsbibliothek Eichstätt. X, Die historischen Tonträger; the work cat is listed as &quot;Band 1&quot;).</td>
</tr>
</tbody>
</table>
Authority control and NACO
Published on Yale University Library (https://web.library.yale.edu)

no2001018601
100 0_ Chops ‡c (Rapper)
670 __ Asiatic theory online WWW site, Mar. 8, 2001: ‡b Mountain Brothers (Chops (Scott Jung); rapper)

n8365283
100 1_ Lyons, Graham, ‡d 1936- 
670 __ Classical music on the Web WWW site, July 24, 2001: ‡b Composer profiles; British light music composers; Garland 55 (Graham Lyons; born 1936; composes works for students learning wind instruments, primarily clarinet pieces)

n85161543
100 1_ Barnes, Milton
670 __ Canadian Music Centre WWW site, Mar. 23, 2001: ‡b Directory of associate composers (Milton Barnes; 1931-2001; d. Toronto; Feb. 27, 2001)

nr944785
110 2_ Anonymous 4 (Musical group)
670 __ AMG all classical guide WWW site, May 21, 2001 ‡b (under Anonymous 4: female vocal quartet; formed in 1986; members, Marsha Genensky, Susan Hellauer, Jacqueline Horner, Johanna Maria Rose)

no9440278
100 1_ Dijk, Pieter van, ‡d 1958-
670 __ Organfestival Holland WWW homepage, July 30, 2001 ‡b (under People: Pieter van Dijk, b. 1958; professor for organ at the Conservatory of Amsterdam and at the Hamburg "Hochschule für Musik und Theater")

no9876778
100 1_ Campbell, William, ‡d 1926-2011 
670 __ Internet Movie Database WWW site, Apr. 3, 1998 ‡b (under Cast/crew name search: William Campbell (I); b. Oct. 30, 1926, Newark, NJ; film and television actor)

no0025908
100 1_ Fernandez, Jose, ‡d 1948-1994
670 __ Fame, the musical WWW site, Apr. 12, 2000: ‡b Biographies (Jose Fernandez; b. Aug. 19, 1948, Havana, Cuba; d. Jan. 8, 1994; actor, writer)

nr9924929
100 1_ Rudolph, Glenn L., ‡d 1951-
670 __ Glenn L. Rudolph WWW site, Aug. 5, 1999: ‡b Biography (Glenn Rudolph; b. 1951, Miami, Fla.)

nr200118864
100 1_ Weiner, Howard, ‡d 1952-
670 __ Harp events WWW site, May 17, 2001: ‡b Authorized bibliographies (Howard Weiner; b. 1952, Chicago; trombonist)

nr99272311
100 1_ Sørensen, Bent, ‡d 1958- ‡t Sirenengesang
670 __ Danish Music Information Centre WWW site, Dec. 4, 2001: ‡b Composers and works; Sørensen, Bent (Chamber ensemble. Sirenengesang (1994-1994))

Citing information found in a web site

Citing variant forms

nr0034857
100 1_ Gresham, W. Jonathan 
670 __ Northern Kentucky University Music Department WWW site, Nov. 3, 2000: ‡b faculty (W. Jonathan Gresham; Jon Gresham)

Citing pages in parallel language versions

The Dutch version is the front page of this site; the English version is a link from the front page. Thus only the location of the English language information is given.

no200338000
110 2_ Nederlands Concertkoor 
670 __ Nederlands Concertkoor WWW site, Apr. 15, 2003 ‡b (Nederlands Concertkoor (NCK)) English version (Netherlands Concert Choir; founded 1987)

Neither Chinese nor English are the front page of this site; both are links from the front page, thus the location of both Chinese and English information is given.

no200335521
110 2_ Shanghai guan buo jiao xiang yue tuan
Key:

In German, D in Dur and M in Moll are capitalized. In major, the key is capitalized: D-Dur, but not in minor: a-Moll. In English, the key is capitalized, but not the mode: A major, D minor. In other languages, neither is capitalized: fa majeur, sol mineur.

D in dur is not capitalized because it is not in German:

Opus:

In German, opus is capitalized when spelled out, but not when abbreviated: Opus, op. In other languages, neither is capitalized.

In German, number and its abbreviations are capitalized: Number, Nr., No. In other languages, it is not: number, no., nr.

nr9226876
100 1_ Kaiser, Norbert
670 __ Bambaro, V. Duo concertant für zwei Klarinetten op. 3, Nr. 1, c1991: ‡b t.p. (Norbert Kaiser)

nr924795
100 1_ Schubert, Carl, ‡d 1810-1863
670 __ Schubert, C. Quartet No. IV für 2 Violinen, Viola & Violoncello, op. 40, 1863: ‡b cover (Carl Schubert)

nr9352564
100 1_ Blavet, Michel, ‡d 1700-1768. ‡t Sonates mêlées de pièces. ‡p Chauvet
670 __ Blavet, M. Sonata in D major op. 2 no. 2, c1991.

Communications with people

Conversations in person:

nr9144619
100 1_ Earnest, Jeffrey, ‡d 1944-
670 __ Conversation with author, Dec. 12, 1991 ‡b (Jeffrey Earnest; b. 1944)

nr9227264
100 1_ Slocum, Brad, ‡d 1947-
670 __ Slocum, B. Improvisation for oboe and piano, 1991: ‡b caption (Brad Slocum)
670 __ Conversation with composer, July 21, 1992 ‡b (Brad Slocum; b. 1947)

no882134
100 1_ Elliott, Richard, ‡d 1957-
670 __ Craigheadisms, 1998: ‡b t.p. (Rick Elliott)
670 __ Conversation with R. Elliott, Aug. 2, 1988 ‡b (Richard Elliott is full and preferred form of name; b. Feb. 8, 1957)

Telephone calls:

nr9217438
100 1_ Kramer, Karl, ‡d 1957-
670 __ Eval'd, V.V. Quintet #4 in A-flat major, opus 8, c1990: ‡b p. 2 of cover (Karl Kramer)
670 __ Phone call to K. Kramer, May 5, 1992 ‡b (Karl Kramer; b. Mar. 14, 1957; tuba player, arranger, and teacher; member of Brass Ring)

nr925557
100 1_ Frohnmayer, Ellen Phillips
670 __ The flowering of English song [SR] p1990: ‡b label (Ellen Phillips, soprano) container (Ellen Frohnmayer, soprano)
670 __ Phone call to E. Frohnmayer, June 13, 1991 ‡b (Stage name is Ellen Phillips Frohnmayer; Ellen Phillips is a variant name)

E-mail correspondence:

no913426
100 1_ Kosovsky, Robert
670 __ Electronic communication, Sept. 20, 1991 ‡b (Bob Kosovsky, New York Public Library, Music Division)

nr925559
110 2_ Music Guild at Stanford
670 __ Communication from the Director of the Music Guild, Apr. 7, 1992 ‡b (Properly called the Music Guild at Stanford)
663 field

The 663 field is for complex see also reference–name when the reference is more complex than can be conveyed solely through the contents of one or more 5XX fields.

Example of 667 and 675 fields

667 field: Non-public general note

Name NARs

Examples of 667 and 675 fields
stating "Non-Latin script reference(s) not evaluated."

94108681
100 1_ Zhou, Long, ‡d 1953-
400 1_ ??, ‡d 1953-
667 __ Non-Latin script references not evaluated.

Name-title NARs: form of heading

9799415
100 1_ Gabrieli, Giovanni, ‡d approximately 1554-1612. ‡t Sacrae symphoniae
667 __ Use this uniform title for 1597 publication; use Symphoniae sacrae for 1616 publication.

9547068
100 1_ Copland, Aaron, ‡d 1900-1990. ‡t Red pony. ‡p Suite
667 __ Use for orchestral suite.

92008070344
100 1_ Binkerd, Gordon, ‡d 1916-2003. ‡t Memorial
667 __ Uniform title chosen as being better-known in the same language.

130 _0 Mouvements du coeur
667 __ This is the heading for the complete cycle; enter individual songs under their respective composers

92007032509
100 1_ Harrison, Lou, ‡d 1917-2003. ‡t New first suite
667 __ Treated as independent work as per 25.25A, fn. 9
670 __ Alves, B. Works list of Lou Harrison, WWW site, Mar. 23, 2007 ‡b (1995. New first suite for strings, for string orchestra; rev. of First suite for strings (1947-48)) ‡u http://www2.hmc.edu/~alves/harrisonworks.html [34]

92006090984
100 1_ Willaert, Adrian, ‡d 1490?-1562. ‡t In convertendo
667 __ Because the 1550 publication in which this motet appears is a collection and not a work, the motet is treated as an independent work

92006048498
100 1_ German, Edward, ‡d 1862-1936. ‡t Henry VIII. ‡p Shepherds' dance
667 __ Use [Henry VIII. Shepherds' dance] for the original incidental music (for orchestra), and [Henry VIII. Shepherds' dance; arr.] for partsong, organ arr., and other versions.

Name-title NARs: initial title element

92009160858
100 1_ Scherer, Sebastian Anton, ‡d 1631-1712. ‡t Intonations and toccatas, ‡m keyboard instrument, ‡n op. 2
667 __ Title formulated per 25.27C1b

94015772
100 1_ Roussel, Albert, ‡d 1869-1937. ‡t Concert
667 __ Since the French word "Concert" does not mean "Concerto," the title is considered distinctive.

92009019996
100 1_ Cage, John. ‡t Quartets, ‡m orchestra
667 __ Initial title element chosen according to LCRI 25.27A1, fn. 10; medium of performance is required to distinguish this work from the composer's quartets for various groups of 4 instruments, as per 25.35B1

Name-title NARs: medium of performance

9733714
100 1_ Rubinstein, Anton, ‡d 1829-1894. ‡t Symphonies, ‡n no. 2, op. 42, ‡r C major ‡n (1880)
667 __ AACR2 25.27B1 applied.

89606949
100 1_ Harper, Edward, ‡d 1941-2009. ‡t Fantasias, ‡n no. 3
667 __ Fantasias are for different media; thus medium omitted from uniform title.

92009126356
100 1_ Durón, Sebastián, ‡d 1660-1716. ‡t Taedet animam meam, ‡m voices, instrumental ensemble
667 __ Provisional; reference sources have conflicting information. If the 8 voice Taedet is a different work, possibly use [Taedet animam meam, voices, continuo]

92008074146
100 1_ Weber, Carl Maria von, ‡d 1786-1826. ‡t Se il mio ben, ‡m altos (2), clarinet, horns (2), violins (2), viola,
cello, double bass

667 __ For version with 2 sopranos and piano, use: Duets, sopranos, piano, op. 31. Se il mio ben
Name-title NARs: key

This 670 cites the item being cataloged as giving the key, but it isn't used in the uniform title.

n2003085843

100 1_ Boughton, Rutland, ‡d 1878-1960. ‡t Concertos, ‡m flute, string orchestra
667 __ None of the printed eds. in OCLC state the key.
Name-title NARs: key

nr9412871

100 1_ Hummel, Johann Nepomuk, ‡d 1778-1837. ‡t Sonatas, ‡m piano, ‡n op. 20, ‡r F minor
667 __ Serial numbering deferred.
670 __ Hummel, J.N. Sonate no. 2 pour le piano forte, ouevre 20, 1824.
n 94053153

100 1_ La Barre, Michel de, ‡d approximately 1675-1745. ‡t Suites, ‡m flutes (2)
667 __ The original serial numbering ends with the 11th suite (cf. New Grove and 89-754926). Higher numbers are editorial in origin.

nr9233455

100 1_ Handel, George Frideric, ‡d 1685-1759. ‡t Quel fior che all'alba ride, ‡n HWV 154
667 __ Owing to complexity of mediums in cantata settings of this text, use only HWV nos. in uniform titles.
no2007124541

100 1_ Lallouette, Jean François, ‡d 1651-1728. ‡t Motets, ‡n book 1
667 __ No other books pubd.; qualifier added to distinguish this set from 6 motets, 3vv, bc, in Bibliothèque nationale de France

Numbering in a part of a larger work

n200522741

100 0_ Annibale, Padovano, ‡d 1527-1575. ‡t Ricercars, ‡m voices (4). ‡n No. 1-4
667 __ Authority record designated provisional because the particular problems of formulating the headings for the parts of this work are not specifically addressed in AACR2
Name-title NARs: Other

n82001178

100 1_ Liszt, Franz, ‡d 1811-1886. ‡t Episoden aus Lenau's Faust. ‡p Tanz in der Dorfschenke
667 __ Until the chronology is firmly established, consider the piano version to be an arrangement.
675 field: Sources not found

nr9144763

100 1_ Herbert, J. B. ‡q (John Bunyan), ‡d 1852-1927
675 __ New Grove dict. of Amer. mus.; ‡a Grove’s dict. of mus. and musicians, 3rd ed.; ‡a Baker, 7th ed.; ‡a Baker, 4th ed.
PVRs (Previously verified records)

In regard to editing existing 670 fields, Carolyn Sturtevant stated this in an e-mail to the PCC list on May 20, 2002:
"It's valid to add more information to a 670 citation if you have the same item in hand."

The bolded areas represent the changes made to the existing records.

Personal name: 670 fields indicating the sources for references added to a personal name record must be included.

nr9118699

100 1_ Parsley, Osbert, ‡d 1511-1585
400 1_ Parsley, Osberto, ‡d 1511-1585
400 1_ Parslye, Osbert, ‡d 1511-1585
670 __ New Grove ‡b (Parsley, Osbert; b. 1511, d. 1585, Norwich; composer and singer; memorial tablet in Norwich Cathedral has Osberto Parsley)
670 __ The Oxford Music School collection at the Bodleian Library, Oxford, c1979: ‡b p. 35 (Parsley, Osbert)

Corporate name: 670 fields indicating the sources for references added to a corporate name record must be included.
nr895035

110 2_ Niederaltaicher Scholaren
410 2_ Niederaltaich Scholars
670 __ Suddeutsche Mehrchorigkeit um 1600 [SR] p1980: ‡b label (Niederaltaicher Scholaren) container (instrumental early music group; mostly alumni of Gymnasium der Benediktiner, Niederaltaich)
670 __ Gastoldi, G.G. 5 balletti for singing, playing, and dancing [SR] 1987: ‡b label (Niederaltaich Scholars)

Name/uniform title: 670 fields indicating the sources for references added to a name/title record are not included.
no893045

100 1_ Beethoven, Ludwig van, ‡d 1770-1827. ‡t Ruinen von Athen
400 1_ Beethoven, Ludwig van, ‡d 1770-1827. ‡t Ruines d'Athènes
400 1_ Beethoven, Ludwig van, ‡d 1770-1827. ‡t Ruins of Athens
670 __ Beethoven, L. Ruines d'Athènes ; et, Le roi Estienne, 1846?
670 __ LC database, Mar. 1, 1989 ‡b (hdg.: Beethoven, Ludwig van, 1770-1827. Ruinen von Athen)

Modifying machine-derived authority records (MDARs)

by Deta S. Davis, Library of Congress
Updated by Michelle Koth

When modifying machine-derived authority records (MDARs) treat them just like any other name authority record. Please observe the following points:

General

- If you have an item for the heading in hand, change the 008/33 (Auth status in OCLC) encoding from preliminary ("d") to full ("a"). This may be the only change to the record.
- Remove or correct machine-generated references as appropriate.
- Do not remove the 667 "Machine-derived authority record."
- "Do not routinely delete or change existing 670 fields..."—Z1, 670, p. 2, 2nd paragraph. If additional source information from the same bibliographic item needs to be added to the original 670 citation, give the source of the information at the end of the 670 and add the new information. Any 670 citation should be changed if it has an error or typo.
- Do not add additional 670s if they do not add any new information.

Incorrect headings and duplicate MDARs/NARs

- If an unmodified MDAR contains an erroneous heading, correct the heading and notify the LC NACO-Music liaison at nacomus@loc.gov [35]. Following the instructions above, include the LCCNs of all bibliographic records that need to be updated, including the LCCN of the bib record with the error, which is included in the 670 of the MDAR.
- If an MDAR duplicates a pre-existing NAR or another MDAR, follow the instructions for reporting duplicate authority records to LC.

Procedures for removing a person from an undifferentiated name heading

by A. Ralph Papakhian

You may alter the NAR for the undifferentiated heading as necessary. In some cases, you will be changing the undifferentiated heading into a "differentiated" one. In other cases, the heading will remain undifferentiated, but you will delete information relative to someone who is now differentiated. So, for example, if a heading represents four different people and you want to remove the violinist from among them (either by providing a date or by utilizing the ‡c qualifier for violinist), then simply delete the fields in the NAR related to the violinist. Delete any information
pertaining to the musician from the 675 note, if it is possible to determine which sources apply to the musician. If
the heading represents only two people, and you are going to differentiate them, then you would delete the 670s
from the existing heading and change the fixed field coding as necessary while also making the new NAR. In both
situations, existing DLC/DLC bib records could be involved, so you must search for those and report them for BFM.

If a library is not yet independent, any change along the lines described above would be reported to the coordinator
before contribution. Once independent, the library can make the necessary changes to the NARs and then report
the change to LC at the following e-mail address: nacomus@loc.gov [35].

New procedure as of July 23, 2001 as per the revision of DCM Z1 (yellow pages):

When removing a name from an undifferentiated name record to create a new and unique record, include a 667
field saying "Formerly on undifferentiated name record:" and supply the LCCN of the record from which it was
removed.

New procedures as of January 7, 2014 as per the revision of DCM 008/32 Undifferentiated personal name [36]:

- Do not use code "b" (for undifferentiated) in an RDA name authority record; all personal name authority
  records coded RDA should be differentiated.
- Do not add a new identity to an existing personal name authority record coded 008/32 "b"

- When information is found to distinguish a person included in an existing undifferentiated name record:
  - Create a new name authority record for that person, with distinguishing information
  - Transfer information pertaining to that person from the undifferentiated name record and edit as
    necessary.
  - If more than one identity remains in the undifferentiated NAR, and there is not sufficient information
    in the NAR to create new NARs for each name, leave the NAR coded AACR2.

- In order to facilitate machine processing of authority records (e.g., matching, linking), when only one
  identity is left on an undifferentiated personal name authority record (i.e., other identities are being
  disambiguated and removed), take the following steps:
  - Assure that the undifferentiated NAR only contains information relevant to the single identity
    remaining (e.g., 670s)
  - Add a 667 field to the undifferentiated NAR saying "Last identity on undifferentiated record; reported
    for deletion."
  - Report the undifferentiated NAR for deletion to naco@loc.gov [37]; LC will create a new
    replacement NAR and delete the old record.

To facilitate searching LCCNs in 667 fields in OCLC, format the LCCN following these guidelines from OCLC:

- Include the prefix (1 or 2 characters), the year portion (2 or 4 digits), and control number, with no hyphen.
- Add spaces following the prefix and preceding the year as explained here:

<table>
<thead>
<tr>
<th>type of prefix</th>
<th>type of year</th>
<th>add space(s)?</th>
<th>examples:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 character prefix (&quot;n&quot;)</td>
<td>2 digit year</td>
<td>add 2 spaces</td>
<td>n__85204041</td>
</tr>
<tr>
<td>1 character prefix (&quot;n&quot;)</td>
<td>4 digit year</td>
<td>add 1 space</td>
<td>n_2005035179</td>
</tr>
<tr>
<td>2 character prefix (&quot;nb,&quot; &quot;no,&quot; &quot;nr&quot;)</td>
<td>2 digit year</td>
<td>add 1 space</td>
<td>nr_99012578</td>
</tr>
<tr>
<td>2 character prefix (&quot;nb,&quot; &quot;no,&quot; &quot;nr&quot;)</td>
<td>4 digit year</td>
<td>add no spaces</td>
<td>no2007016671</td>
</tr>
</tbody>
</table>

100 1_ Young, James, ‡d 1980-
667 __ Formerly on undifferentiated name record: no200609312
n 2008015019
Procedures for adding a death date to a heading with an open date

Basic instructions

These instructions derived from the LC guidelines Addition of dates to existing personal name headings [38], LC responses to questions raised by NMP members, and examination of LC practice in the lists of changed headings [39] reported on the OCLC site.

1. The optional addition of death dates applies to established headings that contain birth dates only. (LCRI 22.17 allows for the addition of dates to an existing heading without dates if that heading is being revised for another reason.)

   Copland, Aaron, ‡d 1900- to Copland, Aaron, ‡d 1900-1990
   Burleigh, Cecil, ‡d b. 1885 to Burleigh, Cecil, ‡d 1885-1980

2. Dates (either birth or death dates) should not be added to a personal name heading in an existing authority record that currently does not have dates, except in cases of conflict or when revising the heading for another reason (LCRI 22.17).

3. When making a change to a date in a 1XX all references must reflect the change and all related NARs must also be changed, e.g., name/title NARs, musical groups for which the personal name heading is is a see also reference:

   Pasquier, Pierre, ‡d 1902- to Pasquier, Pierre, ‡d 1902-1986
   The heading for Pasquier is a see also reference (5XX) in the authority record for Trio Pasquier; the death date should also be added to the see also reference in that authority record.

4. When making a change to a date in a 1XX in an MDAR or AACR2-compatible heading, the name portion of the heading should be evaluated for correct RDA form and changed if incorrect.

   Koetsier, Jan, ‡d 1911- ‡t Quintets, ‡m trumpets, horn, trombone, tuba
   to
   Koetsier, Jan, ‡d 1911-2006. ‡t Quintets, ‡m trumpets, horn, trombone, tuba, ‡n op. 65
   When reporting changes for the Music Cataloging Bulletin (MCB), report only name/title headings in which the title portion of the heading has been changed along with the name portion of the heading.

References

In a message to the PCC list [40], Antony Franks sent a reminder that all cross references must be reviewed for compliance with AACR2 26.1J when revising an established heading, even if only adding the death date.

Not:

   Di Stefano, Giuseppe, ‡d 1921-2008
   Stefano, Giuseppe di, ‡d 1921-2008
   Di Stefano, G. ‡q (Giuseppe), ‡d 1921-2008

Exception: A death date is not added to a linking reference (a pre-RDA form of a heading coded as ‡w nnaa)

Do not add the former heading as a 400 reference coded with subfield ‡w nne when the only difference is the addition of the death date. Reporting changes
NMP members who are not yet independent should report changed headings to their reviewers before contribution. Report changes to LC for BFM when appropriate. Report all changes for the Music Cataloging Bulletin (MCB).

Other changes that may be made to headings when adding death dates

Changes that reflect new practices:
For example, the 2001 Amendment to AACR2 provided for omitting British terms of honor ("Sir," "Dame," "Lord," "Lady") in new headings. These terms are removed when updating the heading for another reason, such as adding a death date:
Solti, Georg, ‡c Sir, ‡d 1912- to Solti, Georg, ‡d 1912-1997
Groves, Charles, ‡c Sir, ‡d 1915- to Groves, Charles, ‡d 1915-1992

Corrections:
Year of birth corrected
Horowitz, Vladimir, ‡d 1904- to Horowitz, Vladimir, ‡d 1903-1989
Milliet, Paul, ‡d 1858- to Milliet, Paul, ‡d 1848-1924
Andrassy, Gabor, ‡d 1951- to Andrasy, Gabor, ‡d 1943-2004
Michelin, Bernard, ‡d 1918- to Michelin, Bernard, ‡d 1915-2003
Cavaquinho, Nélson, ‡d 1911- to Cavaquinho, Nélson, ‡d 1910-1986

More definitive biographical information becomes available:
Year of birth no longer in question
Bach, J. M. (Johann Michael), ‡d b. 1754? to Bach, J. M. (Johann Michael), ‡d 1745-1820
Zimmermann, Frederick, ‡d 1906?-1967 to Zimmermann, Frederick, ‡d 1906-1967
Krismer, Giuseppe, ‡d b. 1878? to Krismer, Giuseppe, ‡d 1876-1946

Year of birth, still not completely certain, is more accurate
Lappi, Pietro, ‡d d. 1630? to Lappi, Pietro, ‡d approximately 1575-1630

Year of birth, not previously known, is now known
Sabater, Carles, ‡d d. 1999 to Sabater, Carles, ‡d 1962-1999
Koshetz, Nina, ‡d d. 1965 to Koshetz, Nina, ‡d 1894-1965

Year of birth, previously known, appeared in the heading as "‡d b."; year of death is now known
Koff, Charles, ‡d b. 1909 to Koff, Charles, ‡d 1909-1977
Grossman, Bernie, ‡d b. 1885 to Grossman, Bernie, ‡d 1885-1951

Year of birth in heading is now either questioned or uncertain
Only the death date appears in the revised heading:
Dupree, Champion Jack, ‡d 1910- to Dupree, Champion Jack, ‡d -1992

When the day of birth was added to a heading to distinguish between persons with the same name born in the same year, retain the day of birth in the revised heading.
Shaw, Robert, ‡d 1908 August 9- to Shaw, Robert, ‡d 1908 August 9-1985
Ferris, William, ‡d 1937 February 26- to Ferris, William, ‡d 1937 February 26-2000
Mills, Charles, ‡d 1914 January 8- to Mills, Charles, ‡d 1914-1982

Updating a heading already coded AACR2 (rules c)
Do not add the former heading as a 400 reference coded with subfield ‡w nne when the only difference is the addition of the death date.

Updating a heading that is AACR2 compatible (rules d)
It is LC policy to fully upgrade an AACR2-compatible heading to the AACR2 form when revising the heading for any reason, including when adding a death date. Generally the AACR2-compatible form will include a middle name and the revised form will either omit the middle name or include the middle initial with a ‡q qualifier, depending on predominant usage.
Basner, Veniamin Efimovich, ‡d 1925- to Basner, V. ‡q (Veniamin), ‡d 1925-1996
Kondrashin, Kirill Petrovich, †d 1914- to Kondrashin, Kirill, †d 1914-1981
Bay, Melbourne Earl, †d 1913- to Bay, Mel, †d 1913-1997
Wright, Robert Craig, †d 1914- to Wright, Robert, †d 1914-2005
Albrecht, Otto Edwin, †d 1899- to Albrecht, Otto E. †q (Otto Edwin), †d 1899-1984
Boyden, David Dodge, †d 1910- to Boyden, David D. †q (David Dodge), †d 1910-1986
Simpson, Robert Wilfred Levick, †d 1921- to Simpson, Robert, †d 1921-1997
Azpiazu Iriarte, José de, †d 1912- to Azpiazu, José de, †d 1912-1986

The difference between an AACR2-compatible and the revised form may be as minor as the addition or removal of a hyphen in the person's given name.
Martin, Henri Jean, †d 1924- to Martin, Henri-Jean, †d 1924-2007

Note: LC applies this guideline inconsistently. In an e-mail dialog on NMP-L in January 2009, Joe Bartl of LC said, "Because of automated matching processes (real and imagined) and because of the potential for complications down the line (real and easily imagined for a name like "John Williams") it would seem the path of least resistance to retain the Mar. 13 in the heading." In response to NMP members' question about this, Ana Cristán said, "To the question "what is the official LC policy" ... , the fact is that there is no LC/PCC policy. That being the case, the answer is that LC relies on cataloger's judgment to determine the best option. As Joe Bartl opined, the path of least resistance would be to simply add the death date and move on; however, some cataloger's will disagree, etc. and each is correct to do as his/her judgment dictates."

NMP BFM requests and queries

NMP participants occasionally make changes to existing headings in authority records. When these headings are represented in the Library of Congress catalog, LC should be notified in certain cases so that bibliographic file maintenance (BFM) can be done. Previously, all heading changes had to be reported. Because of new software that will inform LC when a 1XX field in an authority record has changed, it is no longer necessary to report "straightforward changes to 1XX headings," (which includes name/title heading changes).

Because the new software doesn't handle newly created authority records, it is still necessary to report the following changes:
° a new heading and authority record for a person removed an undifferentiated authority record
° a new authority record for a heading in the LC bibliographic file but not in the authority file, in which the heading in the new record differs from the form in the LC bibliographic file.

These types of changes and queries should be sent directly to the following e-mail address: nacomus@loc.gov [35]. This e-mail account was established specifically to handle this correspondence. Responsibility for responding to BFM requests and queries will rotate monthly among senior music catalogers at LC.

A list of the types of BFM that LC still needs to have us report is on the PCC website: http://www.loc.gov/aba/pcc/naco/bfmguide.html [41]

Please send notification of all changed headings to the Editor [42] of the Music Cataloging Bulletin.

Reporting duplicate authority records to LC

Multiple authority records that improperly represent the same person or work should be reported to LC. These may be records with duplicate headings or records with different headings that nonetheless identify the same person and that do not represent situations where "multiple bibliographic identities" are warranted.

A decision as to which authority record to retain and which to cancel should be made by the NMP participant. Unless there are other factors involved, the decision will generally be accepted by LC. Generally:

- Prefer to keep a heading that has been coded for RDA over one coded AACR2 or coded for earlier rules.
- If both NARs are coded for AACR2 or RDA, prefer the heading that contains more information (e.g., dates,
fuller form of name).

- If both headings are identical, prefer the one with the more complete set of information citations (670s) and references, 046 or 37X fields.
- If all things are equal, pick either one. Do not agonize over the choice!

Transfer as much relevant and useful data, including varying forms of headings (references), from the record to be deleted to the record to be retained as the OCLC validation software will allow and then replace the record. (Only LC can add the LCCN of the record to be deleted to the 010 field of the record to be retained.)

Once you have replaced the authority record that is to be retained, do not report the duplicate record until the following work day, as the revised version of the record will not arrive at LC until then. This will ensure that when LC adds the cancelled LCCN to the record or makes any other changes, they will be working with the revised record and your changes will not be overlaid.

The validation software does not allow replacing a name record containing a 4XX field that normalizes to a form matching a 1XX in another authority record. If the 1XX in the record to be deleted would be a legitimate reference in the record to be retained, do not add it. Make all changes that can be done, replace the record to be retained, and wait one working day to notify LC. Then, when reporting the duplicate LCCN, request that the the 1XX in the duplicate record be added as a 4XX to the surviving record.

When reporting a duplicate record, the following information should be sent to the LC NACO-Music liaison (nacomus@loc.gov [35]):

- The LCCN of the authority record to be cancelled and the LCCN of the record to which the cancelled LCCN is to be added.
  - Send LCCNs, not OCLC authority record numbers (ARNs).
  - The LCCN is in the 010 field and is preceded by a prefix n, nb, no, or nr, which must be included when you report the LCCNs.
  - The ARN appears at the top left of the OCLC authority record following the acronym ARN and has no prefix. LC catalogers cannot use the ARN when searching for authority records in their online catalog.
  - Example:
    - Please delete n 84107906 in favor of no2002112706
    - Please delete ARN 1163881 in favor of ARN 5931714
  - When you have replaced the authority record that is to be retained, wait at least one working day before you report it to LC. If not, your changes may be overlaid when LC adds the cancelled LCCN to the record.

- If the headings in the authority records differed, send a list of LCCNs for bibliographic records to be updated.
  - Send LCCNs, not OCLC record numbers.
  - The LCCN is in the 010 field.
  - The OCLC record number appears at the top left of the bibliographic record.
  - Example:
    - BFM needed for LCCNs 2006653168, 2002557697, 2005650856
    - BFM needed for OCLC #76899635, #49741303, #8583354

**Reporting heading changes for inclusion in the Music Cataloging Bulletin (MCB) to the Editor**

Report all changes to 1XX fields music-related authority records to the MCB Editor [43].

Include the following information:
- the old form of the heading
- the new form of the heading
- the LCCN (not the OCLC ARN) (See the instructions above)
Remove delimiters and subfields.

If there are diacritics in the heading that have been removed, indicate so:

The name of the diacritic follows the letter to which it applies:
Donizetti, Gaetano, 1797-1848. Crépuscule
to
Donizetti, Gaetano, 1797-1848. Nuits d'ętre Pausilippe. Crépuscule

Studio for New Music (Moscow, Russia)
to
Studiia novoi muzyki (Moscow, Russia) (diacritics omitted)

When a heading with diacritics is pasted from OCLC or a Word document into an e-mail message, the result can be indecipherable:

Vostrák, Zbynek,
Enăchescu, Voicu
Eben, Petr. Písně z Tešenska

If it could be unclear how a record has been changed, indicate the change:

Say Hi (Musical group) (no2008050345) (removed extra space preceding qualifier)

When reporting the addition of a death date, cite the previous form and the new form:

Albert, Stephen, 1941- to Albert, Stephen, 1941-1992 (n 86143547)

If only the name portion of a composer's heading has been changed, it is not necessary to report the associated name/title heading changes or other associated NARs. Even though this name appears as a see also reference for Trio Pasquier (n 82217167), and the see also reference has had the death date added, report only the name record and not the associated record for the MCB.

Pasquier, Pierre, 1902- to Pasquier, Pierre, 1902-1986 (no 92024918)

When reporting changes for the MCB, report only name/title headings in which the title portion of the heading has been changed along with the name portion of the heading.


and

Presser, William, 1916- Quintets, trumpets, horn, trombone, tuba, no. 4
to
Presser, William, 1916-2004. Quintets, no. 4 (n 88617462)

Elements of name authority records

For fixed field elements of name authority records, see 008 field for name authority records [6]

Definitions | References (4XX/5XX fields) | Sources found (670 field) | Sources not found (675 field) | Non-public notes (667 field) | 663 field
**Definitions**

**AACR2-compatible:** Denotes the coding on a name authority record (NAR) that was in the database before AACR2 rules came into effect, but was judged to be similar enough to accept in the online catalog without being converted to AACR2 rules. Fixed field: Rules (008/10) code is d.

**Conflict:** A condition in which certain variant access points match an authorized access point, jeopardizing its uniqueness within the database. Conflicts are to be avoided or resolved wherever possible.

**Justification:** The practice of giving a citation in the 670 field in an authority record for the forms of a name used as the authorized access point and for variant access points.

**Non-unique name:** A NAR with a 1XX heading that represents more than one person with the same name because there is insufficient information to make a unique AR for each. Also referred to as a consolidated AR. Synonymous with Undifferentiated personal name. Fixed field: Name (008/32) codes are a (unique) or b (non-unique)

**Normalization:** The automated process by which access points are compared for uniqueness to prevent duplicate access points and conflicts between records. Under the rules of normalization, all diacritics and punctuation marks (except for the first comma) are removed, all letters are converted to uppercase, and modified letters are converted to their unmodified forms. Subfield delimiters (but not subfield codes) are retained. Access points that differ only in diacritics, marks of punctuation (except the first comma), or special characters normalize to the same form and are thus considered in conflict. Such access points need to be further differentiated.

**Preliminary records:** Authority records created without an item in-hand, usually created as part of a retrospective conversion project. Fixed field: Auth status (008/33) code is d.

**Provisional records:** Authority records created when there is not enough information to establish a full record (for example, the cataloger does not have the language expertise to establish the record in full or a subordinate body name is available only in a language that is different from the language of the parent body). Fixed field: Auth status (008/33) code is c.

**Qualifier:** An addition to an access point or variant access point to further clarify its identity or to make it unique in the database.

**Usage:** The form of name usually found in a statement of responsibility in the item-at-hand. Variant usages may also appear in other parts of the item, such as in the title proper or in a quoted note.

**Variant:** A form of the name not chosen as the authorized access point; generally appears in the AR as a variant access point.

**References**

References are added to the authority record, including tags, subfields, delimiters, and diacritics formulated according to RDA.

**See references (4XX field)**

4XXs should be justified by citation in the 670 field or as required by RDA.

Search all cross-references to ensure they do not conflict with authorized access points (1XXs). Do not include a 4XX see reference that would normalize to the same form as the 1XX or 5XX in another authority record. 4XX references may conflict with 4XX in other records [except for name/title headings].

Includes a reference from each variant that affects the primary elements of the name. Generally, this means variations in all elements to the left of the comma and in the first element to the right of the comma.

Generally:
- make one reference from each possible entry element of the name chosen as the heading.
- make only one reference from each variant. Do not trace a reference that would normalize to the same form as
the heading on the same record or to the same form as the heading on another record.

See also references (5XX field)

Make a see also reference when:
• a contemporary author uses one or more pseudonyms. Create name authority records for each name and link them with 500 see also references.
• the name of a performing or artistic group contains the name of one or more of its members. Make a see also reference from the heading for each person to the heading for the group and from that group heading to the heading for each individual.
5XX see also references will normalize to the same form as the established heading in another authority record.

Sources found (670 field)

A 670 is required to justify all elements of a authorized access point and variant access points. The first 670 in the record is normally for the work being cataloged.

It is not necessary to add 670 fields to justify references in the following cases:
• References justified by rules or rule interpretations only, usually because the reference is derived from inverting, shortening, etc., the heading or giving a substitute form in the heading.
• References made on the basis of the cataloger's awareness of different romanizations or orthographies.
• Name/title cross references derived from the work being cataloged, from other works cataloged under the same heading, or from information in standard reference sources.

Elements of the 670 field:

‡a

• main entry of the work being cataloged (not required by PCC)
• title proper of the work being cataloged
  ○ It is only necessary to cite the title proper; in most cases, other title information need not be given.
  ○ If the title is relatively brief, cite it in full. If the title is long, shorten it by abbreviating words or by using the 3 dot mark of omission after the first four or five words.
• date of publication or edition of the work
  ○ The date in the authority record does not include brackets even when they are used on the bibliographic record.
  ○ The following should also be included when citing the date:
    ▪ symbols used, including the copyright "c" or phonogram copyright "p," question marks, and hyphens
    ▪ multiple dates, if the bibliographic record has them

‡b

• the specific location(s) of the information found when the work cited is other than a reference source
  ○ examples: title page, jacket, cover, label, colophon, page 3 of cover, back cover, label, container
  ○ the information found (enclosed in parentheses)
  ○ necessary only when information is being provided in support of the formulation and/or identification of the 1XX, 4XX and sometimes the 5XX fields.

‡b immediately follows the date in ‡a

Sources not found (675 field)

The 675 field a reasonable source where information about where the heading is not found. It is not necessary to include in the 675 for every reference source consulted or in every authority record.
Nonpublic general note (667 field)

The 667 field is used to give:
• information of permanent value and general interest to catalogers
• instructions on the subject usage of the heading

Complex see also reference–name (663 field)

The 663 field is used to give:
• See also references prepared by the cataloger when the reference is more complex than can be conveyed solely through the contents of one or more 5XX fields

Source URL: https://web.library.yale.edu/cataloging/music/authcont

Links
[1] http://web.library.yale.edu/cataloging/music
[9] http://authorities.loc.gov/cgi-bin/Pwebrecon.cgi?DB=local&amp;PAGE=First
[20] http://web.library.yale.edu/cataloging/music/nmphdbk
[22] https://list.indiana.edu/sympa/arc/nmp-l
[23] http://web.library.yale.edu/cataloging/music/authcont
[27] &
[29] https://www.youtube.com/watch?v=i4l_SnqZ5FE
[33] https://www.loc.gov/catdir/cpso/nonlatinfaq.html
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[35] &
[37] &
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[40] http://listserv.loc.gov/cgi-bin/wa?A2=ind0803&amp;L=pcclist&amp;T=0&amp;P=57
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[43] &amp;reg; <mailto:billet@jhu.edu>