

Creating and Accessing Lists of Records

Saving Records

In Books+ and Articles+ you can create and save lists of records for use later.

Tip: Login first before trying to save records.

To create and save lists of records you will

- Login
- Go to Books+ or Articles+
- Check the box next to records you wish to save.
- Once you have selected records, save them to the Bookbag for use later. The Save to Bookbag and other options for exporting to Endnote or email, are listed under Selected items pulldown menu.

The screenshot displays the 'Quicksearch' interface. On the left is a sidebar with a search filter menu. The main area shows search results for 'human rights'. A dropdown menu is open for the first result, showing options like 'Send to Email', 'Export Citation(s)', 'Add to My Saved List', 'Select All Items', and 'Clear All Items'. A blue arrow points to the 'Add to My Saved List' option.

Quicksearch

Search filters: Books+, Databases, Articles+, Digital Collections, More...

Unit your search:

Format	Count
Archives or Manuscripts	68
Audio	37
Books	39,961
Databases	8
Dissertations & Theses	154
Images	154
Journals & Newspapers	1,152
Maps & GIS	5
Microforms	485
Related Music	1
Online	10,488
Other	38
Software & Datasets	28
Video	1,054

Publication Date: +

Author/Creator: +

Search results for 'human rights':

- 1. Human rights : proceedings of the Colloquy about the European Convention on Human Rights in Relation to Other International Instruments : Human Rights : Athens 21-22 September 1978
Author: Colloquy about the European Convention on Human Rights in Relation to Other International Instruments for the Protection of Human Rights (1978 : Athens, Greece)
Published: Strasbourg : Council of Europe, Directorate of Human Rights, 1978
Location: ✓ IGF - Request for delivery to any Yale library
Format: Books
- 2. Human rights: a study guide for the international year for human rights, 1968
Author: United Kingdom. Committee for Human Rights Year
Published: London : published by Heinemann for the United Kingdom Committee for Human Rights Year, 1968
Location: ✓ IGF - Request for delivery to any Yale library
Format: Books
- 3. Human rights
Author: Babin, Zdenek
Published: Karachi : Pakistan Law House, 2001
Location: ✓ Law Library
Format: Books
- 4. Human rights

Tip: You can create lists of books and articles by creating a list and putting material from Books+ and Articles+ in it.

Accessing the Bookbag and Other Lists

The bookbag and other lists are available under Saved Lists in the top level menu in the blue bar at the top of the screen. You must login first to access saved lists.

Once you've gone to the Saved Lists, you'll see your Bookbag and other lists you may have created.

To make a new list from Bookbag items. Select items again using the check boxes.

Quicksearch

Books+

Saved Lists for:

Bookbag (2)

private

human rights

List Name: Bookbag
URL: <http://search-lb.library.yale.edu/lists/lis>

Copy Selected Items... Selected List Items...

TO EXISTING LIST:
TO NEW LIST:
Submit

Online ☒ Online book
Location Yale Internet Resource >> Online Resource
Format Books / Online

2. Human rights : an introduction
Author O'Byrne, Gavan J.
Published Oxfordshire, England : New York, New York : Routledge, 2015.
(eBook)
Online ☒ Online book
Location Yale Internet Resource >> Online Resource
Format Books / Online

Save them to a new list by using the Copy Selected Items pulldown menu.

Give the list a new name and click on Submit.

Source URL: <https://web.library.yale.edu/quicksearch/tips/creating-and-accessing-lists-records>