

## MSSA Online Payment System

**Service Owner** Steven Wieda

**YUL Service Domain** [Productivity & Collaborative Services](#) [1]

**Alias** payment gateway, MSSA payment gateway, drupal payment gateway, online ordering system, credit card system

**Short Description:** YUL currently maintains an point of sale system for fulfilling MSSA Aeon requests.

### Description

The MSSA Online Payment System allow YUL departments to charge users for reproductions requested through Aeon. Currently, there are no plans to expand the Online Payment System beyond MSSA's.

**Visibility** No visibility restrictions

**Who is eligible to use this service offering?** Yale Library Staff Only

**Affiliations that can use this service offering** Staff

### How do I get it?

Access to the Manuscripts and Archives Online Payment System is handled through YUL Manuscripts and Archives. Please contact [mssa.systems@yale.edu](mailto:mssa.systems@yale.edu) [2]

### How do I access it?

Once you have been authorized by Manuscripts and Archives, you can access the MSSA Online Payment System at <https://web.library.yale.edu/admin/commerce/products/add/special-collections-invoice> [3]

### Does your service offering require a user to have specific system configurations?

The MSSA Online Payment System is entirely web-based. Your computer must have a recent web browser and a connection to the Internet.

### Is there a specific area that your user can go to for help?

Assistance regarding the use of the MSSA Online Payment System is provided by Manuscripts and Archives. For more information, contact [Steve Ross](#) [4].

### Do you have specific Documentation and Support outside of the Knowledge Base?

Documentation for the MSSA Online Payment System is available through Manuscripts and Archives. The documentation is not posted online.

### Are there any specific policies and procedures outlined for your service offering?

- Accessing the MSSA Online Payment System requires authorization from Manuscripts and Archives.
- Accessing the MSSA Online Payment System requires a valid NetID.
- Access to the MSSA Online Payment System may be revoked at any time by Manuscripts and Archives.

### Are there Rates & Charges Associated to this Service Offering? No

**Categories** Access

Enhancement

Inquiry

Performance Issue

Something Broken

**Tier 1 Support** YUL Support Group (listed above)

**Sub-category needed?** No

**Generic Request?** No

**URL to service application (if**

**any)** <https://web.library.yale.edu/admin/commerce/products/add/special-collections-inv...> [3]

**Can users request access to your service offering?** Yes

**Support Group** [Client Services & IT Operations](#) [5]

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**Source URL:**<https://web.library.yale.edu/lit/servicecatalog/161696>

**Links**

[1] <https://web.library.yale.edu/service-domains/productivity-collaborative-services> [2] <https://web.library.yale.edu/service-domains/productivity-collaborative-services> [3] <https://web.library.yale.edu/admin/commerce/products/add/special-collections-invoice> [4] <https://web.library.yale.edu/service-support-groups/client-services-it-operations>