

Alma Heading Change Request

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Library staff may use this form to report problems associated with name, subject, series, and uniform title headings in Alma, including

- split files in heading index displays
- headings that have been assigned incorrectly
- headings that need additional cross references
- duplicate or conflicting authority records
- report problems with linked fields in records that contain non-roman script data (linked fields begin with \$6)

Staff may also use this form to request the addition of a death date to an "open-ended" heading if

- they have received a patron complaint
- the person represented by the heading has strong associations with Yale or New Haven
- the person represented by the heading will be the subject of a local event (conference, lecture, etc.)

Source URL: <https://web.library.yale.edu/form/alma-heading-change-request>