

Working with Copy (Variable Fields: 245-264)

245/246 - Title Area

Give the general material designation (GMD) electronic resource in subfield h, immediately after the title proper, i.e., following any alternative title or part number (subfield n) or name (subfield p) but preceding any parallel title(s) or other title information (subfield b) (AACR2 9.1C).

245	0	0	‡a Struggles in the promised land ‡h [electronic resource] : ‡b toward a history of Black-Jewish relations in the United States / ‡c edited by Jack Salzman & Cornel West.
856	4	0	‡y Online book ‡u URL [1]
245	0	0	‡a Psalterion ‡h [electronic resource] = ‡b Psalterium : juxta exemplar Alexandrinum.
856	4	0	‡y Online book ‡u URL [1]
245	1	0	‡a Canada. ‡n Part II, ‡p the history from 1763-1921‡h [electronic resource] / ‡c by Hugh E. Egerton.
856	4	0	‡y Online book ‡u URL [1]

Copy Cataloging Policy: The GMD computer file may appear in records created before 2001. Leave the GMD as found on cataloging copy. The GMD will be updated, if necessary, when the record is processed by MARS. If for some reason the cataloging copy lacks \$h, enter it as [electronic resource].

If the e-monograph has source copy but the e-version has additional variant titles, enter the variants in 246 13.

245	1	0	‡a A+ certification training guide / ‡c Charles J. Brooks.
246	1	3	‡a A+ training guide.
856	4	0	‡y Online book ‡u URL [2]

In general, retain 246 fields that were on the print record. Re-tag them to 246 13 -- in some systems, the indicators on the original record may generate labels referring to the physical book.

Make additional 246 fields for variant forms of the title found on the e-version if they would aid in retrieval of the record. Tag these as 246 1_\$i Available from some providers with title: \$a <title>

When entering 246, do not include \$h. Do not end 246 with a period.

If there is no source copy for the printed resource on which to base the online record, the cataloging does not fall into the online reproduction category. The online e-monograph in that case should be cataloged as born-digital original cataloging, a different workflow.

250 - Edition

Retain the edition statement for the print edition.

Copy Cataloging Policy. Delete provider-specific edition statements. (Hypothetical example: our link is to the Oxford University Press site, but the record has 250 Brill online ed.) Do not add edition statements for our provider.

256 - Computer File Characteristics

This field is obsolete. File characteristics are described in a note.

Copy Cataloging Policy: Leave if found on cataloging copy.

264 - Publisher Statement

Retain from the printed version.

Copy Cataloging Policy. If the cataloging copy has a different e-book provider in 260, change it to match the 260 of the printed version.

300 - Physical Description

Replace the print version's 300 with a 300 for the e-version. Always begin with *1 online resource*. Add pagination in parentheses only if the e-book has pagination. Go with the last numbered page; it is not necessary to include plates in the numbering. Add \$b if appropriate--don't assume that if the print version has illustrations the e-book will, or that if the print version illustrations are color the e-book illustrations are color. Do not make or keep a \$c or a \$e. If there is no closing punctuation, end the field with a period.

300			1 online resource.
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300			1 online resource (325 p.)
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300			1 online resource (100 p.) : 1 ill. (some col.)
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Copy Cataloging Policy. It is not necessary to add a 300 or modify an existing 300 to the PCC standard.

490 -- Series

Retain series statements from the print edition, including the print ISSN (\$x).

Copy cataloging policy. If there is a provider series statement, delete it (and the corresponding 830, if there is one). When in doubt whether the series is for a provider or is a true publisher series, retain the series.

5XX - Notes

Notes that apply only to the original can be left as is.

Add the following notes.

530 - Other Formats Note

If cataloging is done on OCLC, use the PCC guidelines and make a 776 field rather than a 530.

If cataloging is done on Orbis, make the 530 only if Yale owns the print version.

530			1 Print version available.
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Description based on. NEW. As the last note, make a DBO note for the version used as the cataloging source. As of Oct. 1, 2011, use 588 ___ instead of 500 for the DBO notes for e-monographs. Continue to use 500 for cataloging the print version.

588			1 Description based on print version.
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588			1 Description based on microfilm version.
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590 -- Local Note

Add a local note on access unless the e-book is not licensed.

590			1 Access is available to the Yale community.
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Copy Cataloging Guidelines. It is not necessary to add the DBO note. Retain 530 on member copy only if Yale owns the item in the format described in the note. Add the 590 note. There are a number of 5xx fields that are now obsolete when cataloging e-books; they can be left in the record. If a note refers to an online provider that is not ours, delete it.

5XX OBSOLETE

Per the PCC guidelines, the following notes formerly used in e-book cataloging are now obsolete:

500/540. Notes about the e-book provider(s).

506 [Access restricted by licensing agreement]

516 [Type of computer files, e.g. Images, text.]

530 Also available in print version. (Not used by pcc, but included if YUL has a printed copy)

533. Reproduction note.

538. Mode of access: World Wide Web.

540. Terms of use.

583. Action note.

Source URL: <https://web.library.yale.edu/cataloging/e-resources/e-books-copy/variable-fields>

Links

[1] http://gateway.proquest.com/openurl?ctx_ver=Z39.88-2003&res_id=xri:eebo&rft_val_fmt=&rft_id=xri:eebo:image:63089 [2]
<http://proquest.safaribooksonline.com/?uiCode=yaleu&xmlId=0789730448#####>