

Schedule for the Senior Exhibit Project 17/18 - Sterling Memorial Library Exhibits Corridor

Month	Task			
September 12 th	<ul style="list-style-type: none"> Email call for submissions sent to senior class after the close of the shopping period. (Two weeks into the semester). EC 			
October 16 th	<ul style="list-style-type: none"> Application deadline 			
October 17 rd – 23 rd	<ul style="list-style-type: none"> SML exhibits committee review proposals – email top three candidates to Committee Chair by end of day Monday, October 23rd. EC 			
Week of October 30 th	<ul style="list-style-type: none"> Schedule interviews for three top candidates. EPM 			
Week of November 6 th	<ul style="list-style-type: none"> Final selection is made and the student, faculty advisor and librarian advisor are contacted. EC Applicants not selected are contacted. EC 			
Week of November 13 th	<ul style="list-style-type: none"> Schedule meeting with student, faculty advisor, librarian advisor and exhibit production coordinator. EPM 			
November 13 th – January 22 nd	<ul style="list-style-type: none"> Research and Object selection. SC 			
Week of January 22 nd	<ul style="list-style-type: none"> Object layout review SC, FA, LA, EPM <ul style="list-style-type: none"> Loan requests made if needed Facsimile image needs identified - including 4-6 possible images for use in intro panel and poster design 			
Schedule if/as needed	<ul style="list-style-type: none"> Follow up object layout review 			
February 26 th	<ul style="list-style-type: none"> Preliminary text due to faculty advisor & librarian advisor SC Exhibition Production EPM 			
March 5 th	<ul style="list-style-type: none"> Feedback due to student FA, LA 			
April 4 th	<ul style="list-style-type: none"> Final text due to designer SC Exhibition Production EPM 			
Week of May 7 th	<ul style="list-style-type: none"> Install exhibit EPM, SC (optional) 			
TBD week of May 14 th	<ul style="list-style-type: none"> Opening reception, curator exhibit tour and lecture 			
EC – Exhibits Committee	SC – Student Curator	FA – Faculty Advisor	LA – Librarian Exhibits Advisor	EPM – Exhibits Program Manager

November recess – November 17 – 26th

Winter break – December 20 – January 10th

Spring classes begin – January 16th

Spring break – March 9th – 26th

Spring reading period ends – May 3rd

Spring exams – May 3 – 9th

Commencement – May 21st