CHECKLIST FOR
CATALOGING DATASETS ACCOMPANYING OTHER RESOURCES

(Required fields are marked in bold. Instructions in orange are local Yale practices)

Catalog the predominant resource as usual and add the following fields:	
Field	**Coded Data**

006 Additional material characteristics	m=Computer File
	• Form of Item:
	   o o=online *(for online version)*
	   o q=direct electronic *(for CD-ROMs, external hard drives, USB flash drives, etc.)*
	• Type of File:
	   o a=Numeric
	   o c=Representational *(images, including maps)*
	   o d=Document
	   o e=Bibliographic data
	   o g=Moving image
	   o h=Sound
	   o (do not use ~~m=Combination~~)

090 Local Call Number	090 // |a yuldset *(required)* Add additional code(s) for type of dataset: • 090 // |a yuldsetgis *(for geospatial datasets)* • 090 // |a yuldsetmediated *(for mediated datasets)* • 090 // |a yuldsetnum *(for numeric datasets)* • 090 // |a yuldsetsnd *(for sound datasets, including speech)* • 090 // |a yuldsettxt *(for text datasets)*
336 Content Type	336 // |a computer dataset |b cod |2 rdacontent *(add **a second** content type field for datasets)*
337 Media Type	337 // |a computer |b c |2 rdamedia *(add if it differs from that of the predominant resource)*
338 Carrier Type	*Add an additional Carrier Type if it differs from that of the predominant resource:* • 338 // |a computer disc |b cd |2 rdacarrier *(for CD-ROMs, etc.)* • 338 // |a online resource |b cr |2 rdacarrier *(for online format)* • 338 // |a other |b cz |2 rdacarrier *(external hard drives, USBs, etc.)*
500 General Note	500 // |a Resource is accompanied by a dataset.
538 System Details	538 // |a [System requirements if special software is required].
655 Genre/Form	655 /7 |a Data sets. |2 lcgft *(required)*
	Add additional LCGFT term(s) for type of dataset if appropriate, e.g.: • 655 /7 |a Geospatial data. |2 lcgft *(for geospatial datasets)* • 655 /7 |a Pictures. |2 lcgft *(for image datasets)* • 655 /7 |a Sound recordings. |2 lcgft *(for sound datasets)* • 655 /7 |a Speech corpora. |2 lcgft *(for speech datasets)* • 655 /7 |a Statistics. |2 lcgft *(for numeric datasets)* • 655 /7 |a Text corpora. |2 lcgft *(for text datasets)*

856 Electronic Locations and Access	*For unmediated resources with one link:* • 856 40 |y [Use link text of **predominant** resource, e.g. Online database] |u [URL]
	For unmediated resources with multiple links: • 856 40 |y [Link text of **predominant** resource, e.g. Online database] |u [URL] • 856 42 |3 [Link text of **secondary** resource, e.g. Online dataset, Documentation, etc.] |u [URL]