Authority control and NACO

? Music Cataloging at Yale [1] ?

RDA

- NACO Training [2]
- MARC Tags & RDA elements for personal, family, and corporate body names [3] (in RDA Toolkit)
- Examples of MARC RDA record (JSC) [4] (in RDA Toolkit)

Yale documentation

- Elements of name authority records [5]
- 008 field for name authority records [6]
- Authority control at Yale [7]
- Searching for authority records in Voyager [8]

NACO-Music Project

- NACO-Music Project [19]
- A handbook of examples for use in authority records created by the NACO-Music Project [20]
- NMP BFM requests and queries [21]
- Archives of NMP-L [22] (from November 2001 to present only; password required)

From LC:

- LC Authority File [9] on the web
- DCM Z1 [10] (PDF)
- NACO participants' manual [14], 4th ed.
- PCC's NACO Advisory Group [15]
- NACO training [16] for new NACO members

From the British Library:

- A Guide to Best Practice for RDA Name Authority records in NACO [17] (in RDA Toolkit)
- The British Library Guideto RDA Name Authority Records [18] (PPT)

NACO-Music Project

A handbook of examples for use in authority records created by the NACO-Music Project

008 field for name authority records

Music Cataloging at Yale [1] ? Authority control and NACO [23]

Note: this page was created with music cataloging in mind.

For elements of name authority records, see Elements of name authority records [5]

OCLLC name authority record fixed field:

<table>
<thead>
<tr>
<th>Rec stat</th>
<th>Type</th>
<th>c</th>
<th>Entered</th>
<th>Replaced</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Upd status</td>
<td>a</td>
<td>Enc lv</td>
<td>n</td>
<td>Source</td>
</tr>
<tr>
<td></td>
<td>Ref status</td>
<td>n</td>
<td>Mod rec</td>
<td>a</td>
<td>Name use</td>
</tr>
<tr>
<td></td>
<td>Auth status</td>
<td>a</td>
<td>Subj</td>
<td>a</td>
<td>Subj use</td>
</tr>
<tr>
<td></td>
<td>Auth/ref</td>
<td>a</td>
<td>Geo subd</td>
<td>n</td>
<td>Ser use</td>
</tr>
<tr>
<td></td>
<td>Name</td>
<td>a</td>
<td>Subdiv tp</td>
<td>n</td>
<td>Rules</td>
</tr>
</tbody>
</table>

Personal name and name/title authority records

The codes in **bold** are those that may need to be changed from the default
<table>
<thead>
<tr>
<th>Position</th>
<th>OCLC Position</th>
<th>Definition</th>
<th>Code</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>00-0</td>
<td>Entered Date</td>
<td>Date entered on file</td>
<td>00-0</td>
<td>Not applicable</td>
</tr>
<tr>
<td>06</td>
<td>Geo subd</td>
<td>Direct or indirect geographic subdivision</td>
<td>n</td>
<td>Not applicable</td>
</tr>
<tr>
<td>07</td>
<td>Roman</td>
<td>Romanization scheme</td>
<td>■</td>
<td>No attempt to code</td>
</tr>
<tr>
<td>08</td>
<td>Language of catalog</td>
<td>_</td>
<td>_</td>
<td>No information provided</td>
</tr>
<tr>
<td>09</td>
<td>Auth/Ref</td>
<td>Kind of record</td>
<td>a</td>
<td>Established heading</td>
</tr>
<tr>
<td>10</td>
<td>Rules</td>
<td>Descriptive cataloging rules</td>
<td>b</td>
<td>AACR1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>c</td>
<td>AACR2</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>d</td>
<td>AACR2 compatible heading</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>z</td>
<td>RDA</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Subj</td>
<td>Subject heading system/thesaurus</td>
<td>a</td>
<td>Library of Congress Subject Headings</td>
</tr>
<tr>
<td>12</td>
<td>Series</td>
<td>Type of series</td>
<td>n</td>
<td>Not applicable</td>
</tr>
<tr>
<td>13</td>
<td>Ser num</td>
<td>Numbered or unnumbered series</td>
<td>n</td>
<td>Not applicable</td>
</tr>
<tr>
<td>14</td>
<td>Name use</td>
<td>Heading use-main or added entry</td>
<td>a</td>
<td>Appropriate</td>
</tr>
<tr>
<td>15</td>
<td>Subj use</td>
<td>Heading use-subject added entry</td>
<td>a</td>
<td>Appropriate</td>
</tr>
<tr>
<td>16</td>
<td>Ser use</td>
<td>Heading use-series added entry</td>
<td>b</td>
<td>Not appropriate</td>
</tr>
<tr>
<td>17</td>
<td>Subd type</td>
<td>Type of subject subdivision</td>
<td>_</td>
<td>Undefined (obsolete)</td>
</tr>
<tr>
<td>28</td>
<td>Govt agn</td>
<td>Type of government agency</td>
<td>■</td>
<td>No attempt to code</td>
</tr>
<tr>
<td>29</td>
<td>Ref status</td>
<td>Reference evaluation</td>
<td>a</td>
<td>Tracings are consistent with the heading</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b</td>
<td>Tracings are not necessarily consistent with the heading (found in old records)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>n</td>
<td>not applicable (no references)</td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>Upd status</td>
<td>Record update in process</td>
<td>a</td>
<td>Record can be used</td>
</tr>
<tr>
<td>32</td>
<td>Name</td>
<td>Undifferentiated personal name</td>
<td>a</td>
<td>Differentiated personal name (the name in the 1XX is a unique personal name)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b</td>
<td>Undifferentiated personal name (the name in the 1XX is used by two or more persons)</td>
<td></td>
</tr>
<tr>
<td>33</td>
<td>Auth status</td>
<td>Level of establishment</td>
<td>a</td>
<td>Fully established</td>
</tr>
<tr>
<td></td>
<td></td>
<td>c</td>
<td>Provisional (the heading cannot be formulated satisfactorily because of inadequate information; code c may be changed to</td>
<td></td>
</tr>
</tbody>
</table>
A Handbook of Examples For Use in Authority Records Created By the NACO-Music Project

670 field, ‡a

- Citing main entry in the 670
- Standard ways of citing various reference and bibliographic sources
- Citing reference sources and databases

670 field, ‡b

- Indicating location of information cited from the item being cataloged:
  - Books and scores | Sound recordings | Video recordings | Multi-volume items
- Citing information found in the reference source
- Citing information from bibliographic records:
  - names | title information | bracketed information in the bibliographic record

Other:

- Citing Internet resources:
  - Citing a web site by name | URL
  - Citing a location within a web site
  - Citing information found in a web site
- Capitalization of key, opus, and number
- Communications with people
- 663 field
- Examples of 667 and 675 fields
Authority control and NACO
Published on Yale University Library (https://web.library.yale.edu)

- PVRs (Previously verified records)
- Modifying machine-derived authority records (MDARs)
- Procedures for removing a person from an undifferentiated name heading
- Procedures for adding a death date to a heading with an open date
- NMP BFM requests and queries
- Reporting duplicate authority records to LC updated April 4, 2014
- Reporting heading changes for inclusion in the Music Cataloging Bulletin (MCB)

Preface

This handbook is a compilation of examples with explanations for creating citations for sources of information in the authority record. It does not encompass establishing the heading itself; only how to cite the sources in which information necessary to create the heading was found. The examples are not to be regarded as "rules." The fields that are affected are:

670: Source data found: includes information about the name or title represented in the 1XX field, including facts that contribute to the identification of the heading and that justify the choice of the form used as the 1XX heading and references to it.

667: Non-public general note: gives information of permanent value and general interest that is not necessarily taken from the item being cataloged.

675: Source data not found: lists consulted sources in which information about the 1XX heading might be expected to be found, but was not.

Generally, only the NAR number, 1XX field, and 670 field appropriate to the example are included, even if the authority record has cross references and multiple 670 fields. When needed to illustrate a point, cross references and multiple 670 fields are included.

This handbook was compiled in 1992, with the assistance of Jeffrey Earnest, and revised in 1994. Several people's contributions need to be acknowledged. Ralph Papakhian and Sue Stancu at Indiana University, Linda Barnhart at University of California, San Diego, Mark Scharff at Washington University in St. Louis, and Harry Price and the late Virginia Gifford at the Library of Congress, contributed and commented on the first and revised drafts. Jennifer Bowen and Laura Snyder at the Eastman School of Music, Sibley Music Library, provided examples for the first version. It was completely revised in 1998 and continues to be updated as needed.

The NACO Music Project's (NMP) goal is the cooperative contribution of music name and name/uniform title authority records to the LC Name Authority File as part of the national NACO project. All music headings should be contributed as part of the NACO Music Project. NMP is administered through a funnel configuration under the purview of the Music Library Association's Cataloging and Metadata Committee, coordinated by Mark Scharff, at Washington University in St. Louis. Utilizing e-mail, the NMP coordinator and independent NMP participants review the headings of new participants until they become independent. Those independent participants then review new participants' headings until they too become independent. Independent status is defined as having the authority to contribute name and/or name/uniform title authority records without review. A participant can become independent in stages, with names first, then name/uniform titles, or both at once. Although participation in NMP is granted to the combined individual and institution, independent status for an NMP participant is achieved through the NMP review and testing process, not through the status of the home institution.

NMP has established a number of ways of training and communicating with its members. First, this handbook provides instructions for formulating the 670 fields in the authority record. Second, NMP has an e-mail list used for various purposes: to ask general questions concerning establishing a heading or citing information in the authority record, to make announcements of interest to all NMP participants, and to announce new developments or revised documentation. Third, while still administered under the Music OCLC Users Group, during the annual MOUG meeting, which usually precedes the annual Music Library Association meeting, the NMP participants meet to discuss new developments and air concerns.

Currently, the project comprises more than 60 music libraries or collections in various stages of training, at university, college, conservatory, and public libraries. New libraries can be added in several different ways:
• Music catalogers at newly-trained NACO institutions ask to participate;
• Music catalogers at libraries not in the NACO program apply in response to a call for applications;
• Music catalogers at an NMP library move to a new position, and request to continue their NMP participation there.

For more information about the NACO Music Project, contact Mark Scharff, NMP Coordinator, Gaylord Music Library, Washington University, Box 1032, St Louis, MO 63130, (314) 935-5560 (e-mail: mscharff@wustl.edu [27])

The handbook does not replace any other related documents, such as RDA, Z1, etc. It is not an official publication of NACO, LC, or PCC. It is revised following the release of any related Library of Congress revisions. The handbook is meant to be an aid to creating authority records, and not necessarily to be considered written in stone. Current changes in LC documentation, such as Z1, now allow for considerable cataloger judgment in many areas of the authority record.

Citing main entry in the 670

When establishing headings for persons, corporate bodies, or name/title combinations, the first 670 field should represent the work being cataloged. If the item used to establish the heading is not a book, score, or serial, use an abbreviated general material designator in brackets before the date, e.g. [SR], [VR], [MI].

Main entry is the person or corporate body in the 1XX field:

For personal name headings, use the last name and initials (with no spaces) for forenames for the person considered the main entry for that work.

nr 94008904
100 1_ Rosenlöcher, Christine, ‡d 1964-
670 ___ Rosenlöcher, C. Rudolf Walther Hirschberg, c1993: ‡t t.p. (Christine Rosenlöcher) p. 4 of cover (b. 1964, Berlin)

When the main entry is a forename with subfield c following it, include the information in subfield c in the 670 field:
no919344
100 0_ Josquin, ‡c des Prez, ‡d -1521. ‡t Missa La sol fa re mi
670 ___ Josquin, des Prez. Missa Pange lingua [SR] p1986: ‡b label (Missa La sol fa re mi)

nr9519224
100 1_ Valdivia, Hector
670 ___ Beach, H.H.A., Mrs. Barcarolle, c1994: ‡b t.p. (Hector Valdivia)

nr92984
100 1_ Victoria, Tomás Luis de, ‡d approximately 1548-1611. ‡t Masses ‡n (1592). ‡p Missa Vidi speciosam

n87887393
100 1_ Menezes Filho, Florivaldo, ‡d 1962-

For corporate name headings, give the heading abbreviated as much as possible within the limits of intelligibility when the corporate body is considered the main entry for that work:

nr9416247
110 2_ Carmina Mundi (Musical group)
670 ___ Boston Baroque Ensemble. Dinner music of the 1740's [SR] 1966: ‡b label (Boston Baroque Ensemble)

Main entry is not the person or corporate body in the 1XX field:

When the person or corporate body in the heading is not the main entry for the work being cited, use either person/body followed by a title or a title only. If the work is entered under a personal or corporate heading, give the heading abbreviated as much as possible within the limits of intelligibility. Use initials (with no spaces) for forenames of authors entered under surname.

Main entry is the composer:
nr9218498
110 2_ Carmina Mundi (Musical group)
Standard ways of citing various reference and bibliographic sources

These are some of the most commonly used references and one or two standard ways of citing them in 670 fields.

When a print source is arranged alphabetically, do not cite page number. When an entry appears in a location other than where it would be found alphabetically, cite volume and/or page number. When citing a location within a source, use a colon before the indication of location, e.g. [Title of source]: ‡b p. 35 [data]

When establishing name/title headings, check existing authority records for similar name/title headings for that composers. Often, LC uses a brief citation, such as "Schmieder, 2. Ausg.," and using this abbreviated form can save time and keystrokes.

Altmann, W. Kurzgefasstes Tonkünstler-Lexikon, 15. Aufl.: ‡b ___. T.

Anderson, E.R. Contemporary Amer. composers, 2nd ed.

ASCAP, 4th ed.

Baker, 8th ed.

Baker, centennial ed.

BSB-Musik [also cited as Bayerische Staatsbibliothek. Katalog der Musikdrucke]
Ceskoslovenský hudební slovník

Claghorn, C.E. Biog. dict. of Amer. mus.

Cohen, A.I. Int'l. enc. of women composers, 2nd ed.

Compositores de América: ‡b v. ___

CPM to 1980

Dicc. de la mús. española e hispanoamericana

Diz. enc. universale della mus. e dei musicisti

Eitner. Quellen-Lexikon

Enc. della mus., 1972

Grove, ____ ed. [any edition other than New Grove or New Grove, 2nd ed.]

Also used: Grove's dict. of mus. and musicians, ____ ed.

Guinness enc. of popular mus.

Honegger, M. Dict. de la mus., 1986

Int. ww in mus., ___ ed. [for 1st-14th eds.]

Int. ww in mus., classical, __ ed. [for 15th ed. on]

Int. ww in mus., popular, ___ ed. [for all eds.]

Journal title, Month abbrev. year: ‡b p. ___

Ki kiscoda magyar zeneéletben

Kutsch, K.J. Unvergängliche Stimmen, 2. Aufl.

1987 ed. cited as Kutsch/Riemens, 1987-

MGG

MGG Suppl.

MGG, 2.[, neubearb.] Ausg.

Mus. index, [year] cumulation

Muz. ents.

Muz. ents.: ‡b v. 6, dop. ___

New Grove

New Grove, 2nd ed.

Grove music online, [date of search] ‡b ([data]) [For more information, see Grove music online below.]
New Grove dict. of Amer. mus.

Norton/Grove dict. of women composers

NYPL. Dict. cat. of the mus. coll. b (hdg.: __________ ; usage: [if different from hdg.] ; variants: __________)

OCLC, [date of search given in this form: Feb. 2, 1997] b (hdg.: __________ ; usage: [if different from hdg.])

Pazdírek

Riemann Musik Lexikon, 12. Aufl.

Riemann Musik Lexikon, 12. Aufl. Suppl.

Sohlmans musiklexikon, 2nd ed.

Stieger, F. Opernlexikon: b ___. T.
   1. T. = Title Katalog
   2. T. = Komponisten
   3. T. = Librettisten

Ww in Amer. mus., classical, 2nd ed.

Zenei lexikon

Citing reference sources and databases

When a print source is arranged alphabetically, do not cite page number. When an entry appears in a location other than where it would be found alphabetically, cite volume and/or page number.

There are two instances of prescribed punctuation. When citing a location within a source, use a colon before the indication of location (e.g.: New Grove: b v. 16, p. 742). When citing headings found in bibliographic sources, specific punctuation is prescribed: [Source] b (hdg.: [data])

This is a straight forward example of citing an encyclopedia in which the entries are arranged alphabetically:

| 100 1_ Lemlin, Lorenz, d approximately 1495- |
| 670 2_ New Grove b (Lemlin (Lemblin, Lemlein), Lorenz; b. ca. 1495, Eichstätt, d. after 1549) |

Both the volume and page of New Grove are cited because the entry for Johann Ernst Bach is included in the article on the entire Bach family, not under Bach, Johann Ernst. The name is cited in direct rather than inverted order, as that is how it appears in the source:

| 100 1_ Bach, Johann Ernst, d 1722-1777 |

Another form that seems to be accepted is:

| 670 2_ New Grove b (under Bach: Johann Ernst Bach... ) |

In this citation also, the name is also cited in directed order.

This form of citation is also useful for citing information from articles not about the person or corporate body being established:

| 670 2_ New Grove b (under Chicago: Opera of Chicago... ) |

The volume and page of New Grove American are cited because the entry is under an entry for the entire family:

| 100 1_ Damrosch, Frank, d 1859-1937 |
| 670 2_ New Grove dict. of Amer. mus.: b v. 1, p. 565 (Frank (Heino) Damrosch; b. June 22, 1859, Breslau, Germany (now Wroclaw, Poland), d. Oct. 22, 1937, New York; conductor and teacher; came to New York in 1871) |

Indicate edition if other than the first:

| no9012924 |

Page 8 of 43
<table>
<thead>
<tr>
<th>Authority control and NACO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Published on Yale University Library (<a href="https://web.library.yale.edu">https://web.library.yale.edu</a>)</td>
</tr>
</tbody>
</table>

100 1_ Cassler, G. Winston ‡q (Glenn Winston), ‡d 1906-1990
nr9229805

100 1_ Bach, Johann Sebastian, ‡d 1685-1750. ‡t Wir Christenleut, ‡n BWV 710
670  _ Schmieder, 2. Ausg. ‡b (690-713a, Choralbearbeitungen in der Kirmergerschen Sammlung. 710, Wir Christenleut)
no9014525

100 1_ Hellmesberger, Joseph, ‡d 1855-1907
670  _ MGG: ‡b v. 6, column 113 (Hellmesberger, Söhne Josephs: Joseph; b. Apr. 9, 1855, d. Apr. 26, 1907, Wien)
There are two parts to this source, so the Teil must be indicated:

nr9145304

100 1_ Rellstab, Johann Friedrich, ‡d 1759-1813
In this case, the page was also cited because the information was in an entry for the entire family:

nr924795

100 1_ Schuberth, Carl, ‡d 1811-1863
When citing information from this set (Compositores de América), cite only the volume when the articles are in alphabetical order by composer in that volume. In some early volumes entries are not in alphabetical order, so for these, page numbers would also have to be given, as in the next example:

nr9135296

100 1_ Broque, Alfonso, ‡d 1876-1946. ‡t Cantos uruguayos
670  _ Compositores de América: ‡b v. 6 (Tres cantos uruguayos)
In volume three of this set, the composers are not given in alphabetical order, thus the page must be cited as well:

no883169

100 1_ Villa-Lobos, Heitor. ‡t Carnaval das criancas. ‡p Guizos do dominozinho
670  _ Compositores de América: ‡b v. 3, p. 24 (Carnaval das criancas brasileiras. 3, Os guizos do dominozinho)
n0063145

100 1_ Bononcini, Giovanni Maria, ‡d 1642-1678. ‡t Arie, correnti, sarabande, gighe & allemande, ‡m violin, continuo, ‡n op. 4, ‡n No. 25-27
670  _ RISM A.I.1, B3628 ‡b (op. 4 Arie, correnti, sarabande, gighe, & allemande a violino, e violone, over spinetta, con alcune intavolate per diverse accordature... 1671)
This is cited from an LC card, as a bibliographic source rather than as a reference source. Usage is cited because it is different from the heading found in the source:

nr9212642

100 1_ Pickett, A. G. ‡q (Andrew G.)
670  _ LCCN 59-61290 ‡b (hdg.: Pickett, Andrew G.; usage: A.G. Pickett)
NUC pre-56 cited as a bibliographic source rather than as a reference source, hence the construction (hdg.: __________; usage: __________)

nr916899

100 1_ Rickaby, Franz, ‡d 1889-1925
670  _ NUC pre-56 ‡b (hdg.: Rickaby, Franz Lee, d. 1925; usage: Franz Rickaby)
It could also have been cited as a reference source. In this case, however, the usage (without the middle name) could not have been indicated:

670  _ NUC pre-56 ‡b (Rickaby, Franz Lee, d. 1925)
The New York Public catalog cited as a bibliographic source rather than as a reference source. Also an example of multiple usage in one source:

nr9131821

100 1_ Lahoz, F. ‡q (Florencio), ‡d 1815-1868
670  _ NYPL. Dict. cat. of the mus. coll., 2nd ed. ‡b (hdg.: Lahoz, Florencio, 1815-1868; usage: F. Lahoz; Florencio Lahoz)
When citing the date of search in a database, cite the month, day, and year, in any form (e.g. March 6, 1992 or 6 March 1992) as long is cited in full:

nr9217472

100 1_ Falla, Manuel de, ‡d 1876-1946. ‡t Retablo de Maese Pedro
Citing the part pertaining to the heading in the 100 field of the authority record being established. The actual title portion heading in the LC record was:

‡t Pièces, ‡m organ ‡n (1862). ‡p Grande pièce symphonique. ‡p Allegro non troppo e maestoso.

The LC record has a typographical error. The heading was: Galpin, Francis Williams, 1858-1945. Errors such as this should be cited in the correct form, and notification of the error should be sent to LC.

Citing UK MARC records:

The date of birth was found in a UKM record. It could not be verified elsewhere and was needed to resolve a conflict.

From Richard Hunter at LC: "I have recorded two decisions from Desc Pol (1987 and 1988): one to the effect that UKM records should be treated like member contributed records in OCLC, the other to the effect that there was no problem with citing a specific heading in the "Serial Record way (see example at the bottom of DCM Z1, p. 29), which would end up with a citation like "UK MARC xxxxxxx." While the variation you ask about is a variation, I do not see a problem with it. Of course it could also be cited as 'OCLC (followed by date)."

Citing dates from an order slip:

MCD 22.17: When an item being cataloged is accompanied by a dealer's order slip that gives a date for the composer, and the date does not appear in the item itself and has not otherwise come to light, record the date in the composer's name authority record in the 670 "Sources found" field for the item being cataloged, giving "Harrassowitz slip." [Blackwell slip, etc.] as the location. Do not include in the heading for a composer a date whose only source is a dealer's slip, unless the date is needed to resolve a conflict and an unsuccessful attempt has been made to find confirmation of the date in reference sources.

Indicating location of information cited from the item being cataloged

Books and scores | Sound recordings | Video recordings | Multi-volume items

Include a colon before the indication of location (e.g.: [Title]: ‡b t.p. [data])

Books and scores

nr9214750

100 1_ Leersnyder, Brigitte de
670 __ Charles Tournemire (1870-1939), 1989: ‡b t.p. verso (Brigitte de Leersnyder)
rn977030

100 1_ Glazunov, Aleksandr Konstantinovich, ‡d 1865-1936. ‡t Präludia i mazurki, ‡m piano, ‡n op. 25
n89637693

100 1_ Labitzky, Joseph, ‡d 1802-1881
670 __ Oesten, T. Joyous sound. no. 9, Leinate's Klänge waltz, 185-?: ‡b list t.p. (Labitzky)
n0077331

100 1_ Ansink, Caroline. ‡t IJssel
670 __ Ansink, C. IJssel, c1999: ‡b t.p. (IJssel) running title (Yssel)
nr9144709
The titles given in the 670 were taken from individual captions within the item:

- Dvorák, A. Concerto in A minor, op. 53, for violin with orchestral accompaniment, 19--: caption of violin part (Georg Kulenkampff)
- Rheinberger, J. Drei Praeludien und Fugen für die Orgel, 1993: captions (JWV 16, C minor; JWV 10, D minor; JWV 13, E minor) pref. (3 preludes and fugues conceived as a unit)
- Heinemann, M. Heinrich Schütz und seine Zeit, c1993: half title (Michael Heinemann) jkt.
- Pogue, Samuel F. Musique de joye, 1991: superius part t.p. (Samuel F. Pogue)
- Col, Xavier. Valsos poètics, c1999: front flap (Xavier Coll; guitarist) copyright statement

The preliminary pages in this item are not numbered:

- Grenser, Johan Fredrik, d. 1795
- Menezes Filho, Florivaldo, p. 11, 2nd group (Antonio Maho)
- Minozzo, Raffaella, Campane e campanari nel Biellese, 1994: t.p. (Raffaella Minozzo) flap on p. 3 of cover

This item is a UMI photocopy of a dissertation. The fuller name information is taken from the half title, which was added by UMI:

- Jones, Daniel C. L. Elias Mann (1750-1825), 1991: half title (Jones, Daniel Charles Lloyd)
### Sound recordings

"The new Z1 deliberately does not mention the use of GMDs as LC was asked to discontinue this practice ... LC does not require catalogers to include the GMD nor has it made any restrictions on [its] use."

NMP encourages the use of the GMD. If you choose to use it, include the GMD in abbreviated form: [SR]. Do not precede or follow it with any punctuation.

Use "label" at all times, even if the information appears on both sides of an LP or on each CD in a multi-disc set. For CDs, which have no label per se, consider the information appearing on the disc itself to be the "label."

Use "container" for information such as performer or title statements taken from the front, back, or spine of the container. For CDs, consider any information on the insert that can be seen through the jewel case to be on the container. For CDs, generally do not indicate page numbers in the insert, unless the insert is extensive:

Use "container notes" for information taken from program notes printed on the container:

When the cataloger listens to a recording to determine an element of the uniform title, that is indicated in the 670 field. LC has used "audition" to indicate this:
Video recordings

"The new Z1 deliberately does not mention the use of GMDs as LC was asked to discontinue this practice ... LC does not require catalogers to include the GMD nor has it made any restrictions on [its] use."

NMP encourages the use of the GMD. If you choose to use it, include the GMD in abbreviated form: [VR]. Do not precede or follow it with any punctuation.

<table>
<thead>
<tr>
<th>Authority control and NACO</th>
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<tbody>
<tr>
<td>Video recordings</td>
</tr>
<tr>
<td>&quot;The new Z1 deliberately does not mention the use of GMDs as LC was asked to discontinue this practice ... LC does not require catalogers to include the GMD nor has it made any restrictions on [its] use.&quot;</td>
</tr>
<tr>
<td>NMP encourages the use of the GMD. If you choose to use it, include the GMD in abbreviated form: [VR]. Do not precede or follow it with any punctuation.</td>
</tr>
<tr>
<td>nr9110201</td>
</tr>
<tr>
<td>100 1_ Hampe, Michael, ‡d 1935-</td>
</tr>
<tr>
<td>670 __ Andrea Chenier [VR] c1985: ‡b title frames (producer Michael Hampe)</td>
</tr>
</tbody>
</table>

Multi-volume items

Cite the volume and the location within that volume:

<table>
<thead>
<tr>
<th>Authority control and NACO</th>
</tr>
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<tbody>
<tr>
<td>Multi-volume items</td>
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<tr>
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</tbody>
</table>

Citing information found in the reference source

There is no prescribed manner of citing information. For consistency's sake, NMP encourages the following.

Transcribe name and/or title information as it appears in the reference source. Date, place and other data can be translated, summarized, and abbreviated. Using semi-colons to separate the elements of name, date/place, and other information, follow this standard form: (Lastname, Firstname; born date, place, died date, place; other data)

Cite dates in full: February 2, 1997.

<table>
<thead>
<tr>
<th>Authority control and NACO</th>
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Cite dates in full: February 2, 1997.
100 1_ Lemlin, Lorenz, ‡d approximately 1495-
670 _MGG ‡b (Lemlin (Lemblin, Lemlein), Lorenz; b. probably around 1495, Eichstätt, date and place of death not established)
670 _New Grove ‡b (Lemlin (Lemblin, Lemlein), Lorenz; b. ca. 1495, Eichstätt, d. after 1549)
The ultimate example of citing the name in full regardless of repetition of information:

100 0_ Mana-Zucca
400 0_ Manna-Zucca
400 1_ Zucca, Mana
400 1_ Zuckermann, Augusta
400 1_ Zuckermann, Gussie
400 1_ Zuccamana, Gizella
400 1_ Zuccamana, Augusta
400 1_ Della, Ella
400 1_ Zuchermann, Augusta
400 1_ Cassel, Irwin, ‡c Mrs.
670 __ Mana-Zucca. Jocosity, c1972: ‡b cover (Mana-Zucca)
670 __ Mana-Zucca. Valse brillante, c1916: ‡b cover (Mana Zucca)
670 __ Mana-Zucca. I love life [SR] 194-?: ‡b label (Manna-Zucca)
670 __ New Grove dict. of Amer. mus. ‡b (Mana Zucca (Zuckermann, Augusta; Zuckermann, Gussie); b. Dec. 15, 1885, New York, d. Mar. 8, 1981, Miami; changed her name to Mana Zucca in her teens)
670 __ New Grove ‡b (Mana-Zucca (Zuccamana, Gizella (Augusta)); b. Dec. 25, 1894; altered her name in 1916; composed under some pseud.s., including Ella Della)
670 __ Baker, 7th ed. ‡b (Mana-Zucca (real name, Augusta Zuckermann); b. Dec. 25, 1887, d. Mar. 8, 1981)
670 __ NYPL. Ref. Dept. Dict. cat. of the mus. coll.‡b (Zuckermann, Augusta, 1888-; Zuchermann, Augusta, 1888-)
670 __ Cohen, I. Int. enc. of women composers ‡b (Mana-Zucca (Augusta Zuckermann); b. Dec. 25, 1894? (1897? 1891?))
670 __ Hixon, D. Women in music ‡b (Mana-Zucca (real name Augusta Zuckermann); b. Dec. 25, 1890)
670 __ Stern, S. Women composers ‡b (Mana-Zucca (née Augusta Zuckermann, Mrs. Irwin Cassel); b. Dec. 25, 1887)
670 __ Int ww mus, 8th ed. ‡b (Mana-Zucca; b. Dec. 25, 1894; married Irwin M. Cassel)
The multiple biographical sources were included to demonstrate the uncertainty of the year of her birth. In each citation, the name is cited in full even though the name may have been cited in that form in a previous citation.

Transcribe both non-Gregorian or old style/new style dates when they both appear in the source. Except for names and titles, generally translate data in foreign languages into English, paraphrasing or summarizing where possible:

100 1_ Mil'man, M. ‡q (Mark), ‡d 1910-1995
670 _Muz. ents. ‡b (Mil'man, Mark Vladimirovich; b. Apr. 20 (May 5), 1910, Moskva; composer, pianist, and pedagogue)
The information has been translated into English:

100 1_ Muz. ents. ‡b (Mil'man, Mark Vladimirovich; b. Apr. 20 (May 5), 1910, Moskva; composer, pianist, and pedagogue)

Performing groups:

Include information on the foundation date, place of foundation, performers' names and instruments, and anything else that might be used to distinguish the performing group from another with the same name. LC has said that including information such as this is optional; NMP encourages such additions.

nr919862
110 2_ Aurora (Musical group)
670 __ Handel, G.F. Handel in Italy [SR] p1988: ‡b label (Aurora) insert (Aurora, a Baroque quartet of period instruments founded in 1979)
"Choral ensemble" was included to distinguish this group from several other performing groups of different types which have similar names:

nr945457
Citing information from bibliographic records

names | title information | bracketed information in the bibliographic record

Names

With headings for editors or arrangers of scores, NMP now has the option of indicating function (editor, arranger, etc.) of the person in subfield b of 670.

The title page has "Herausgegeben von Leo Kappel." An option would have been to cite the name this way: (Leo Kappel; editor)
	nr9234402

100 1_ Kappel, Leo
670 __ Burger, J. 24 Trompetenduette, c1991: ‡b t.p. (Leo Kappel)

Even though the name appears on the title page as "Pia und Pino Mlakar" and on the spine as "P. und P. Mlakar," record only the name being established:

	
nr9336172

100 1_ Mlakar, Pia
670 __ Mlakar, P. Unsterblicher Theatertanz, c1992- : ‡b v. 1, t.p. (Pia Mlakar) spine (P. Mlakar)

If the name cited is not in the nominative case, do not amplify the citation to "explain" this, though ellipses may be used to show that surrounding words have been omitted. They indicate that words preceding the name cause the name not to be in the nominative. The title page has "sostavlanie i pedagogicheskaia redaktsiia Bronislavy Rozengauz."

	
nr9144709

100 1_ Rozengauz, Bronislava

Optionally, include the words that indicate the action or function of the person:

no2012089231

100 1_ Fiedler, H. ‡q (Hynek), ‡d 1836-1870
670 __ Smetana, B. Dalibor, 1945: ‡b colophon (z atelieru H. Fiedlera)

A person's name used in the title of a book is considered to be usage and does not need to be repeated in subfield b if it is the only significant usage in the item.

nr928424

100 1_ Moreschi, Alessandro, ‡d 1858-1922
670 __ Buning, R.A. Alessandro Moreschi and the castrato voice, 1990.

When a person's name is used in the title of a book and is considered usage, repeat it in subfield b when subfield b is needed to record additional information:

nr935980

100 1_ Pace, Carmelo, ‡d 1906-1993
670 __ De Gabriele, M. Carmelo Pace, a Maltese composer, c1992: ‡b t.p. (Carmelo Pace) p. xv (Carmelo Pace, b. Aug. 17, 1906, Vallette, Malta)

nr9138556

100 1_ Cross, Richard, ‡d 1955-
670 __ Cross, R. Richard Cross présente La voix dévoilée, c1991: ‡b t.p. (Richard Cross) p. 8 (b. 1955, Bordeaux)

Consider a person's name used in the title of a sound recording to be usage and do not repeat it in subfield b unless recording other information.

nr9229841

100 1_ Rider, Rhonda

When a person's name is used in the title of a sound recording and is considered usage, it should be repeated in subfield b only when subfield b is being used to record additional information:

nr9125373

100 1_ Watters, Clarence, ‡d 1902-1986

For headings for performers on sound recordings, indicate the instrument, vocal range, etc. in subfield b. LC has
said that including information such as this is optional; NMP encourages such additions.

nr9217448
100 _1_ Seiler, Erich

nr9244234
100 _1_ Rolston, Shauna
670 __ Rolston, R. Cello sonatas [SR] p1989: ‡b label (Shauna Rolston, cello)

Use English unless the word does not have an English equivalent. The container had "Flöte":

nr943144
100 _1_ Hülschoff, Cordula

Singers with no designation of vocal range:

nr9223903
100 _1_ Kitchen, Linda
670 __ Meyerbeer, G. Il crociato in Egitto [SR] 1991: ‡b label (Linda Kitchen) container (sings role of Dinorah)

OR
670 __ Meyerbeer, G. Il crociato in Egitto [SR] 1991: ‡b label (Linda Kitchen; singer)

LC suggests the latter option when it is obvious the person is singing. At Indiana, the designation "singer" is used only when neither the voice range nor the role is known.

Title information

The first 670 field is always for the item in hand. For titles, include only one 670 field, for the item in hand, unless information from another source provides helpful information not found on the item in hand. If the form used in the 1XX field is not generated from or does not appear on the item cited in the first 670, include a second 670 field citing the source for the form of title used in the heading. If references are generated from other forms found on the item in hand, include that information in the 670. When references are taken from other items or reference sources, do not cite the sources from which the references are taken, unless the sources provide helpful information not found on the item in hand. Additional 670 fields for reference sources considered necessary to clarify the title may also be added.

The title cited in subfield a of the 670 is not repeated in subfield b because no additional information or other forms of the title to justify the chosen uniform title were found on the item. The second 670 was added since the uniform title was not established from the item in hand.

nr922382
100 _1_ Bizet, Georges, ‡d 1838-1875. ‡t Chants du Rhin
400 1_ Bizet, Georges, ‡d 1838-1875. ‡t Bilder vom Rhein
400 1_ Bizet, Georges, ‡d 1838-1875. ‡t Songs of the Rhine
670 __ Bizet, G. Bilder vom Rhein, 19--.
670 __ New Grove ‡b (Chants du Rhin, 1865)

The title cited in subfield a of the 670 is repeated in subfield b The reference was generated from a form found later in the item. Since additional information following the title proper was recorded, it was necessary to repeat the title proper in subfield b.

nr941620
100 _1_ Strauss, Johann, ‡d 1825-1899. ‡t Camelienn-Polka
400 1_ Strauss, Johann, ‡d 1825-1899. ‡t Camellia polka
670 __ Strauss, J. Camelienn-Polka, c1993: ‡b t.p. (Camelienn-Polka : op. 248) p. 4 (Camellia polka)

Since the established uniform title was not generated from the item itself, the source of the established title must be indicated.

nr941929
100 _1_ Tausig, Carl,‡d 1841-1871. ‡t Tägliche Studien
670 __ New Grove ‡b (Tägliche Studien)
Include all of the title proper, including alternative titles, in the 670 field:

```
Beethoven, Ludwig van, ‡d 1770-1827. ‡t Ruinen von Athen
```

```
Beethoven, L. Ruines d’Athènes ; et, Le roi Estienne, 1846?
```

```
Beethoven, L. Ruines d’Athènes ; et, Le roi Estienne, 1846? (from the Cantiones sacrae, 1613, double choir motet)
```

```
Philips, Peter, ‡d 1565-1628. ‡t Cantiones sacrae, ‡m voices (8). ‡t Ecce vicit Leo
```

```
Philips, P. Ave Jesu Christe ; & Ecce vicit Leo, c1990: ‡b t.p. (Ecce vicit Leo) p. 2 (from the Cantiones sacrae, 1613, double choir motet)
```

```
Sibelius, Jean, ‡d 1865-1957. ‡t Trios, ‡m piano, strings, ‡r C major
```

```
```

```
Persichetti, V. Parable for two trumpets, c1991: ‡b caption (Parable : for two trumpets : (Parable XXV) : op. 164)
```

```
Heinrich, Anthony Philip, ‡d 1781-1861. ‡t Indian fanfares
```

```
Heinrich, A.P. Indian fanfares, c1987: ‡b cover (Indian fanfares = Indianerfanfaren)
```

```
Schaffer, Bogslaw. ‡t Monolog
```

```
Schaffer, B. Monolog, c1980: ‡b t.p. (Monolog : Bass-Klarinette solo) caption (Monologue : for bass clarinet solo = Monolog : na klarnet basowy solo)
```

```
Villa-Lobos, Heitor. ‡t Histórias da carochinha
```

```
Villa-Lobos, H. Histórias da carochinha, c1990: ‡b t.p. (Histórias da carochinha = Nanny’s tales = Ammenmarchen : para piano)
```

```
Handel, George Frideric, ‡d 1685-1759. ‡t Quel fior che all'alba ride, ‡n HWV 154
```

```
Handel, G.F. Italian solo cantatas and instrumental works [SR] p1990: ‡b label (Quel fior che all'alba ride) insert (solo cantata)
```

```
Händel-Handbuch ‡b (154, Quel fior che all'alba ride; Cantata a voce sola, Sopr., Basso continuo; 2 other cantatas with this text, HWV 192 for 2 sopranos and continuo, HWV 200 for 2 sopranos, bass, and continuo)
```

New Grove has "Beato mi direi, 4vv, 1557". M iv, 64." 1557 is Il secondo libro de madregali, 4vv (1557) There is a Secondo libro de madregali for five voices; "4vv" here is necessary to distinguish the two:

```
New Grove ‡b (Ayers: Come my Celia, let us prove)
```

New Grove has "Sonata in two movements" vs. "Sonatas, cello, piano":

```
Sonata in two movements
```

```
Sonatas, cello, piano
```

An example showing how LC indicated that one title on the chief source was more prominent than another, affecting the choice of uniform title (i.e., "Sonata in two movements" vs. "Sonatas, cello, piano"):
<table>
<thead>
<tr>
<th>Authority control and NACO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Published on Yale University Library (<a href="https://web.library.yale.edu">https://web.library.yale.edu</a>)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>670 __ Schonthal, R. Sonata in two movements for cello and piano (1989), c2000: ‡b t.p. (Sonata in two movements <strong>[in bold]</strong>; bottom of p.: Sonata in two movements (1989)) caption (Sonata for cello &amp; piano in two movements)</th>
</tr>
</thead>
<tbody>
<tr>
<td>nr9218973</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>100 1_ Halffter, Rodolfo, ‡d 1900-1987. ‡t --Huésped de las nieblas--</th>
</tr>
</thead>
<tbody>
<tr>
<td>670 __ Halffter, R. --Huésped de las nieblas--, c1981: ‡b t.p. (--Huésped de las nieblas-- = --Guest from the mists--) Use ellipses with no punctuation before the date of publication when shortening a long title proper.</td>
</tr>
<tr>
<td>-----------------------------</td>
</tr>
<tr>
<td>nr931670</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>670 __ Wubbenhorst, Thomas Martin, ‡d 1952-</th>
</tr>
</thead>
<tbody>
<tr>
<td>670 __ Wubbenhorst, T.M. Personality characteristics of music educators and performers ... 1992: ‡b t.p. (Thomas Martin Wubbenhorst) leaf 99 (b. Aug. 9, 1952, Greenwich, Conn.) The title proper of this recording was &quot;Concerto grosso no. 1 ; Concerto grosso no. 2 ; Schelomo,&quot; three titles proper in actuality. In a case like this, the second and third titles can be left out without using ellipses:</td>
</tr>
<tr>
<td>-----------------------------</td>
</tr>
<tr>
<td>nr9140031</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>100 1_ Miquelle, Georges, ‡d 1894-1977</th>
</tr>
</thead>
<tbody>
<tr>
<td>670 __ Bloch, E. <strong>Concerto grosso no. 1</strong> [SR] p1991: ‡b container (Georges Miquelle) insert (b. 1894, Lille, France, d. 1977; came to U.S. in 1918) &quot;Title not given&quot;: This is not a typical citation, so an example of it may be useful. There is no colon before the subfield b since a location within the item is not being cited:</td>
</tr>
<tr>
<td>-----------------------------</td>
</tr>
<tr>
<td>nr9135296</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>100 1_ Broque, Alfonso, ‡d 1876-1946. ‡t Cantos uruguayos</th>
</tr>
</thead>
<tbody>
<tr>
<td>670 __ Slonimsky, N. <strong>History making premieres</strong> [SR] 1972 ‡b (title not given) This is an exception to the practice of not repeating the title proper unless recording other forms of the title. Normally, the subtitle information would not be required in this 670, and so there would be no subfield b at all. However, the references from Petites pièces and Piccoli pezzi need the opus number in order to distinguish them from his Petites pièces and Piccoli pezzi op. 3. The subtitle was given in the 670 in order to identify this set as op. 11:</td>
</tr>
<tr>
<td>-----------------------------</td>
</tr>
<tr>
<td>nr9131842</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>100 1_ Carcassi, Matteo, ‡d 1792-1853. ‡t Recueil de petites pieces</th>
</tr>
</thead>
<tbody>
<tr>
<td>400 1_ Carcassi, Matteo, ‡d 1792-1853. ‡t Petites pièces, ‡n op. 11</td>
</tr>
<tr>
<td>400 1_ Carcassi, Matteo, ‡d 1792-1853. ‡t 10 petites pièces, ‡n op. 11</td>
</tr>
<tr>
<td>400 1_ Carcassi, Matteo, ‡d 1792-1853. ‡t Dix petites pièces, ‡n op. 11</td>
</tr>
<tr>
<td>400 1_ Carcassi, Matteo, ‡d 1792-1853. ‡t Piccoli pezzi, ‡n op. 11</td>
</tr>
<tr>
<td>400 1_ Carcassi, Matteo, ‡d 1792-1853. ‡t Diece piccoli pezzi, ‡n op. 11</td>
</tr>
<tr>
<td>400 1_ Carcassi, Matteo, ‡d 1792-1853. ‡t 10 piccoli pezzi, ‡n op. 11</td>
</tr>
<tr>
<td>670 __ Carcassi, M. 10 piccoli pezzi, 1988: ‡b t.p. (10 piccoli pezzi : <strong>op. 11 : per chitarra</strong> Citing parts of larger works: LC tends to use the following style: <strong>(Work no., Title of the whole work. No. of the part if needed, Title of the part)</strong>, as shown in the next three examples:</td>
</tr>
<tr>
<td>-----------------------------</td>
</tr>
<tr>
<td>no884209</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>100 1_ Ives, Charles, ‡d 1874-1954. ‡t Contemplations. ‡p Central Park in the dark</th>
</tr>
</thead>
<tbody>
<tr>
<td>670 __ New Grove ‡b (<strong>Two contemplations. 2, Central Park in the dark</strong>)</td>
</tr>
<tr>
<td>-----------------------------</td>
</tr>
<tr>
<td>nr9110853</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>100 1_ Bach, Johann Sebastian, ‡d 1685-1750. ‡t Choräle von verschiedener Art, ‡n BWV 651-668. ‡p Allein Gott in der Höh' sei Ehr', ‡n BWV 662</th>
</tr>
</thead>
<tbody>
<tr>
<td>670 __ Schmieder ‡b (<strong>651-668, Achtzehn Choräle von verschiedener Art. 662, Allein Gott in der Höh' sei Ehr'</strong>)</td>
</tr>
<tr>
<td>-----------------------------</td>
</tr>
<tr>
<td>n9298675</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>100 1_ Haydn, Joseph, ‡d 1732-1809. ‡t Quartets, ‡m strings, ‡n H. III, 79, ‡r D major. ‡p Largo cantabile e mesto</th>
</tr>
</thead>
<tbody>
<tr>
<td>670 __ Hoboken ‡b (<strong>Gruppe III, Streichquartette 75-80 known as op. 76. No. 5. II, Largo cantabile e mesto</strong>) Bracketed information in the bibliographic record</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dates from the 260 field in the bibliographic record:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do not enclose the date of publication in brackets, even when brackets are used in the 260 subfield c of the bibliographic record.</td>
</tr>
</tbody>
</table>
Citing Internet resources

The examples below are for informational purposes only. They do not indicate any prescriptive practice.

Contributors to this section of the NMP Handbook are Chuck Herrold, Mickey Koth, Mark Scharff, Sarah Shaw, and Terry Simkins.

See also Princeton's documentation [28]

Citing a web site by name: Grove music online | Wikipedia | Virtual international authority file | Google books | academic sites | other examples | Citing multiple web sites | online library catalogs | genealogy and death indexes

Citing a web site by URL

Citing a location within a web site: Grove music online | academic sites | commercial sites | online journals and periodicals | other examples

Citing information found: citing variant forms | citing pages in parallel language versions | other examples

Citing a web site by name

Generally, cite web pages by giving the name of the page and the date it was consulted. The date is important, since web page contents can change from day to day. When citing the URL, follow the instructions given in the LC Descriptive Cataloging Manual (DCM) Section Z1, explained below.

The following construction is generally used to cite web pages:

__________ WWW site, [date of search] ‡b ([data])

Note: It is not necessary to include the word "accessed" or the phrase "viewed on" before the date of search.

If the information is found on a subpage, cite the location:

__________ WWW site, [date of search] :‡b [location] ([data])
Adding "WWW site" to a citation for a resource that has the word "online" in its title or is known to be available only on the Web is unnecessary. However, using "WWW site" (_____________ WWW site ...) is generally preferred to "WWW page," "home page," or "homepage." Examples using this form, reflecting past practice, appear in this document.

**Grove music online**

Adding "WWW site" to a citation for a resource that has the word "online" in its title or is known to be available only on the Web is unnecessary. However, using "WWW site" (_____________ WWW site ...) is generally preferred to "WWW page," "home page," or "homepage." Examples using this form, reflecting past practice, appear in this document.

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**Grove music online**

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**Grove music online**

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**Grove music online**

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**Grove music online**

Adding "WWW site" to a citation for a resource that has the word "online" in its title or is known to be available only on the Web is unnecessary. However, using "WWW site" (_____________ WWW site ...) is generally preferred to "WWW page," "home page," or "homepage." Examples using this form, reflecting past practice, appear in this document.

**Wikipedia**

Wikipedia is a source that is known to be available only on the Web, and thus using "WWW site" in a citation for it is unnecessary.

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Wikipedia is a source that is known to be available only on the Web, and thus using "WWW site" in a citation for it is unnecessary.

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**Wikipedia**

Wikipedia is a source that is known to be available only on the Web, and thus using "WWW site" in a citation for it is unnecessary.
Google books

There is no consensus about citing books viewed via Google books. A conversation via the PCC list considered whether or not it was even necessary to indicate that the book was not in hand but was viewed online.

This format, citing Google books first and then the book, has been used:
670 Google book search, [date of search]: ‡b [title proper of book], [date of publication]: p. ([data])

Academic web sites

The Google knowledge panel includes the information that appears on the right side of the first screen of google search results.

Other examples

The name of the web site includes "online" and thus "WWW site" in not included:
<table>
<thead>
<tr>
<th>Authority control and NACO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Published on Yale University Library (<a href="https://web.library.yale.edu">https://web.library.yale.edu</a>)</td>
</tr>
</tbody>
</table>

- **Finnish Music Information Centre WWW site**, Nov. 12, 2001 (Säännöllisyy kysikköjaksoja puolisäännöllissä tilanteessa = Regular sets of elements in a semi-regular situation; orchestra, 1971)
- **Alien Ant Farm (Musical group)**, Dec. 4, 2001 (Alien Ant Farm; southern California alt-metal rock group, formed 1996)
- **All music guide WWW site**, Dec. 4, 2001 (Alien Ant Farm; southern California alt-metal rock group, formed 1996)
- **Texas Music Educators Association**, Sept. 23, 1996 (Texas Music Educators Association; TMEA; est. 1920 as the Texas Band Teachers Association [no publ.])
- **Celebrity birthdays A2Z WWW site**, Mar. 7, 2001 (Mac Daddy; real name: James Christopher Kelly; b. Aug. 11, 1978)
- **AllMusic WWW site**, Nov. 17, 2011 (Hurray for the Riff Raff; New Orleans-based, indie folk band)
- **Internet, Feb. 1, 2008** (surname principally spelled En?chescu in Romanian language pages)

**Examples from blogs**
- **Writing from Merida, WWW site**, October 15, 2012: Guest bloggers (Blog entry, May 10, 2010: Ruth Bennett, harpist; born in Whitstable, Britain; moved to United States at age 9; now lives full time in Merida [Mexico])

**Citing multiple web sites**
- **Cunniform Records WWW site**, Nov. 8, 2001 (Affe Forsman)
- **Krakatau WWW site**, Nov. 8, 2001 (Affe Forsman, drummer (of Sielun Veliet))
- **ECM WWW site**, Nov. 8, 2001 (Alf Forsman, drums)
- **Suomijazz WWW site**, Nov. 8, 2001 (Alf Forsman, drums)

A general phrase, such as "Internet, [date of search]" or "Google search, [date of search]" has been used to record various forms of usage across a number of web sites:

- **Internet, Feb. 1, 2008** (surname principally spelled En?chescu in Romanian language pages)
Authority control and NACO
Published on Yale University Library (https://web.library.yale.edu)

n 96063061
110 2_ Moskovskaia khorovaia akademiia
670 __ Internet, Apr. 9, 2008: †b Russian language pages (Moskovskaia khorovaia akademiia; Moskovskaia khorovaia akademiia imeni A.V. Sveshnikova)

The search results from multiple web sites are included in a 667 field in this authority record. This specific search is also included:
no2005092492
100 1_ Karthäuser, Sophie
667  Google search on "Sophie Karthauser," Feb. 15, 2006, yielded ca. 406 results; "Sophie Kartäuser" yielded only 12, all referring to the Capriccio recording of the Myslivecek Passione di nostro Signore Gesu Christo cited as source for the Kartäuser spelling

The search results from multiple web sites are included in a 670 field in this authority record:
no2008080552
110 2_ Z-kvartetten
670 __ Google search, May 30, 2008 †b (Z-kvartetten predominates as form of name on Swedish-language pages)

Online library catalogs

nr20022633
100 1_ Munzinger, Eduard, ‡d 1831-1899

nr0029156
100 1_ Le Dhuy, Adolphe
670 __ Bibliothèque nationale de France WWW catalog, Sept. 12, 2000 †b (hdgs.: Le Dhuy, Adolphe; Ledhuy, Adolphe; predominant usage: Adolphe Le Dhuy; other usage: Adolphe Ledhuy; A. Le Dhuy)

Genealogy and death indexes

no9928910
100 1_ Connor, William H., ‡d 1917-1993

no9987575
100 1_ Lawrence, Mike, ‡d 1945-1983

no9987016
100 1_ Rohland, Cora D.
670 __ FamilySearch int. geneal. index WWW site, Apr. 2, 2001 †b (Cora Dolbee; b. Oct. 23, 1856, Sagadahoc, Me.; m. Charles B. Rohland, Jul. 9, 1879, St. Louis)

Citing a web site by URL

The February 2008 revision of the LC Descriptive Cataloging Manual (DCM) Section Z1, p. 6 of the 670 section) includes the following:
"Catalogers may optionally provide a uniform resource identifier (URI) in the 670 citation to link to the cited resource if it contains significant information related to the established heading that cannot be cited succinctly in the authority record. Note that use of a URI in the 670 ‡u does not take the place of the requirement to cite relevant data in subfields ‡a and ‡b of the 670 field needed to support the heading or references (this information will continue to be available if the site changes or disappears). ... If a URI is included, it must be given in subfield ‡u."

no2006015137
100 1_ Boccherini, Luigi, ‡d 1743-1805. ‡t Works. ‡f 2005
670 __ Luigi Boccherini. Opera omnia, WWW site, Feb. 10, 2006 †b (Opera omnia. 45 volumes projected) †u http://www.luigiboccherini.com/ [30]

no2005092492
100 1_ Karthäuser, Sophie
670 __ WWW page of artist management firm Pelléas Artists, viewed Feb. 15, 2006 †b (Sophie Karthäuser, soprano) †u http://www.pelleas-artists.com/artistes/karthauser.htm [31]
Citing a location within a web site

When the only source of the information is in the HTML coding <title> field, it can be cited as:

```
no2008107141
100 1_ Musselman, Daniel
670 __ Music of Daniel Musselman WWW site, July 24, 2008 ‡b (Daniel Musselman) HTML header (Daniel Musselman, composer, doctoral candidate at the University of Kansas)
```

Other locations within the header tags may also be cited:

```
no2005076405
110 2_ Rutgers University. ‡b Wind Ensemble
670 __ The Rutgers Wind Ensemble WWW page, Aug. 17, 2005: ‡b HTML meta name (Rutgers University Wind Ensemble) HTML title (Rutgers University Wind Ensemble)
```

Generally include indication of subpage only when it would not be obvious where the information would be found.

```
rno200131703
100 1_ Robinson, John H. ‡q (John Henry), ‡d 1945-
670 __ The Lute Society WWW site, Aug. 7, 2001: ‡b Publications and other services (John Robinson; John H. Robinson)
```

When citing subsequent subpages, capitalize the first word of the title of each subpage and separate the titles with a semicolon:

```
rn200128928
100 1_ Brouwer, Leo, ‡d 1939- ‡t Concertos, ‡m guitar, orchestra, ‡n no. 1
670 __ Classical Music on the Web WWW site, July 20, 2001: ‡b Composer profiles; Non-British Composer pages (Leo Brouwer; Concerto no. 1 for guitar and orchestra)
```

When information about a composer's work found on the composer's web site in included in a subpage which is linked to with a label such as "works" or "compositions," it is not necessary to cite that location. Citing the information found is sufficient:

```
rn200145509
100 1_ Leighton, Kenneth, ‡d 1929-1988. ‡t Sonatinas, ‡m piano, ‡n no. 1, op. 1a
670 __ Kenneth Leighton (1929-1988) WWW site, Nov. 2, 2001: ‡b Piano/piano duet/two pianos/harpsichord (Sonatina 1 opus 1a (1946))
```

This is sufficient for indicating the information:

```
rn200128928
100 1_ Brouwer, Leo, ‡d 1939- ‡t Concertos, ‡m guitar, orchestra, ‡n no. 1
670 __ Classical Music on the Web WWW site, July 20, 2001: ‡b Composer profiles; Non-British Composer pages (Leo Brouwer; Concerto no. 1 for guitar and orchestra)
```

When it is not possible for a page from which the information is cited to be retrieved easily by others, either because there is no search function for the site or because there is no navigational means of finding the page, include the URL in ‡u following the information cited:

```
rno2005084810
100 1_ Pichierri, Louis, ‡d 1917-1972
‡u http://www.ricco.org/Our_Founder.htm [32]
```

Locations within Grove music online

Citing a location within Grove music online is required only when the information is not found where one would expect to find it. These examples are similar to the second example in the section on citing reference sources and databases where the information about a composer is found in an article for the entire family.

```
rn7972787
100 1_ Lully, Jean-Baptiste, ‡d 1632-1687
670 __ Grove music online WWW site, Feb. 22, 2001 ‡b (under Lully: Jean-Baptiste Lully (Lulli, Giovanni Battista); b. Nov. 29, 1632, Florence, d. Mar. 22, 1687, Paris; composer, dancer and instrumentalist of Italian birth)
```

```
rn8015507
100 1_ Stamitz, Karl, ‡d 1745-1801
670 __ Grove music online WWW site, Aug. 1, 2001 ‡b (under Stamitz: Carl (Philipp) Stamitz; b. Mannheim, bapt.
```

May 8, 1745, d. Nov. 9, 1801, Jena; composer and violinist, viola player and viola d'amore player

Locations within academic sites

<table>
<thead>
<tr>
<th>Authority</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bosch, Ben van den</td>
<td>Entstehung und Entwicklung der Posaunenarbeit der Brüdergemeinen in Deutschland und in aller Welt</td>
</tr>
<tr>
<td>Palm-Beulich, Helga-Maria</td>
<td>Hochschullehrer; Gesamtübersicht</td>
</tr>
<tr>
<td>Baldassarre, Antonio</td>
<td>Mitarbeiter</td>
</tr>
<tr>
<td>Taylor, Jeffrey James</td>
<td>Faculty &amp; staff</td>
</tr>
<tr>
<td>Myers, Richard</td>
<td>Faculty and staff</td>
</tr>
<tr>
<td>Zácek, Jan</td>
<td>New CDs</td>
</tr>
<tr>
<td>Grisoni, Renato</td>
<td>Katalog, Klavier</td>
</tr>
<tr>
<td>Allen, Betty</td>
<td>Katalog, Klavier</td>
</tr>
<tr>
<td>Ballabeni, Franco</td>
<td>New classical music title index</td>
</tr>
<tr>
<td>Vítores, José</td>
<td>Verlag Neue Musik/Edition Margaux WWW site, Nov. 29, 2001</td>
</tr>
<tr>
<td>Procaccioli, Stefano</td>
<td>Compositori</td>
</tr>
<tr>
<td>Battistoni, Enrico</td>
<td>Catalog; Instruments de tecla</td>
</tr>
</tbody>
</table>
nr0027034
100 _1_ Manduca, Mark
670 __ Manduca Music Publications WWW site, Aug. 23, 2000: ‡b Brass (Mark Manduca; trombonist-composer)
no9983112
100 _1_ Zimmermann, Ewald, ‡d 1910-1998
670 __ Henle-Verlag WWW Site, Nov. 16, 1999: ‡b Informationen (Ewald Zimmermann; d. 1998)
no9849786
100 _1_ Kilby, Cody
670 __ Rebel Records WWW home page, Jan. 28, 1998 ‡b (under New releases: Cody Kilby; 16-year-old guitar, mandolin, and banjo player from Cowan, TN)
no9921606
100 _1_ Cardoso, Berta, ‡d 1911-1997
670 __ Discoteca do Carmo WWW home page, Mar. 26, 1999: ‡b Artistas (Berta Cardoso; fadista)

Locations within online journals and periodicals

no9877783
100 _1_ Knouse, Nola Reed
670 __ Current musicology WWW site, July 6, 2001: ‡b Tables of contents from past issues (Nola Reed Knouse; Joseph Riepel and the emerging theory of form in the eighteenth century)
no0077234
100 _1_ Heyer, Hermann, ‡d 1898-1982
no9926256
100 _1_ Davis, Vest, ‡d 1890-1988
670 __ St. Louis Post-Dispatch Postnet WWW site, Apr. 14, 1999: ‡b Archives, Jan. 23, 1988 (Vest Davis; b. Mar. 15, 1890, Hornersville, Mo.; d. Thursday, [Jan. 21, 1988], Springfield, Mo., at age of 97; retired English teacher, author)
no0052753
100 _1_ Brink, Guido, ‡d 1968-
670 __ European music journal WWW site, July 25, 2000: ‡b Musikunterricht, Brink/Kopiez, Autoren (Guido Brink; b. 1968)

Other examples

n89625050
100 _1_ Berger, Michel, ‡d 1947-1992
no200150885
100 _1_ Kennedy, Martin, ‡d 1978-
no9876066
100 _1_ Lyons, George ‡c (Harpist)
670 __ Ragtime WWW Home page, Apr. 1, 1998: ‡b Sheet music covers page (George Lyons; harpist, composer; part of vaudeville duo Lyons & Yosco)
no9884941
100 _1_ Delchevalerie, Charles, ‡d 1872-1950
670 __ Wallonie en ligne WWW Homepage, May 12, 1998: ‡b Carlier, P. La Wallonie à la recherche d'une fête nationale, footnote 18 (Charles Delchevalerie; b. 1872, Couillet; d. Liège, 1950; Belgian journalist)
n85116935
100 _1_ Saary, Margareta
670 __ Netscape People finder WWW site, Feb. 15, 2000: ‡b Austria (Saary Margareta Dr., Wien; search on "Margarete Saary" yielded no hits)
no0050353
130 _0 Universitätsbibliothek Eichstätt. ‡t Kataloge der Universitätsbibliothek Eichstätt. ‡n X, ‡p Historischen Tonträger
Citing information found in a web site

Citing variant forms

The Dutch version is the front page of this site; the English version is a link from the front page. Thus only the location of the English language information is given.

Citing pages in parallel language versions

Neither Chinese nor English are the front page of this site; both are links from the front page, thus the location of both Chinese and English information is given.
Capitalization of key, opus, and number

Key:

In German, D in Dur and M in Moll are capitalized. In major, the key is capitalized: D-Dur, but not in minor: a-Moll. In English, the key is capitalized, but not the mode: A major, D minor. In other languages, neither is capitalized: fa majeur, sol mineur.

Opus:

In German, opus is capitalized when spelled out, but not when abbreviated: Opus, op. In other languages, neither is capitalized.

nr9227273

100 1_ Schumann, Robert, ‡d 1810-1856. ‡t Concertos, ‡m cello, orchestra, ‡n op. 129, ‡r A minor
670 __ Schumann, R. Symphonie Nr. 2 C-Dur op. 61 [SR] p1986: ‡b label (Konzert für Violoncello und Orchester a-Moll, op. 129)

nr9312085

100 1_ Rheinberger, Josef, ‡d 1839-1901. ‡t Masses, ‡n op. 155, ‡r E? major
670 __ Rheinberger, J. Messe in Es op. 155, 1989: ‡b t.p. (Messe in Es op. 155 : Reginae St. i Rosarii)

D in dur is not capitalized because it is not in German:

nr9237824

100 1_ Drápela, Emil
670 __ Neruda, J.B.G. Koncert C dur pro fagot a smycce, 1990: ‡b t.p. (Emil Drápela)

nr9341925

100 1_ Leisinger, Ulrich
670 __ Bach, C.P.E. Concerto in A minor (Wq 166, H 431) for flute, strings and basso continuo, c1992: ‡b caption (Ulrich Leisinger)

nr9131807

100 1_ Vento, Mattia, ‡d 1735-1776
670 __ Vento, M. Sonata per cembalo in sol maggiore, 1973?: ‡b cover (M. Vento)
In German, number and its abbreviations are capitalized: Number, Nr., No. In other languages, it is not: number, no., nr.

**Communications with people**

**Conversations in person:**

nr9144619
100 1 _ Earnest, Jeffrey, ‡d 1944-
670 _ Conversation with author, Dec. 12, 1991 ‡b (Jeffrey Earnest; b. 1944)

nr9227264
100 1 _ Slocum, Brad, ‡d 1947-
670 _ Conversation with composer, July 21, 1992 ‡b (Brad Slocum; b. 1947)

no882134
100 1 _ Elliott, Richard, ‡d 1957-
670 _ Conversation with R. Elliott, Aug. 2, 1988 ‡b (Richard Elliott is full and preferred form of name; b. Feb. 8, 1957)

**Telephone calls:**

nr9217438
100 1 _ Kramer, Karl, ‡d 1957-
670 _ Phone call to K. Kramer, May 5, 1992 ‡b (Karl Kramer; b. Mar. 14, 1957; tuba player, arranger, and teacher; member of Brass Ring)

nr925557
100 1 _ Frohnmayer, Ellen Phillips
670 _ Phone call to E. Frohnmayer, June 13, 1991 ‡b (Stage name is Ellen Phillips Frohnmayer; Ellen Phillips is a variant name)

**E-mail correspondence:**

no913426
100 1 _ Kosovsky, Robert
670 _ Electronic communication, Sept. 20, 1991 ‡b (Bob Kosovsky, New York Public Library, Music Division)

nr925559
110 2 _ Music Guild at Stanford
670 _ Communication from the Director of the Music Guild, Apr. 7, 1992 ‡b (Properly called the Music Guild)
663 field

The 663 field is for complex see also reference–name when the reference is more complex than can be conveyed solely through the contents of one or more 5XX fields.

Examples of 667 and 675 fields

667 field: Non-public general note

Name NARs

Examples of 667 and 675 fields
According to LC's FAQ [33] about non-Latin script data in name authority records, catalogers should add a 667 field stating "Non-Latin script reference(s) not evaluated."

The policy concerning non-Latin script cross-references in NARs is changing. Until August 15, 2023, the practice was to code the MARC 008/29 (reference evaluation code) as "b" (Tracings are not necessarily consistent with heading) and include a 667 note indicating that the non-Latin script variant access points have not been evaluation.

**Note: This date has been postponed.** As of August 15, 2023, 008/29 code "b" will not be used in newly created NARs.

Code "b" may still be found in LC records created before the adoption of AACR 2 in Jan. 1981 and name and series authority records with non-Latin script references created before August 15, 2023, until those references have been evaluated and the authority record is updated.

When code "b" is found in existing NARs and the non-Latin script references are not evaluated, retain the 667 note with the statement indicating that the non-Latin script variant access points have not been evaluation (e.g., "Non-Latin script reference(s) not evaluated") or a statement indicating partial evaluation (e.g., "Greek and Cyrillic script references evaluated. Other non-Latin script references not evaluated.")

Change the 008/29 code from "b" to "a" and delete the associated field 667 notes about the references only after all non-Latin script variant access points have been evaluated.

For more information and evaluation guidelines, see SCS Policy Recommendations on Non-Latin Script Cross-Reference Special Coding Practice in the LC/NACO Name Authority File [34] (May 16, 2023)

**Name-title NARs: form of heading**

n7989415

100 1_ Gabrieli, Giovanni, ‡d approximately 1554-1612. ‡t Sacrae symphoniae
667 __ Use this uniform title for 1597 publication; use Symphoniae sacrae for 1616 publication.

no9547068

100 1_ Copland, Aaron, ‡d 1900-1990. ‡t Red pony. ‡p Suite
667 __ Use for orchestral suite.

no2008070344

100 1_ Binkerd, Gordon, ‡d 1916-2003. ‡t Memorial
667 __ Uniform title chosen as being better-known in the same language.

no2006104190

100 1_ Mouvements du coeur
667 __ This is the heading for the complete cycle; enter individual songs under their respective composers

no2007032509

100 1_ Harrison, Lou, ‡d 1917-2003. ‡t New first suite
667 __ Treated as independent work as per 25.25A, fn. 9

no2006090984

100 1_ Willaert, Adrian, ‡d 1490?-1562. ‡t In convertendo
667 __ Because the 1550 publication in which this motet appears is a collection and not a work, the motet is treated as an independent work

no2006048498

100 1_ German, Edward, ‡d 1862-1936. ‡t Henry VIII. ‡p Shepherds’ dance
667 __ Use [Henry VIII. Shepherds’ dance] for the original incidental music (for orchestra), and [Henry VIII. Shepherds’ dance; arr.] for partsong, organ arr., and other versions.

**Name-title NARs: initial title element**

no2009160858

100 1_ Scherer, Sebastian Anton, ‡d 1631-1712. ‡t Intonations and toccatas, ‡m keyboard instrument, ‡n op. 2
667 __ Title formulated per 25.27C1b
n94015772
100 1_ Roussel, Albert, ‡d 1869-1937. ‡t Concert
667 __ Since the French word "Concert" does not mean "Concerto," the title is considered distinctive.
no200919996
100 1_ Cage, John. ‡t Quartets, ‡m orchestra
667 __ Initial title element chosen according to LCRI 25.27A1, fn. 10; medium of performance is required to distinguish this work from the composer's quartets for various groups of 4 instruments, as per 25.35B1
Name-title NARs: medium of performance

n9733714
100 1_ Rubinstein, Anton, ‡d 1829-1894. ‡t Symphonies, ‡n no. 2, op. 42, ‡r C major ‡n (1880)
667 __ AACR2 25.27B1 applied.
n89606949
100 1_ Harper, Edward, ‡d 1941-2009. ‡t Fantasias, ‡n no. 3
667 __ Fantasias are for different media; thus medium omitted from uniform title.
no2009126356
100 1_ Durón, Sebastián,‡d 1660-1716.‡t Taedet animam meam,‡m voices, instrumental ensemble
667 __ Provisional; reference sources have conflicting information. If the 8 voice Taedet is a different work, possibly use [Taedet animam meam, voices, continuo]
no2008074146
100 1_ Weber, Carl Maria von,‡d 1786-1826.‡t Se il mio ben,‡m altos (2), clarinet, horns (2), violins (2), viola, cello, double bass
667 __ For version with 2 sopranos and piano, use: Duets, sopranos, piano, op. 31. Se il mio ben
Name-title NARs: key

This 670 cites the item being cataloged as giving the key, but it isn't used in the uniform title.
n2003085843
100 1_ Boughton, Rutland, ‡d 1878-1960. ‡t Concertos, ‡m flute, string orchestra
667 __ None of the printed eds. in OCLC state the key.
Name-title NARs: numbering

nr9412871
100 1_ Hummel, Johann Nepomuk, ‡d 1778-1837. ‡t Sonatas, ‡m piano, ‡n op. 20, ‡r F minor
667 __ Serial numbering deferred.
670 __ Hummel, J.N. Sonate no. 2 pour le piano forte, oeuvre 20, 1824.
n 94053153
100 1_ La Barre, Michel de, ‡d approximately 1675-1745. ‡t Suites, ‡m flutes (2)
667 __ The original serial numbering ends with the 11th suite (cf. New Grove and 89-754926). Higher numbers are editorial in origin.
nr9233455
100 1_ Handel, George Frideric, ‡d 1685-1759. ‡t Quel fior che all'alba ride, ‡n HWV 154
667 __ Owing to complexity of mediums in cantata settings of this text, use only HWV nos. in uniform titles.
no2007124541
100 1_ Lallouette, Jean François, ‡d 1651-1728. ‡t Motets, ‡n book 1
667 __ No other books pubd.; qualifier added to distinguish this set from 6 motets, 3vv, bc, in Bibliothèque nationale de France
Numbering in a part of a larger work
n200522741
100 0_ Annibale, Padovano, ‡d 1527-1575. ‡t Ricercars, ‡m voices (4). ‡n No. 1-4
667 __ Authority record designated provisional because the particular problems of formulating the headings for the parts of this work are not specifically addressed in AACR2
Name-title NARs: Other

n82001178
100 1_ Liszt, Franz, ‡d 1811-1886. ‡t Episoden aus Lenau's Faust. ‡p Tanz in der Dorfschenke
667 __ Until the chronology is firmly established, consider the piano version to be an arrangement.
675 field: Sources not found
Authority control and NACO
Published on Yale University Library (https://web.library.yale.edu)

nr9144763
100 1_ Herbert, J. B. ‡q (John Bunyan), ‡d 1852-1927

PVRs (Previously verified records)

In regard to editing existing 670 fields, Carolyn Sturtevant stated this in an e-mail to the PCC list on May 20, 2002: "It's valid to add more information to a 670 citation if you have the same item in hand."

The bolded areas represent the changes made to the existing records.

Personal name: 670 fields indicating the sources for references added to a personal name record must be included.

nr9118699
100 1_ Parsley, Osbert, ‡d 1511-1585
400 1_ Parsley, Osberto, ‡d 1511-1585
400 1_ Parslye, Osbert, ‡d 1511-1585
670 __ New Grove ‡b (Parsley, Osbert; b. 1511, d. 1585, Norwich; composer and singer; memorial tablet in Norwich Cathedral has Osberto Parsley)
670 __ The Oxford Music School collection at the Bodleian Library, Oxford, c1979: ‡b p. 35 ( Parslye, Osbert)

Corporate name: 670 fields indicating the sources for references added to a corporate name record must be included.

nr895035
110 2_ Niederaltaicher Scholaren
410 2_ Niederaltaich Scholars
670 __ Suddeutsche Mehrchorigkeit um 1600 [SR] p1980: ‡b label (Niederaltaicher Scholaren) container (instrumental early music group; mostly alumni of Gymnasium der Benediktiner, Niederaltaich)
670 __ Gastoldi, G.G. 5 balletti for singing, playing, and dancing [SR] 1987: ‡b label (Niederaltaich Scholars)

Name/uniform title: 670 fields indicating the sources for references added to a name/title record are not included.

no893045
100 1_ Beethoven, Ludwig van, ‡d 1770-1827. ‡t Ruinen von Athen
400 1_ Beethoven, Ludwig van, ‡d 1770-1827. ‡t Ruines d'Athènes
400 1_ Beethoven, Ludwig van, ‡d 1770-1827. ‡t Ruins of Athens
670 __ Beethoven, L. Ruines d'Athènes ; et, Le roi Estienne, 1846?
670 __ LC database, Mar. 1, 1989 ‡b (hdg.: Beethoven, Ludwig van, 1770-1827. Ruinen von Athen)

Modifying machine-derived authority records (MDARs)

by Deta S. Davis, Library of Congress
Updated by Michelle Koth

When modifying machine-derived authority records (MDARs) treat them just like any other name authority record. Please observe the following points:

General

- If you have an item for the heading in hand, change the 008/33 (Auth status in OCLC) encoding from preliminary (“d”) to full (“a”). This may be the only change to the record.
- Remove or correct machine-generated references as appropriate.
- Do not remove the 667 "Machine-derived authority record."
- "Do not routinely delete or change existing 670 fields..."--Z1, 670, p. 2, 2nd paragraph. If additional source information from the same bibliographic item needs to be added to the original 670 citation, give the source of the information at the end of the 670 and add the new information. Any 670 citation should be changed if it has an error or typo.
Do not add additional 670s if they do not add any new information.

Incorrect headings and duplicate MDARs/NARs

- If an unmodified MDAR contains an erroneous heading, correct the heading and notify the LC NACO-Music liaison at nacomus@loc.gov [35]. Following the instructions above, include the LCCNs of all bibliographic records that need to be updated, including the LCCN of the bib record with the error, which is included in the 670 of the MDAR.
- If an MDAR duplicates a pre-existing NAR or another MDAR, follow the instructions for reporting duplicate authority records to LC.

Procedures for removing a person from an undifferentiated name heading

by A. Ralph Papakhian

You may alter the NAR for the undifferentiated heading as necessary. In some cases, you will be changing the undifferentiated heading into a “differentiated” one. In other cases, the heading will remain undifferentiated, but you will delete information relative to someone who is now differentiated. So, for example, if a heading represents four different people and you want to remove the violinist from among them (either by providing a date or by utilizing the ¢c qualifier for violinist), then simply delete the fields in the NAR related to the violinist. Delete any information pertaining to the musician from the 675 note, if it is possible to determine which sources apply to the musician. If the heading represents only two people, and you are going to differentiate them, then you would delete the 670s from the existing heading and change the fixed field coding as necessary while also making the new NAR. In both situations, existing DLC/DLC bib records could be involved, so you must search for those and report them for BFM.

If a library is not yet independent, any change along the lines described above would be reported to the coordinator before contribution. Once independent, the library can make the necessary changes to the NARs and then report the change to LC at the following e-mail address: nacomus@loc.gov [35].

New procedure as of July 23, 2001 as per the revision of DCM Z1 (yellow pages):

When removing a name from an undifferentiated name record to create a new and unique record, include a 667 field saying "Formerly on undifferentiated name record:" and supply the LCCN of the record from which it was removed.

New procedures as of January 7, 2014 as per the revision of DCM 008/32 Undifferentiated personal name [36]:

- Do not use code "b" (for undifferentiated) in an RDA name authority record; all personal name authority records coded RDA should be differentiated.
- Do not add a new identity to an existing personal name authority record coded 008/32 "b"

- When information is found to distinguish a person included in an existing undifferentiated name record:
  - Create a new name authority record for that person, with distinguishing information
  - Transfer information pertaining to that person from the undifferentiated name record and edit as necessary.
  - If more than one identity remains in the undifferentiated NAR, and there is not sufficient information in the NAR to create new NARs for each name, leave the NAR coded AACR2.

- In order to facilitate machine processing of authority records (e.g., matching, linking), when only one identity is left on an undifferentiated personal name authority record (i.e., other identities are being disambiguated and removed), take the following steps:
  - Assure that the undifferentiated NAR only contains information relevant to the single identity remaining (e.g., 670s)
  - Add a 667 field to the undifferentiated NAR saying "Last identity on undifferentiated record; reported for deletion."
  - Report the undifferentiated NAR for deletion to naco@loc.gov [37]; LC will create a new replacement NAR and delete the old record.
To facilitate searching LCCNs in 667 fields in OCLC, format the LCCN following these guidelines from OCLC:

- Include the prefix (1 or 2 characters), the year portion (2 or 4 digits), and control number, with no hyphen.
- Add spaces following the prefix and preceding the year as explained here:

<table>
<thead>
<tr>
<th>type of prefix:</th>
<th>type of year:</th>
<th>add space(s)?</th>
<th>examples:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 character prefix (&quot;n&quot;)</td>
<td>2 digit year</td>
<td>add 2 spaces</td>
<td>n_ _85204041</td>
</tr>
<tr>
<td>1 character prefix (&quot;n&quot;)</td>
<td>4 digit year</td>
<td>add 1 space</td>
<td>n_2005035179</td>
</tr>
<tr>
<td>2 character prefix (&quot;nb,&quot; &quot;no,&quot; &quot;nr&quot;)</td>
<td>2 digit year</td>
<td>add 1 space</td>
<td>nr_99012578</td>
</tr>
<tr>
<td>2 character prefix (&quot;nb,&quot; &quot;no,&quot; &quot;nr&quot;)</td>
<td>4 digit year</td>
<td>add no spaces</td>
<td>no2007016671</td>
</tr>
</tbody>
</table>

no2008061867
100 1_ Young, James, ‡d 1980-
667 __ Formerly on undifferentiated name record: no2006009312
n 2008015019
100 1_ Kirby, Paul H., ‡d 1946-
667 __ Formerly on undifferentiated name record: _n_95114066
n 2008016439
100 1_ Golden, John, ‡d 1941-
667 __ Formerly on undifferentiated name record: no20052776

Procedures for adding a death date to a heading with an open date

Basic instructions | Other changes that may be made to headings when adding death dates
Updating a heading coded AACR2 | AACR2 compatible | Reporting headings with death dates added for inclusion in the Music Cataloging Bulletin (MCB)

Basic instructions

These instructions derived from the LC guidelines Addition of dates to existing personal name headings [38], LC responses to questions raised by NMP members, and examination of LC practice in the lists of changed headings [39] reported on the OCLC site.

1. The optional addition of death dates applies to established headings that contain birth dates only.
   (LCRI 22.17 allows for the addition of dates to an existing heading without dates if that heading is being revised for another reason.)
   Copland, Aaron, ‡d 1900- to Copland, Aaron, ‡d 1900-1990
   Burleigh, Cecil, ‡d b. 1885 to Burleigh, Cecil, ‡d 1885-1980
2. Dates (either birth or death dates) should not be added to a personal name heading in an existing authority record that currently does not have dates, except in cases of conflict or when revising the heading for another reason (LCRI 22.17).
3. When making a change to a date in a 1XX all references must reflect the change and all related NARs must also be changed, e.g., name/title NARs, musical groups for which the personal name heading is is a see also reference:
   Pasquier, Pierre, ‡d 1902- to Pasquier, Pierre, ‡d 1902-1986
   The heading for Pasquier is a see also reference (5XX) in the authority record for Trio Pasquier; the death date should also be added to the see also reference in that authority record.
4. When making a change to a date in a 1XX in an MDAR or AACR2-compatible heading, the name portion of the heading should be evaluated for correct RDA form and changed if incorrect.
5. When making a change to a date in a 1XX in a name/title NAR or MDAR, the title portion of the heading should be evaluated for accuracy and changed if incorrect:
   Koetsier, Jan, ‡d 1911- ‡t Quintets,‡m trumpets, horn, trombone, tuba to
   Koetsier, Jan, ‡d 1911-2006, ‡t Quintets, ‡m trumpets, horn, trombone, tuba, ‡n op. 65
When reporting changes for the *Music Cataloging Bulletin* (MCB), report only name/title headings in which the title portion of the heading has been changed along with the name portion of the heading.

**References**

In a [message to the PCC list](#) [40], Antony Franks sent a reminder that all cross references must be reviewed for compliance with AACR2 26.1J when revising an established heading, even if only adding the death date.

100 1_ Di Stefano, Giuseppe, ‡d 1921-2008
400 1_ Stefano, Giuseppe di, ‡d 1921-2008
400 1_ Di Stefano, G. ‡q (Giuseppe), ‡d 1921-2008

Not:

100 1_ Di Stefano, Giuseppe, ‡d 1921-2008
400 1_ Stefano, Giuseppe di, ‡d 1921-2008
400 1_ Di Stefano, G. ‡q (Giuseppe), ‡d 1921-

**Exception:** A death date is *not* added to a linking reference (a pre-RDA form of a heading coded as ‡w nnaa)

Do not add the former heading as a 400 reference coded with subfield ‡w nne when the only difference is the addition of the death date. Reporting changes

NMP members who are not yet independent should report changed headings to their reviewers before contribution. Report changes to LC for BFM when appropriate. Report all changes for the *Music Cataloging Bulletin* (MCB).

**Other changes that may be made to headings when adding death dates**

**Changes that reflect new practices:**
For example, the 2001 Amendment to AACR2 provided for omitting British terms of honor ("Sir," "Dame," "Lord," "Lady") in new headings. These terms are removed when updating the heading for another reason, such as adding a death date:

Solti, Georg, ‡c Sir, ‡d 1912- to Solti, Georg, ‡d 1912-1997
Groves, Charles, ‡c Sir, ‡d 1915- to Groves, Charles, ‡d 1915-1992

**Corrections:**

**Year of birth corrected**

Horowitz, Vladimir, ‡d 1904- to Horowitz, Vladimir, ‡d 1903-1989
Milliet, Paul, ‡d 1858- to Milliet, Paul, ‡d 1848-1924
Andrassy, Gabor, ‡d 1951- to Andrasy, Gabor, ‡d 1943-2004
Michelin, Bernard, ‡d 1918- to Michelin, Bernard, ‡d 1915-2003
Cavaquinho, Nélson, ‡d 1911- to Cavaquinho, Néelson, ‡d 1910-1986

**More definitive biographical information becomes available:**

**Year of birth no longer in question**

Bach, J. M. (Johann Michael), ‡d b. 1754? to Bach, J. M. (Johann Michael), ‡d 1745-1820
Zimmermann, Frederick, ‡d 1906?-1967 to Zimmermann, Frederick, ‡d 1906-1967
Krismer, Giuseppe, ‡d b. 1878? to Krismer, Giuseppe, ‡d 1876-1946

**Year of birth, still not completely certain, is more accurate**

Lappi, Pietro, ‡d 1630? to Lappi, Pietro, ‡d approximately 1575-1630

**Year of birth, not previously known, is now known**

Sabater, Carles, ‡d d. 1999 to Sabater, Carles, ‡d 1962-1999
Koshetz, Nina, ‡d d. 1965 to Koshetz, Nina, ‡d 1894-1965

**Year of birth, previously known, appeared in the heading as "‡d b."; year of death is now known**

Koff, Charles, ‡d b. 1909 to Koff, Charles, ‡d 1909-1977
Grossman, Bernie, ‡d b. 1885 to Grossman, Bernie, ‡d 1885-1951

**Year of birth in heading is now either questioned or uncertain**

Only the death date appears in the revised heading:
Dupree, Champion Jack, ‡d 1910- to Dupree, Champion Jack, ‡d -1992

When the day of birth was added to a heading to distinguish between persons with the same name born in the same year, retain the day of birth in the revised heading.

Shaw, Robert, ‡d 1908 August 9- to Shaw, Robert, ‡d 1908 August 9-1985
Ferris, William, ‡d 1937 February 26- to Ferris, William, ‡d 1937 February 26-2000
Mills, Charles, ‡d 1914 January 8- to Mills, Charles, ‡d 1914-1982

Updating a heading already coded AACR2 (rules c)
Do not add the former heading as a 400 reference coded with subfield ‡w nne when the only difference is the addition of the death date.

Updating a heading that is AACR2 compatible (rules d)
It is LC policy to fully upgrade an AACR2-compatible heading to the AACR2 form when revising the heading for any reason, including when adding a death date. Generally the AACR2-compatible form will include a middle name and the revised form will either omit the middle name or include the middle initial with a ‡q qualifier, depending on predominant usage.

Basner, Veniamin Efimovich, ‡d 1925- to Basner, V. ‡q (Veniamin), ‡d 1925-1996
Kondrashin, Kirill Petrovich, ‡d 1914- to Kondrashin, Kirill, ‡d 1914-1981
Bay, Melbourne Earl, ‡d 1913- to Bay, Mel, ‡d 1913-1997
Wright, Robert Craig, ‡d 1914- to Wright, Robert, ‡d 1914-2005
Albrecht, Otto Edwin, ‡d 1899- to Albrecht, Otto E. ‡q (Otto Edwin), ‡d 1899-1984
Boyden, David Dodge, ‡d 1910- to Boyden, David D. ‡q (David Dodge), ‡d 1910-1986
Simpson, Robert Wilfred Levick, ‡d 1921- to Simpson, Robert, ‡d 1921-1997
Frankenstein, Alfred Victor, ‡d 1906- to Frankenstein, Alfred V. (Alfred Victor), ‡d 1906-1981
Azpiazu Iriarte, José de, ‡d 1912- to Azpiazu, José de, ‡d 1912-1986

The difference between an AACR2-compatible and the revised form may be as minor as the addition or removal of a hyphen in the person's given name.
Martin, Henri Jean, ‡d 1924- to Martin, Henri-Jean, ‡d 1924-2007

Note: LC applies this guideline inconsistently. In an e-mail dialog on NMP-L in January 2009, Joe Bartl of LC said, "Because of automated matching processes (real and imagined) and because of the potential for complications down the line (real and easily imagined for a name like "John Williams") it would seem the path of least resistance to retain the Mar. 13 in the heading." In response to NMP members' question about this, Ana Cristán said, "To the question "what is the official LC policy" ... , the fact is that there is no LC/PCC policy. That being the case, the answer is that LC relies on cataloger's judgment to determine the best option. As Joe Bartl opined, the path of least resistance would be to simply add the death date and move on; however, some cataloger's will disagree, etc. and each is correct to do as his/her judgment dictates."

NMP BFM requests and queries

NMP participants occasionally make changes to existing headings in authority records. When these headings are represented in the Library of Congress catalog, LC should be notified in certain cases so that bibliographic file maintenance (BFM) can be done. Previously, all heading changes had to be reported. Because of new software that will inform LC when a 1XX field in an authority record has changed, it is no longer necessary to report "straightforward changes to 1XX headings," (which includes name/title heading changes).

Because the new software doesn't handle newly created authority records, it is still necessary to report the following changes:
° a new heading and authority record for a person removed an undifferentiated authority record
° a new authority record for a heading in the LC bibliographic file but not in the authority file, in which the heading in the new record differs from the form in the LC bibliographic file.

These types of changes and queries should be sent directly to the following e-mail address: nacomus@loc.gov [35]. This e-mail account was established specifically to handle this correspondence. Responsibility for responding to BFM requests and queries will rotate monthly among senior music catalogers at LC.
A list of the types of BFM that LC still needs to have us report is on the PCC website: http://www.loc.gov/aba/pcc/naco/bfmguide.html

Please send notification of all changed headings to the Editor of the Music Cataloging Bulletin.

Reporting duplicate authority records to LC

Multiple authority records that improperly represent the same person or work should be reported to LC. These may be records with duplicate headings or records with different headings that nonetheless identify the same person and that do not represent situations where "multiple bibliographic identities" are warranted.

A decision as to which authority record to retain and which to cancel should be made by the NMP participant. Unless there are other factors involved, the decision will generally be accepted by LC. Generally:

- Prefer to keep a heading that has been coded for RDA over one coded AACR2 or coded for earlier rules.
- If both NARs are coded for AACR2 or RDA, prefer the heading that contains more information (e.g., dates, fuller form of name).
- If both headings are identical, prefer the one with the more complete set of information citations (670s) and references, 046 or 37X fields.
- If all things are equal, pick either one. Do not agonize over the choice!

Transfer as much relevant and useful data, including varying forms of headings (references), from the record to be deleted to the record to be retained as the OCLC validation software will allow and then replace the record. (Only LC can add the LCCN of the record to be deleted to the 010 field of the record to be retained.)

Once you have replaced the authority record that is to be retained, do not report the duplicate record until the following work day, as the revised version of the record will not arrive at LC until then. This will ensure that when LC adds the cancelled LCCN to the record or makes any other changes, they will be working with the revised record and your changes will not be overlaid.

The validation software does not allow replacing a name record containing a 4XX field that normalizes to a form matching a 1XX in another authority record. If the 1XX in the record to be deleted would be a legitimate reference in the record to be retained, do not add it. Make all changes that can be done, replace the record to be retained, and wait one working day to notify LC. Then, when reporting the duplicate LCCN, request that the the 1XX in the duplicate record be added as a 4XX to the surviving record.

When reporting a duplicate record, the following information should be sent to the LC NACO-Music liaison (nacomus@loc.gov):

- The LCCN of the authority record to be cancelled and the LCCN of the record to which the cancelled LCCN is to be added.
  - Send LCCNs, not OCLC authority record numbers (ARNs).
  - The LCCN is in the 010 field and is preceded by a prefix n, nb, no, or nr, which must be included when you report the LCCNs.
  - The ARN appears at the top left of the OCLC authority record following the acronym ARN and has no prefix. LC catalogers cannot use the ARN when searching for authority records in their online catalog.
  - Example:
    - Please delete n 84107906 in favor of no2002112706
    - Please delete ARN 1163881 in favor of ARN 5931714
  - When you have replaced the authority record that is to be retained, wait at least one working day before you report it to LC. If not, your changes may be overlaid when LC adds the cancelled LCCN to the record.
- If the headings in the authority records differed, send a list of LCCNs for bibliographic records to be
Reporting heading changes for inclusion in the *Music Cataloging Bulletin* (MCB) to the Editor

Report all changes to 1XX fields music-related authority records to the [MCB Editor](https://web.library.yale.edu) [43].

Include the following information:
- the old form of the heading
- the new form of the heading
- the LCCN (not the OCLC ARN) (See the instructions above)

Remove delimiters and subfields.

If there are diacritics in the heading that have been removed, indicate so:

The name of the diacritic follows the letter to which it applies:

Studio for New Music (Moscow, Russia) to Studia novoi muzyki (Moscow, Russia) (diacritics omitted)

When a heading with diacritics is pasted from OCLC or a Word document into an e-mail message, the result can be indecipherable:

Vostr?a´k, Zbyne?k, Enaľťchescu, Voicu Eben, Petr. PišnelŒ z TelŒsŒiŒiŒnskaÂ

If it could be unclear how a record has been changed, indicate the change:

Say Hi (Musical group) (no2008050345) (removed extra space preceding qualifier)

**When reporting the addition of a death date, cite the previous form and the new form:**

Albert, Stephen, 1941- to Albert, Stephen, 1941-1992 (n 86143547)

If only the name portion of a composer’s heading has been changed, it is not necessary to report the associated name/title heading changes or other associated NARs. Even though this name appears as a see also reference for Trio Pasquier (n 82217167), and the see also reference has had the death date added, report only the name record and not the associated record for the MCB.

Pasquier, Pierre, 1902- to Pasquier, Pierre, 1902-1986 (no 92024918)

**When reporting changes for the MCB, report only name/title headings in which the title portion of the heading has been changed along with the name portion of the heading.**

Presser, William, 1916- Quintets, trumpets, horn, trombone, tuba, no. 4
to
Presser, William, 1916-2004. Quintets, no. 4 (n 88617462)

Elements of name authority records

For fixed field elements of name authority records, see 008 field for name authority records [6]

AACR2-compatible: Denotes the coding on a name authority record (NAR) that was in the database before AACR2 rules came into effect, but was judged to be similar enough to accept in the online catalog without being converted to AACR2 rules. Fixed field: Rules (008/10) code is d.

Conflict: A condition in which certain variant access points match an authorized access point, jeopardizing its uniqueness within the database. Conflicts are to be avoided or resolved wherever possible.

Justification: The practice of giving a citation in the 670 field in an authority record for the forms of a name used as the authorized access point and for variant access points.

Non-unique name: A NAR with a 1XX heading that represents more than one person with the same name because there is insufficient information to make a unique AR for each. Also referred to as a consolidated AR. Synonymous with Undifferentiated personal name. Fixed field: Name (008/32) codes are a (unique) or b (non-unique)

Normalization: The automated process by which access points are compared for uniqueness to prevent duplicate access points and conflicts between records. Under the rules of normalization, all diacritics and punctuation marks (except for the first comma) are removed, all letters are converted to uppercase, and modified letters are converted to their unmodified forms. Subfield delimiters (but not subfield codes) are retained. Access points that differ only in diacritics, marks of punctuation (except the first comma), or special characters normalize to the same form and are thus considered in conflict. Such access points need to be further differentiated.

Preliminary records: Authority records created without an item in-hand, usually created as part of a retrospective conversion project. Fixed field: Auth status (008/33) code is d.

Provisional records: Authority records created when there is not enough information to establish a full record (for example, the cataloger does not have the language expertise to establish the record in full or a subordinate body name is available only in a language that is different from the language of the parent body). Fixed field: Auth status (008/33) code is c.

Qualifier: An addition to an access point or variant access point to further clarify its identity or to make it unique in the database.

Usage: The form of name usually found in a statement of responsibility in the item-at-hand. Variant usages may also appear in other parts of the item, such as in the title proper or in a quoted note.

Variant: A form of the name not chosen as the authorized access point; generally appears in the AR as a variant access point.
References

References are added to the authority record, including tags, subfields, delimiters, and diacritics formulated according to RDA.

See references (4XX field)

4XXs should be justified by citation in the 670 field or as required by RDA.

Search all cross-references to insure they do not conflict with authorized access points (1XXs). Do not include a 4XX see reference that would normalize to the same form as the 1XX or 5XX in another authority record. 4XX references may conflict with 4XX in other records [except for name/title headings].

Includes a reference from each variant that affects the primary elements of the name. Generally, this means variations in all elements to the left of the comma and in the first element to the right of the comma.

Generally:
• make one reference from each possible entry element of the name chosen as the heading.
• make only one reference from each variant. Do not trace a reference that would normalize to the same form as the heading on the same record or to the same form as the heading on another record.

See also references (5XX field)

Make a see also reference when:
• a contemporary author uses one or more pseudonyms. Create name authority records for each name and link them with 500 see also references.
• the name of a performing or artistic group contains the name of one or more of its members. Make a see also reference from the heading for each person to the heading for the group and from that group heading to the heading for each individual.

5XX see also references will normalize to the same form as the established heading in another authority record.

Sources found (670 field)

A 670 is required to justify all elements of a authorized access point and variant access points. The first 670 in the record is normally for the work being cataloged.

It is not necessary to add 670 fields to justify references in the following cases:
• References justified by rules or rule interpretations only, usually because the reference is derived from inverting, shortening, etc., the heading or giving a substitute form in the heading.
• References made on the basis of the cataloger’s awareness of different romanizations or orthographies.
• Name/title cross references derived from the work being cataloged, from other works cataloged under the same heading, or from information in standard reference sources.

Elements of the 670 field:

‡a

• main entry of the work being cataloged (not required by PCC)
• title proper of the work being cataloged
  ◦ It is only necessary to cite the title proper; in most cases, other title information need not be given.
  ◦ If the title is relatively brief, cite it in full. If the title is long, shorten it by abbreviating words or by using the 3 dot mark of omission after the first four or five words.
• date of publication or edition of the work
  ◦ The date in the authority record does not include brackets even when they are used on the bibliographic record.
  ◦ The following should also be included when citing the date:
    ▪ symbols used, including the copyright "c" or phonogram copyright "p," question marks, and hyphens
Authority control and NACO
Published on Yale University Library (https://web.library.yale.edu)

- multiple dates, if the bibliographic record has them

‡b

- the specific location(s) of the information found when the work cited is other than a reference source
  - examples: title page, jacket, cover, label, colophon, page 3 of cover, back cover, label, container
  - the information found (enclosed in parentheses)
  - necessary only when information is being provided in support of the formulation and/or identification of the 1XX, 4XX and sometimes the 5XX fields.

‡b immediately follows the date in ‡a

Sources not found (675 field)

The 675 field a reasonable source where information about where the heading is not found. It is not necessary to include in the 675 for every reference source consulted or in every authority record.

Nonpublic general note (667 field)

The 667 field is used to give:
- information of permanent value and general interest to catalogers
- instructions on the subject usage of the heading

Complex see also reference–name (663 field)

The 663 field is used to give:
- See also references prepared by the cataloger when the reference is more complex than can be conveyed solely through the contents of one or more 5XX fields

Source URL: https://web.library.yale.edu/cataloging/music/authcont

Links