

YUL Policy for E-variant record links in MARC: Single-Record Approach

A single-bibliographic-record approach may be used for materials cataloged following Rare Books & Manuscripts (RBMS) or manuscripts and archival standards (DACS, APPM, and AMREMM, etc.) so that unique features of the item are recorded once. This single-record approach consists of a holdings record for each physical copy with the appropriate, copy-specific notes, and an added e-Holdings record (suppressed) for each digital manifestation. See examples below.

Single Record Approach example : The history of England under the House of Stuart (Test Voyager Bib4749863)

Checklist for Digitized Special Collections Using the Single-Record Approach (published materials)

The single-record approach is fulfilled in two primary steps:

1. edit the existing Holdings (MFHD) record for the analog item; and
2. create a new -- and suppressed -- Holdings record to account for the digital surrogate

If more than one copy of a resource has been digitized, apply these steps for each Holding representing an analog item that has been digitized.

MFHD for the analog item (existing)	Action and Field Text
[Copy Specific Notes]	Move all copy-specific notes from the Bibliographic (BIB) record to the DCS to harvest the correct copy-specific data for the cases this data will be moved from the BIB record 590 field
541 Immediate Source of Acquisition Note	541 1/ \$c Gift; \$a Paul Mellon; \$d 1977
561 Ownership and Custodial History	561 1/ \$a Major Sir Charles Blackett Collection.
562 Copy and Version Identification Note	562 // \$a First line of text erased from this impression.
563 Binding Information	563 // \$a Late 16th century blind-tooled centrepiece binding
856 Electronic Location and Access	[This field will be added (perhaps automatically) following the digitization of the analog item] 856 41 \$y Digital version \$u [URL of digital item]

Create a new MFHD for the digital surrogate	Action and Field Text
852 Location	852 80 \$b yulintx \$h None
014 Linkage Number	014 0/ \$a [holdings record number]
Suppress from OPAC	[Add a checkmark to the "Suppressed" box]
583	\$a transferred to optimal storage

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Record for the analog item	Action and Field Text
Bibliographic (905)	[The actions described above Do not add manually.] 905 // #a online resource
MFHD	[Recommended] 583 0/ #a digitized #c [Time code]

Source

URL: <https://web.library.yale.edu/cataloging/yul-policy-e-variant-record-links-marc-single-record-approach>