Bound-With Procedures for Serials and Multiparts

CONTENTS. Overview -- Related Documents

Overview: Serials and Multiparts

For serials and multipart monographs, the standard bound-with procedure (see Bound-with Procedures 2005 [1]) results in a degradation of information in the Orbis OPAC. The standard procedures requires use of a shared MFHD. While the shared MFHD does not cause display ambiguities for single part monographs, there is no way to clearly display multi-volume holdings when part or serial is bound with other bibliographic entities. The previous workaround required the cataloger to create 2 MFHDs for the same title, one for the volumes that were not bound with items representing other titles, and a second MFHD to represent the volumes bound with items represented by separate bibliographic records. Experience indicates that the display was too ambiguous even for experienced users to comprehend, and devising explanatory notes that worked in the online environment was challenging, to say the least.

With the expanded functionality of Voyager 5.0, use of 856 in the MFHD was made available for the OPAC. Functionality was further in 2011 with the introduction of "handles" in 2011 for New Orbis. YUL policies on the use of field 856 are documented in Orbis Records Using Handles [2]. Specific procedures for serials and multipart volumes bound with other serials, multiparts, or single part monographs follow.

New procedure:

If a part or issue of a multipart or serial has been bound with other titles, use this procedure.

On the host record, enter a bound with note in MFHD 852 ‡z. Since the procedure does not generally make use of a shared MFHD, the host/guest designation is somewhat arbitrary. The host will generally be the first title in the physical volume, but under some circumstances it might be more useful to designate another title as the host.

On each guest record, add to the MFHD as the last variable field:

856 42 ‡u http://hdl.handle.net/10079/bibid/[bibid] of [host record] ‡z Click here for circulation status or to request [vol. of guest record] [bound with <vol. no. of the host record> of: "<Title of host record>"]

The ‡z note may need to be adjusted depending on the nature of the resources bound together in the physical item.

To reduce the chance of transcription errors, copy and paste the handle from the OPAC record of the host.

Transfers. Because the revised procedure does not make use of a shared MFHD, keep in mind that any location change on the host record will not change the location on the guest records automatically.

RELATED DOCUMENTS

Bound-with Procedures [1](use for single part monographs)


856 Fields in Original, Copy, and Batch-Loaded Records for Tangible Resources [6]

Bound-With Procedures: Serials & Multiparts: Example 1

EXAMPLE 1 (Serial title change: initial issues of later title b/w last issues of earlier title)
In this example, the serial *Bulletin of the British Library of Political Science* changed title to *Bulletin of the British Library of Political and Economic Science*. A separate record was created for the later title, but some of the issues of the earlier title were bound with issues of the later title. The bibliographic ID number for the *Bulletin of the British Library of Political Science* is 2423080; the earlier title will serve as the host record. The later title, *Bulletin of the British Library of Political and Economic science*, bib id 2423079, will serve as the guest record.

Because this is a linear title change, the call number will be the same in the MFHDs of both the earlier and later titles.

In the host (earlier title) MFHD 852 ‡z, enter a bound with note.

In the guest record (later title) MFHD, create a MFHD 856 combining ‡u <handle> ‡z <text of the note> 856 42 ‡u http://hdl.handle.net/10079/bibid/2423079 [7] ‡z Click here for circulation status or to request no.31(1925)-no.36(1926) [bound with no.20(1922)-no.30(1925) of “Bulletin of the British Library of Political Science”]

Host MFHD for Earlier Title: *Bulletin of the British Library of Political Science*

<table>
<thead>
<tr>
<th>014</th>
<th>1</th>
<th>‡a DFY1192YL001</th>
</tr>
</thead>
<tbody>
<tr>
<td>014</td>
<td>1</td>
<td>‡9 002768330</td>
</tr>
<tr>
<td>852</td>
<td>8</td>
<td>1 ‡b lsf ‡h X325 ‡i L79b ‡z no.20(1922)-no.30(1925) of: “Bulletin of the British Library of Political Science” bound with no.31(1925)-no.36(1926) of “Bulletin of the British Library of Political and Economic Science”</td>
</tr>
<tr>
<td>866</td>
<td>4</td>
<td>1 ‡8 0 ‡a no.1(1913)-no.3(1913).</td>
</tr>
<tr>
<td>866</td>
<td>4</td>
<td>1 ‡8 0 ‡a no.5(1914)-no.7(1914).</td>
</tr>
<tr>
<td>866</td>
<td>4</td>
<td>1 ‡8 0 ‡a no.10(1920)-no.30(1925)</td>
</tr>
</tbody>
</table>

Public View (Brief View): Host Record

**Author:** Bulletin of the British Library of Political Science.  
**Title:** *Bulletin of the British Library of Political Science*.  
**Published:** [London : London School of Economics], 1913-1925.  
**Description:** 30 v. ; 21 cm.  
**Location:** LSF- click "Place Requests" for delivery to any Yale library  
**Call Number:** X325 L79b  
**Status:** no.1-19 1913-22 - In Process. Click Place Requests above, choose recall option. v.20-36 1922-1926 - In Process. Click Place Requests above, choose recall option. no.20(1922)-no.30(1925) of "Bulletin of the British Library of Political Science" bound with no.31(1925)-no.36(1926) of "Bulletin of the British Library of Political and Economic Science"  
**Notes:** no.1(1913)-no.3(1913), no.5(1914)-no.7(1914), no.10(1920)-no.30(1925)  
**Library has:** Economics--Bibliography--Periodicals. Political science--Bibliography--Periodicals.  

Guest MFHD for Later Title: *Bulletin of the British Library of Political and Economic Science*

<table>
<thead>
<tr>
<th>014</th>
<th>1</th>
<th>‡a DFY1191YL001</th>
</tr>
</thead>
<tbody>
<tr>
<td>014</td>
<td>1</td>
<td>‡9 002768329</td>
</tr>
<tr>
<td>852</td>
<td>8</td>
<td>1 ‡b lsf ‡h X325 ‡i L79b</td>
</tr>
<tr>
<td>866</td>
<td>4</td>
<td>1 ‡8 0 ‡a no.31(1925)-no.64(1933)</td>
</tr>
<tr>
<td>856</td>
<td>4</td>
<td>2 ‡u <a href="http://hdl.handle.net/10079/bibid/2423079">http://hdl.handle.net/10079/bibid/2423079</a> [7] ‡z Click here for circulation status or to request no.31(1925)-no.36(1926) [bound with no.20(1922)-no.30(1925) of: “Bulletin of the British Library of Political Science”]</td>
</tr>
</tbody>
</table>
Bound-With Procedures: Serials & Multiparts

EXAMPLE 2 (Serial title change: all issues of later title b/w last issues of earlier title)

In this example, the serial Athenaeum (London, England : 1828) changed title to Athenaeum and literary chronicle and Economic Science . A separate record was created for the later title, but in this case all of the issues of the later title were bound with the last issues of the earlier title. The bibliographic ID number for the Athenaeum (London, England : 1828) is 2410420; the earlier title will serve as the host record. The later title, Athenaeum and literary chronicle, bib id 2346024, will serve as the guest record.

Because this is a linear title change, the call number will be the same in the MFHDs of both the earlier and later titles.

In the host (earlier title) MFHD 852 ǂz, enter a bound with note.

In the guest record (later title) MFHD, create a MFHD 856 combining ǂu <bibid path> ǂz <text of the note>

856 ǂu http://hdl.handle.net/10079/bibid/2410420 [8] ǂz Click here for circulation status or to request no.37(1828:July)-no.40(1828:July) of "The Athenaeum"

Host MFHD for Earlier Title: Athenaeum (London, England : 1828)

| 014 | 1 | ǂa DFW4869YL001 |
| 314 | 1 | ǂ9 002755019 |
| 866 | 4 | ǂ8 0 ǂa no.1(1828)-no.40(1828:July) |

Public View (Brief View): Host Record

Title: The Athenaeum
Published: London : W. Lewer, 1828.
Description: v. ; 29 cm.
Absorbed: London literary chronicle
Continued by: Athenaeum and literary chronicle
Location: LSF- click "Place Requests" for delivery to any Yale library
Bound-With Procedures: Serials and Multiparts
Published on Yale University Library (https://web.library.yale.edu)

Call Number: A88 +At421
Notes: no.37(1828:July)-no.40(1828:July) of: "The Athenaeum" bound with:
Library has: no.1(1828)-no.40(1828:July)

Guest MFHD for Later Title: Athenaeum and literary chronicle
Note that 866 volume holdings are recorded even though all of the issues are physically bound with the last issues of the earlier title.

Public View (Brief View): Guest Record for Later Title
Title: The Athenaeum and literary chronicle.
Published: London : W. Lewer, 1828-1829.
Description: 74 v. : 29 cm.
Location: LSF- click "Place Requests" for delivery to any Yale library
Call Number: A88 +At421
Library has: no.41(1828:Aug.)-no.62(1828:Dec.)

Last modified: Wednesday, February 4, 2015 - 9:51am

Bound-With Procedures: Serials & Multiparts: Example 3

EXAMPLE 3 (Two unrelated serials bound together)
Issues for v. 7 & 8 of the SML copy of the serial Vector have been bound with v.2 of the unrelated serial title David.

As with the Athenaeum and literary chronicle example, all currently held issues of the SML copy of Vector are bound with David, which has one other physical volume 3 not bound with Vector. For that reason, and also because the physical volumes are bound under the David title, the David record (Orbis 6692813) serves as the host record , and the Vector title (Orbis 6762093) serves as the guest record.

MFHD for host record: David (Jacksonville, Fla.)
### Public View (Brief view): Host Record

<table>
<thead>
<tr>
<th>Uniform title:</th>
<th>David (Jacksonville, Fla.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title:</td>
<td>Jacksonville, Fla. : David Publications.</td>
</tr>
<tr>
<td>Description:</td>
<td>v. : ill. ; 28 cm.</td>
</tr>
<tr>
<td>Location:</td>
<td>SML, Stacks, LC Classification</td>
</tr>
<tr>
<td>Call Number:</td>
<td>HQ75 .D38 (LC)+ Oversize</td>
</tr>
<tr>
<td>Status:</td>
<td>2:8-2:11/12 1972 Checked in - 06/05/2007 11:31am</td>
</tr>
<tr>
<td></td>
<td>3:1-3:8 1972-73 Checked in - 06/05/2007 11:31am</td>
</tr>
</tbody>
</table>
| Notes:         | v.2 bound with v.7:no.2(1971:Feb), v.7:no.4(1971:Apr.), v.7:no.6(1971:July), v.8:no.1(1972:Jan.) of "Vector (San Francisco, Calif.)"
| Subjects (Library of Congress): | Gays--United States--Periodicals, Homosexuality--United States--Periodicals |

**MFHD for guest record: Vector (San Francisco, Calif.)**

In the MFHD of the guest title (Vector):

- use the call number for the host record in 852, i.e., ‡h HQ75 ‡i .D38 (LC)+ Oversize
- in 852 $x, a staff note has been recorded in case other volumes are received later; in that case, the 856 $z note will need to be revised
- record volume holdings in 866 even though all volumes and issues are bound with v.2 of David
- an 856 link from the guest title is made to the host title David.

Note: there is a second copy of David held by Beinecke that is not a "bound-with."

| 852 | 0 | 1 | b sml | ‡h HQ75 | ‡i .D38 (LC)+ | ‡m Oversize | ‡x v.7:no.2,4,6 & v.8:no1 b/w David. If additional volumes are added, update the 856 $z note, since the item records for additional volumes will be associated w/MFHD 8328073. |
|     |   |   |       |       |       |           |           |
| 866 | 4 | 1 | b a v.7:no.2(1971:Feb.), |
| 866 | 4 | 1 | b a v.7:no.4(1971:April), |
| 866 | 4 | 1 | b a v.7:no.6(1971:July), |
| 866 | 4 | 1 | b a v.8:no.1(1972:Jan.) |
| 856 | 4 | 2 | b u http://hdl.handle.net/10079/bibid/6692813 [13] b z Click here for circulation status or to request these volumes [bound with v.2(1971) of "David"]. |

### Public View (Brief view): Guest Record

<table>
<thead>
<tr>
<th>Uniform title:</th>
<th>Vector (San Francisco, Calif.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title:</td>
<td>San Francisco [Calif.] : Society for Individual Rights</td>
</tr>
<tr>
<td>Published:</td>
<td>v. : ill. ; 28 cm.</td>
</tr>
<tr>
<td>Description:</td>
<td>BEINECKE (Non-Circulating)</td>
</tr>
<tr>
<td>Location:</td>
<td>2004 +S22</td>
</tr>
<tr>
<td>Call Number:</td>
<td>v.1:no.1(1964:Dec.), v.1:no.3(1965:Feb.)-v.1:no.5(1965:Apr.), etc. [abridged]</td>
</tr>
<tr>
<td>Supplements:</td>
<td></td>
</tr>
<tr>
<td>Location:</td>
<td>SML, Stacks, LC Classification</td>
</tr>
<tr>
<td>Call Number:</td>
<td>HQ75 .D38 (LC)+ Oversize</td>
</tr>
<tr>
<td>Library has:</td>
<td>v.7:no.2(1971:Feb.), v.7:no.4(1971:April),</td>
</tr>
</tbody>
</table>
Bound-With Procedures: Serials & Multiparts: Example 4

Example 4 (Three Monographs Bound-with Two Serials)

In this example, three single part monographs have been bound together with volumes of two different serials. There are also multiple copies of some of the titles in other locations. The cataloger applied the standard bound-with procedure (shared MFHD) with the single part monographs. The 856 MFHD procedure was used for the two serial titles. The public notes vary to some extent from the default procedures due to the complexity of the mixture of single part monographs with serial volumes.

MFHD for host record: Greenfield Hill

Note: YUL have 13 copies of this edition! The Manuscripts and Archives copy (smlyal), the host MFHD, is Orbis MFHD # 8327510. The 014 fields represent the links to the two single part monograph guests that share MFHD 8327510: “M’Fingal” (Orbis bib id # 1176711) and “The triumph of infidelity” (Orbis bib 1219662).

| 014 | 1 | ‡a 1219662 |
| 014 | 1 | ‡a 1176711 |
| 852 | 0 | ‡b smlyal ‡h Yz ‡i 769 D9gr ‡z The following titles are bound together: Greenfield Hill -- M’Fingal -- Triumph of infidelity -- Catalogue of the faculty and students of the Academical Institution of Yale College [volumes for 1817-1819] -- Catalogue of members [Phi Beta Kappa. Connecticut Alpha (Yale University) [volume for 1818]. To view titles, search by call no.: Yz 769 D9gr |

Public View (Brief view): Host Record

There are also multiple records for the various editions of Greenfield Hill in the OPAC. The relevant record is for the 1794 edition (Orbis bib id 1287490).  

Author: Dwight, Timothy, 1752-1817.  
Title: Greenfield Hill : a poem, in seven parts : I. The prospect. II. The flourishing village. III. The burning of Fairfield. IV. The destruction of the Pequods. V. The clergyman’s advice to the villagers. VI. The farmer’s advice to the villagers. VII. The vision, or Prospect of the future happiness of America / by Timothy Dwight.  
Published: New-York : Printed by Childs and Swaine, 1794.  
Description: 53, [4], 66-183, [1] p. ; 23 cm. (8vo)  
Location:  
Call Number: BEINECKE (Non-Circulating)  
Location: College Pamphlets 1687 1  
Call Number:  
Location: BEINECKE (Non-Circulating)  
Call Number: Goodrich 36  
Location: College Pamphlets 1885 1  
Call Number:  
Location: BEINECKE (Non-Circulating)  
Call Number: Za D96 794g  
Location: BEINECKE (Non-Circulating)  
Call Number: Za D96 794g  
Location: BEINECKE (Non-Circulating)  
Call Number: Za D96 794g  
Location: BEINECKE (Non-Circulating)  
Call Number: Za D96 794g  
Location: BEINECKE (Non-Circulating)  
Call Number: Za D96 794g
Bound-With Procedures for Serials and Multiparts
Published on Yale University Library (https://web.library.yale.edu)

Call Number: Za D96 794g Copy 1
Location: BEINECKE (Non-Circulating)

Call Number: Za D96 794g
Location: MEDICAL/HISTORICAL, Histories, Locked (Non-Circulating)

Call Number: Hist FC8Gr 794D
Location: SML, Franklin Collection, Room 230 (Non-Circulating)

Call Number: 794 D96
Location: SML, Manuscripts and Archives (Non-Circulating)

Call Number: Yz 769 D9gr
Status: Not Checked Out

Notes: The following titles are bound together: Greenfield Hill -- M'Fingal -- Triumph of infidelity -- Catalogue of the faculty and students of the Academical Institution of Yale College [volumes for 1817-1819] -- Catalogue of members [Phi Beta Kappa, Connecticut Alpha (Yale University) [volume for 1818]. To view titles, search by call no.: Yz 769 D9gr

Fairfield (Conn.) --Description and travel.
Greenfield (Conn.)
Fairfield (Conn.) --History --Burning by the British, 1779.

Andrews, E. A. (Ethan Allen), 1787-1858 --Stamp.
Prince, William, 1766-1842 --Autograph.
... etc.

Public View (Brief view). Bound-with guest monograph records: M'Fingal; The triumph of infidelity

Author: Trumbull, John, 1750-1831.
Title: M'Fingal: a modern epic poem, in four cantos. Embellished with nine copper plates; designed and engraved by E.Tisdale. The first edition with plates, and explanatory notes.
Published: New York: Printed by John Buel, 1795.
Description: vii, 136 p., [9] leaves of plates : 1 port., 8 ill. ; 21 cm. (8vo)
Location: BEINECKE (Non-Circulating)
Call Number: Goodrich 36
Location: BEINECKE (Non-Circulating)
Call Number: College Pamphlets 1885 1
Location: BEINECKE (Non-Circulating)
Call Number: Za D96 794g
Location: BEINECKE (Non-Circulating)
Call Number: Za D96 794g
Location: BEINECKE (Non-Circulating)
Call Number: Za D96 794g
Location: BEINECKE (Non-Circulating)
Call Number: Za D96 794g
Location: BEINECKE (Non-Circulating)
Call Number: Za D96 794g
Location: BEINECKE (Non-Circulating)
Call Number: Za D96 794g
Location: MEDICAL/HISTORICAL, Histories, Locked (Non-Circulating)
Call Number: Hist FC8Gr 794D
Location: SML, Franklin Collection, Room 230 (Non-Circulating)
Call Number: 794 D96
Location: SML, Manuscripts and Archives (Non-Circulating)
Call Number: Yz 769 D9gr
Status: Not Checked Out
Notes: The following titles are bound together: Greenfield Hill -- M'Fingal -- Triumph of infidelity -- Catalogue of the faculty and students of the Academical Institution of Yale College [volumes for 1817-1819] -- Catalogue of members [Phi Beta Kappa. Connecticut Alpha (Yale University) [volume for 1818]. To view titles, search by call no.: Yz 769 D9gr


Author: Dwight, Timothy, 1752-1817.

Title: The triumph of infidelity: a poem.

Published: [Hartford? : s.n.], Printed in the world, 1788.

Description: iv, [5]-40 p. ; 21 cm.

Location: BEINECKE (Non-Circulating)

Call Number: Pequot D96

Location: BEINECKE (Non-Circulating)

Call Number: College Pamphlets 1913 1

Location: BEINECKE (Non-Circulating)

Call Number: College Pamphlets 1890 1

Location: BEINECKE (Non-Circulating)

Call Number: Za D96 788

Location: BEINECKE (Non-Circulating)

Call Number: Za D96 788

Location: SML, Manuscripts and Archives (Non-Circulating)

Call Number: Yz 769 D9gr

Status: Not Checked Out

Notes: The following titles are bound together: Greenfield Hill -- M'Fingal -- Triumph of infidelity -- Catalogue of the faculty and students of the Academical Institution of Yale College [volumes for 1817-1819] -- Catalogue of members [Phi Beta Kappa. Connecticut Alpha (Yale University) [volume for 1818]. To view titles, search by call no.: Yz 769 D9gr


Subjects (Special Collections): Connecticut. Hartford. 1788.

Type of Material:


Separate MFHDs are created for the guest serial titles (Yale University. University Catalogue and Phi Beta Kappa. Connecticut Alpha (Yale University). Catalogue of members. ). These records are not shared with the host record. In the MFHD for each guest record:

- use the call number for the host record in 852, i.e., ‡h Yz ‡i 769 D9gr
- record volume holdings in 866 even though all volumes and issues are bound with the monograph titles
- make an 856 link from the serial title to the host bibliographic record ("Greenfield Hill"), using the Orbis bib id number, 1287490.
Public View (Brief View): Serial Guest Records

Note that there are multiple copies of each serial held by Manuscripts and Archives that are also "bound-withs" but are only linked by local notes (590). These represent card catalog practice reproduced as part of recon and may be revised in the future.

**Uniform title:** University catalogue.  
**Title:** Yale University.  
**Published:** [New Haven, Conn.] : Yale University,  
**Description:** v ; 21-56 cm.  
**Local notes:** Second copies of 1815-1812 are bound with 1771-1812, copy 1.  
With 1771-1812 is bound Yale University. Catalogue of the junior class, Yale College, 1792-1794.  
With 1771-1812 is bound Yale University. Catalogue of the sophomore [sic] class in Yale-college, 1794-1795.  
With 1771-1812 is bound Yale University. School of Medicine. Catalogue of the faculty and students of the medical institution of Yale college, 1815-1819.  
With 1771-1812 is bound Yale University. Linonian Society, Order of exercises of the Linonian exhibition, 1817-1818.  
With 1771-1812 is bound Yale University. Junior exhibition, Ten Eyck prize [Program], 1814-1818.  
With 1771-1812 is bound Yale University. Brothers in Unity, Scheme of the exercises at the exhibition of the Brothers' society, Yale-college..., 1816.

**Location:** LSF-Request for Use at Manuscripts and Archives  
**Call Number:** Y81 A2  
**Status:** 1880-1886 c.2 - Unavailable. Use Borrow Direct or Interlibrary Loan. 1886-1889 c.2 - Unavailable. Use Borrow Direct or Interlibrary Loan. ...etc.

**Library has:** 1813/1830-1976/1977  
**Location:** LSF-Request for Use at Manuscripts and Archives  
**Call Number:** Y81 A2  
**Status:** Not checked out  
**Library has:** 1813-1840, 1809-1910, 1968-1969  
**Location:** MUDD, Stacks  
**Call Number:** Ljy G1  
**Location:** SML, Manuscripts and Archives (Non-Circulating)  
**Call Number:** YY81 A2  
**Library has:** 1771, 1773-1776, 1778-1784, 1786-1787, 1791-1794, 1796-1812  
**Location:** SML, Manuscripts and Archives (Non-Circulating)  
**Call Number:** YY81 A2
Library has: 1773-1775, 1778, 1780-1783, 1787, 1794, 1799-1812

Location: SML, Manuscripts and Archives (Non-Circulating)
Call Number: Yz 769 D9gr
Library has: 1817-1819

Click here to request [bound with "Greenfield Hill" and 3 other titles]

Location: SML, Manuscripts and Archives (Non-Circulating)
Call Number: *YY81 A2 1771- 1812
Library has: 1773-1774, 1780, 1783, 1796, 1799-1801, 1803-1807, 1809-1812

Location: SML, Manuscripts and Archives (Non-Circulating)
Call Number: Y81 A2
Status: Not checked out

Series: Bulletin of Yale University ; 25th ser. no. 22: 1929/30-
Uniform title: Phi Beta Kappa. Connecticut Alpha (Yale University)
Title: Catalogue of members.
Published: New Haven, Conn., 1808-
Description: v ; 22-24 cm.
Location: LSF-Request for Use at Manuscripts and Archives
Call Number: Yeg1 P6
Status: Not checked out
Library has: 1808, 1813, 1823 ... 1915

Location: LSF-Request for Use at Manuscripts and Archives
Call Number: Yeg1 P6
Status: Not checked out
Library has: 1818, 1826, 1905, 1915

Location: SML, Manuscripts and Archives (Non-Circulating)
Call Number: Yz 769 D9gr
Library has: 1818

Click here to request [bound with "Greenfield Hill" and 3 other titles]

Subjects: Phi Beta Kappa. Connecticut Alpha (Yale University) Yale University--Students.